3180-1

MOSES BROWN SCHOOL

Headmaster's Reports

To School Committee and Trustees
and to Yearly Meeting
10/59 - 6/62

Minutes of School Committee

10/6/59 -5/1/62

Minutes of Executive Committee of School Committee

(No Minutes on file 1959-60)
11/4/60 - 12/6/61

Minutes of Trustees

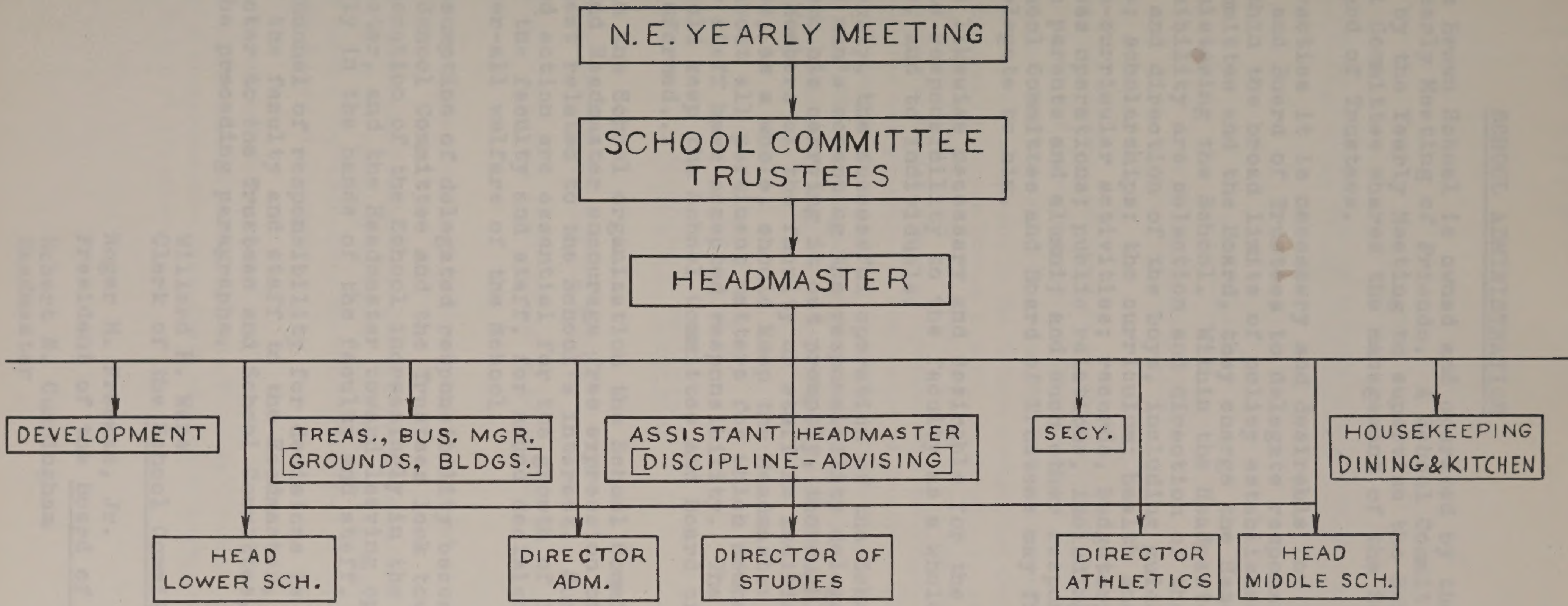
10/5/59 - 4/30/62

Minutes of Executive Committee of Trustees

9/30/59 - 4/9/62

MISCELLANEOUS

By-Laws of Board of Trustees of Moses Brown School
(as revised January 1959)
Policy of Moses Brown regarding Admission and Scholarships 2/60
Observations on GIVING to date 2/60
Report of Committee on Boarding Departments at Lincoln and at Moses Brown Schools 2/60
Recommendations for Library (Stuart Sherman) 2/60
School Administration (chart)


N.E. YEARLY MEETING
SCHOOL COMMITTEE TRUSTEES
HEADMASTER
DEVELOPMENT
TREAS., BUS. MGR. [GROUNDS, BLDGS.]
ASSISTANT HEADMASTER [DISCIPLINE-ADVISING]
SECY.
HOUSEKEEPING DINING & KITCHEN
HEAD LOWER SCH.
DIRECTOR ADM.
DIRECTOR OF STUDIES
DIRECTOR ATHLETICS
HEAD MIDDLE SCH.

SCHOOL ADMINISTRATION

Moses Brown School is owned and operated by the New England Yearly Meeting of Friends. A School Committee is appointed by the Yearly Meeting to supervise the School. The School Committee shares the management of the School with a Board of Trustees.

In practice it is necessary and desirable for the School Committee and Board of Trustees to delegate responsibility. Hence, within the broad limits of policy established by the School Committee and the Board, they charge the Headmaster with administering the School. Within the Headmaster's sphere of responsibility are selection and direction of the faculty; selection and direction of the boys, including guidance and discipline; scholarships; the curriculum; health and athletics; extra-curricular activities; records, budgetary, service, and business operations; public relations, including relations with parents and alumni; and such other responsibilities as the School Committee and Board of Trustees may from time to time delegate to him.

It is likewise necessary and desirable for the Headmaster to delegate responsibility to the faculty as a whole, to committees, and to individuals.

Obviously, the successful operation of the School depends upon every man's accepting the responsibility delegated to him and upon his carrying it out promptly, thoroughly, and loyally. Members of the faculty or staff as individuals, as a committee, as a whole, should keep the Headmaster fully informed about all pertinent matters for which members of the faculty or staff have accepted responsibility. The Headmaster should keep the School Committee and Board of Trustees likewise informed...

Within the School organization the School Committee, Trustees and Headmaster encourage free expression of views on every subject related to the School's interest. Such discussion and action are essential for the growth of individual members of the faculty and staff, for sound decisions, and for the over-all welfare of the School.

As assumption of delegated responsibility becomes effective, the School Committee and the Trustees look toward leaving operation of the School increasingly in the hands of the Headmaster, and the Headmaster toward leaving operation increasingly in the hands of the faculty and staff.

The channel of responsibility for decisions is from members of the faculty and staff to the Headmaster, and from the Headmaster to the Trustees and School Committee, as set forth in the preceding paragraphs.

Willard H. Ware
Clerk of the School Committee

Roger M. Freeman, Jr.
President of the Board of Trustees

9/1/59

Robert N. Cunningham
Headmaster

Organized 1953 [illegible] 1954

BY-LAWS

BOARD OF TRUSTEES OF MOSES BROWN SCHOOL

ARTICLE I

POWERS AND DUTIES

The Board of Trustees shall act as a subcommittee of the Committee n Moses Brown School and Lincoln School of New England Yearly Meeting of 'riends (Quakers) (hereinafter referred to as "the School Committee"), and s such shall make recommendations to the School Committee concerning all perations and activities of Moses Brown School, its progress, problems and eeds, including without limiting the generality of the foregoing recommendaions concerning budgets, tuition rates, properties and buildings, fund raising, nd educational policies and practices. The Board of Trustees shall also evelop and maintain cooperative and harmonious relationships with parents, lumnae, alumni, and other community groups and institutions and in general hall carry on school and other activities under the direction of the School ommittee.

ARTICLE II

BOARD OF TRUSTEES

ection 1. Number, Qualification and Election

The Board of Trustees shall consist of twenty-five members selected s follows:

(a) Thirteen to be appointed by the School Committee.

(b) The incumbent President of the Alumni Association, or in case of his inability to serve, the Alumni Association may elect a representative from their number to serve on the Board of Trustees.

(c) The incumbent Chairman of the Parents Council, or in case of his inability to serve, the Parents Council may elect a representative from their number to serve on the Board of Trustees.

(d) Ten to be elected by the Board of Trustees for terms of three years each. Insofar as possible, approximately one-third shall be elected each year at the annual meeting of the Board of Trustees and no person shall be elected for more than two consecutive three-year terms, although after an interval of one or more years a person who has served two consecutive terms may be re-elected.

Section 2. Vacancies

Vacancies occurring in the Board of Trustees whether by reason of death, removal, resignation or other cause, may be filled for the unexpired term by the committee, council or group who appointed or elected the person who created such vacancy.

Section 3. Meetings

The Board of Trustees shall hold an annual meeting on the evening of the first Monday in May of each year or at such other time and at such place as the Board of Trustees may by majority vote determine. There shall also be regular fall and winter meetings of the Board of Trustees to be held at such time and place as the Board of Trustees may by majority vote determine. Special meetings of the Board of Trustees may be held on the call of the President or Secretary or upon the request of any three members of the Board, at such time and place within the State of Rhode Island as may be stated in the call and notice. At all meetings of the Board of Trustees, thirteen members of the Board shall constitute a quorum for the transaction of any business, but any less number may adjourn from time to time. The affirmative vote of a majority of the Trustees present at a meeting shall be necessary to pass any vote or resolution or to take any other action.

Section 4. Notice of Meetings

The Secretary shall give at least two weeks' notice of the time and place of each annual, fall, winter and special meeting either by letter or telegram. In case of the absence of the Secretary or his inability or refusal to prepare notices of such meetings, they may be prepared and sent by any other officer.

ARTICLE III

COMMITTEES

Section 1. Executive Committee

The Board of Trustees may, if they so desire, create an Executive Committee to be composed of the President and eight members of the Board of Trustees, of whom five shall be members appointed by the School Committee,

lected annually by the Board. The Executive Committee shall, in between eetings of the Board of Trustees, have all the powers and perform all the uties of the Board of Trustees. All action taken by the Executive Committee hall be reported to the Board of Trustees at its next meeting. The President the Board of Trustees shall be Chairman of the Executive Committee.

If the Board of Trustees shall elect to create an Executive Committee, shall meet at least four times a year and as much oftener as it shall deterine, at such time and place as it shall determine.

The Executive Committee shall perform such other duties and have uch other authority as shall from time to time be assigned to or conferred pon it by the Board of Trustees.

ection 2. Finance Committee

There shall be a Finance Committee consisting of three persons, the hairman of which shall be the Treasurer of the Board of Trustees and the ther two members of which shall be appointed by the President for a term of ne year each. The Finance Committee shall meet at least four times a year nd shall submit quarterly reports to the Board of Trustees or Executive Comittee, if there is one.

It shall be the duty of the Finance Committee to keep the Trustees formed of all matters pertaining to finance insofar as the Trustees have risdiction of this problem, and specifically to bring to the Trustees for recmmendation to the School Committee proposed budgets. It shall also be the uty of the Finance Committee to recommend to the Trustees changes in tuition ates and salary levels of the faculty. The Finance Committee shall be responible for the proper audit of school finances and shall be consulted on fund raisg projects.

The Finance Committee shall perform such other duties and have such ther authority as shall from time to time be assigned to or conferred upon it y the Board of Trustees.

ection 3. Nominating Committee

There shall be a Nominating Committee consisting of three persons to e appointed by the President, who shall have the responsibility of presenting the annual meeting of the Board of Trustees the names of Trustees to be lected by it for the ensuing three-year term, the names of the eight members the Board of Trustees to serve on the Executive Committee for the ensuing ear, and the names of the officers to serve for the ensuing year. If vacancies hall occur in the offices elected by the Board of Trustees, the Nominating ommittee shall present to the Board the names of successors to fill the same.

The Nominating Committee shall perform such other duties and have such other authority as shall from time to time be assigned to or conferred upon it by the Board of Trustees.

Section 4. Other Committees

Such other committees as the Board of Trustees may from time to time create and appoint shall perform such duties and have such authority as may from time to time be assigned to or conferred upon them by the Board of Trustees.

ARTICLE IV

OFFICERS

Section 1. Enumeration, Term of Office, Manner of Election, etc.

The executive officers of the Board of Trustees shall be a President, Vice President, Treasurer and Secretary, and such other officers as the Board of Trustees may from time to time determine, all of whom shall be members of the Board of Trustees; all of such officers shall be elected by the Board of Trustees at their annual meeting, or if the annual meeting be not held at the first meeting of the Board of Trustees thereafter. The Board of Trustees may at any time and from time to time appoint such other officers as they shall deem necessary, who shall have such authority and perform such duties as may be prescribed from time to time by the Board of Trustees. Any officer may be removed at any time by vote of the majority of the Trustees then in office, at any meeting of the Trustees held for that purpose. All executive officers shall hold office at the pleasure of the Board of Trustees and until resignation, death, removal or the election of their respective successors.

Section 2. President

The President shall preside at all meetings of the Board of Trustees. He shall also perform such other duties and have such other authority as may from time to time be assigned to or conferred upon him by the Board of Trustees.

Section 3. Vice President

In the absence or disability of the President, the Vice President shall be clothed with all his powers and perform all his duties, and shall perform such other duties and have such other authority as may from time to time be assigned to or conferred upon him by the Board of Trustees.

ection 4. Treasurer

The Treasurer, as hereinbefore indicated, shall be Chairman of the inance Committee, and in addition shall have custody of the books of account, apers and financial documents of the Board of Trustees. He shall keep or ause to be kept complete and accurate books of account, and shall present to e Trustees when requested a statement showing the condition of the finances ver which he has jurisdiction, and shall upon request produce for the Trustees ll books of account, papers and documents pertaining to the financial condition the Board of Trustees.

The Treasurer shall also perform such other duties and have such ther authority as may from time to time be assigned to or conferred upon him y the Board of Trustees.

ection 5. Secretary

The Secretary shall attend all meetings of the Board and act as clerk ereof, and shall keep complete and accurate records of all such meetings. e shall record all votes and all minutes of all meetings in a book or books to e kept for that purpose. He shall keep in safe custody the record books, and hall send out or cause to be sent out due notices of all meetings as required y these By-Laws.

The Secretary shall perform such other duties and have such other uthority as shall from time to time be assigned to or conferred upon him by e Board of Trustees.

ection 6. Other Officers

Such other executive offices and officers as the Board of Trustees may om time to time create and appoint shall perform such duties and have such uthority as may from time to time be assigned to or conferred upon them by e Board of Trustees.

ection 7. Delegation of Duties

In case of the absence of any officer or if for any reason that the Board Trustees may deem sufficient it shall, in the opinion of the Board, be desirble, the Board may delegate for the time being the powers or duties, or any of em, of any officer to any other officer or to any Trustee, provided a majority the entire Board then in office concurs in such action.

ARTICLE V

ADDRESSES

ction 1. Addresses of Trustees and Officers

Every Trustee and every officer shall furnish the Secretary with an dress to which all notices may be sent. In default thereof he shall not be titled to have notices sent to him.

ARTICLE VI

AMENDMENT OF BY-LAWS

ction 1. Vote Necessary

These By-Laws may be altered or amended by the affirmative vote a majority of the Board of Trustees then in office.

ction 2. Method

An alteration or amendment shall be made at a regular, special or nual meeting of the Board of Trustees, and the notice of such meeting shall ntain a statement of the proposed alteration or amendment.

MOSES BROWN SCHOOL
PROVIDENCE 6, RHODE ISLAND

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE

# of the TRUSTEES of MOSES BROWN SCHOOL

September 30, 1959

A meeting of the Executive Committee of the Board of Trustees of Moses Brown School was held in the Headmaster's Office September 30, at 7:00 p.m. The following members were present: Mr. Roger M. Freeman, Jr., Mr. Foster B. Davis, Jr., Mr. W. Chester Cobb, Mrs. Dwight E. Owen, Mr. Gren O. Pierrel and Mr. Robert N. Cunningham, Headmaster. Excused were: Mr. Seth K. Gifford and Dr. Alexander M. Burgess, Jr.

SCHOOL COMMITTEE APPOINTEES

It was announced that Mr. Edward A. White, Dr. Alexander C. Purdy, and Miss Marion R. Cartland were appointed by the School Committee to serve on the Board of Trustees of Moses Brown School.

The Nominating Committee will present the names of two additional nominees from the School Committee to the Trustee Executive Committee for approval at the next Board meeting, October 5.

EXECUTIVE COMMITTEE MEETINGS

It was agreed that regularly scheduled monthly Executive Committee meetings should be held. The date for these will be the fourth Tuesday of the month at 4:45 p.m.

The agenda for the Board of Trustees scheduled meetings will contain the following: Headmaster's report, new business; Standing Committee reports.

FINANCIAL REPORTS

The Executive Committee requested the Headmaster to advise Mr. Harold Jernquist, School Treasurer, the following time schedule for all financial reports:

(1) A current monthly financial report to be prepared for mailing one week prior to the regularly scheduled meetings of the Executive Committee.

(2) The tentative budget is to be available three weeks prior to the Annual May Meeting of the Board of Trustees in order to give sufficient time for mailing to each Board member for preliminary consideration.

(3) The same procedure will be followed for the permanent budget which is presented to the Board of Trustees at their first fall meeting.

FALL MEETING

Mr. Freeman was requested by the Executive Committee to ascertain the willingness of the School Committee to change the traditional schedule of the fall meeting to a later date in October.

LONG RANGE PLANNING COMMITTEE

The Executive Committee VOTED to recommend to the Board of Trustees authorization for the immediate payment of all expenses incurred for fire safety prevention in the School to date, which includes the following:

(1) $10,260.00 less 10% to the Grinnell Corporation as partial payment for the sprinkler system representing the work done to date.

(2) $6,464.08 to Frank N. Gustafson & Sons Inc. for additional fire escapes and exits.

(3) $646.41 to Mr. Lloyd Kent for architect fees.

It was agreed that the Long Range Planning Committee will present to the Board at their October 5 meeting a proposed plan for payment of the financial obligations involved in the fire safety program assumed by the Moses Brown School.

HEADMASTER'S REPORT

Mr. Cunningham was commended for his excellent report on the activities of the School which was circulated to the members of the Board.

The Executive Committee was advised by Mr. Cunningham that unanticipated school expenses had made it necessary for the School to use some of the reserve funds received from the tuition increase voted by the Board last year. Concern was expressed by Mr. Cunningham regarding the trust placed in the School Administration by the parents that these funds were to be used exclusively for increased faculty salaries and benefits which were to be distributed over a three-year period.

Following a full discussion of the permanent budget to be presented to the members of the Board for approval at the October meeting, the Executive Committee VOTED to recommend: That the necessary funds for the guaranteed future increased faculty salaries and benefits, approximating $30,000, be acquired from the following resources:

(1) Money previously allocated by vote of the members of the Board to the Headmasters Discretionary Fund, of which $1200.00 is intact; $3,000.00 appropriated for improvement of lavatory facilities and $10,700.00 reserve for faculty salary increases be left in the 1959-60 budget and the 1960-61 budget as intact reserves.

(2) Any funds derived from Annual Giving be specifically allocated to future faculty salary increases.

(3) Any balance needed to meet the specified amount of $30,000 be secured from the 1960-61 operating budget.

The Treasurer of the Board of Trustees was requested to: (1) inform in writing all faculty members who elected to retain the original pension plan that after his or her death no additional funds would be presented to any member of the family; (2) to obtain an accurate accounting of all Moses Brown School endowment funds.

There being no further business the meeting adjourned at 9:15 p.m.

Kathryn G. Owen
Secretary

October 1959

To the Committee on Moses Brown School and Lincoln School: 6
To the Board of Trustees of Moses Brown School: 10.5

Moses Brown began its 176th year (141st consecutive year) with a meeting of the faculties of the Upper, Middle, and Lower Schools on Monday morning, September 14th. On Monday afternoon Henry Cadbury, former professor in the Divinity School at Harvard, spoke to the faculties of Moses Brown School and Lincoln School and to members of the New England Yearly Meeting of Friends on Quaker Education. A period of questions and answers followed his talk. When the meeting broke up, Moses Brown served dinner to approximately 175 persons who had participated in the afternoon meeting.

ENROLLMENT

The enrollment this year is the largest in the School's history, totalling 481 boys. This is an increase of 29 over last year, an increase made possible by the reassignment of some classrooms, and by filling several classes hitherto not quite at capacity.

Of the 481, resident students number 74, an increase of 6 over last year. Seventy house boys and 132 day boys comprise the Upper School (grades nine through twelve); and 4 house boys and 89 day boys comprise the Middle School (7th and 8th grades). In the Lower School there are 186 boys, all, of course, day students.

The Senior class this year numbers 47.

For some months most levels at the School have been filled to capacity, and we have been compelled to turn away applicants. At one or two levels, however, we could still add a few boys. Our enrollment also has been affected by a number of last-minute withdrawals. Since in some instances these boys have led to our turning away earlier qualified applicants, late withdrawals are something of an embarrassment to the School, particularly with respect to the budget. Perhaps it would be wise to consider at this time a revised schedule of enrollment fee and tuition payments, with forfeiture dates calculated to minimize delayed decisions.

In formulating such a policy I believe we should take care to conform fairly closely to general practice in schools of our type.

FACULTY

In my report of last May, I enumerated the new members of the faculty who had been appointed by that date. Since that time, there have been one or two changes and additions.

To my regret, Randolph Brown, who had agreed to come as Head of the Science Department, asked to be relieved of his commitment. Mr. Bixby, Head of the Department last year, has agreed to resume this responsibility for one more year only. To fill the vacancy thus created, we have appointed Henry L. Nash, a graduate of Harvard and of M.I.T. At Harvard, Mr. Nash was captain of the baseball team. For a few years after his graduation Mr. Nash taught. Subsequently he spent most of his life in industry. Last year he returned again to teaching and came to us from his post at Cornwall Academy with excellent recommendations.

Miss C. Merrill Dayton, a graduate of the Rhode Island School of Design, who last year taught at the Rocky Hill Country Day School, will be in charge of the second grade.

In addition, we have appointed three part-time teachers:

Mrs. Morton L. Gurewitch, a Frenchwoman who is the wife of an English professor at Brown, will teach two classes of Middle School French. Mr. Hollis E. Grant, whose wife is an assistant teacher in the second grade, will have charge of the Glee Club. Mr. Grant is in charge of the music at St. Stephen's Episcopal Church, and for a number of years has conducted the University Glee Club in Providence.

To make available instruction in instrumental music, and to form a small ensemble such as a band or an orchestra, we have appointed Mr. James T. Boylan of the Providence Public Schools to come to Moses Brown on two afternoons a week.

Another new appointment is Charles W. Briggs, a graduate of Moses Brown in the class of 1941, and of Brown University in the class of 1945, who will be in charge of the Development Office. The program in Annual Giving, to be launched during the autumn, is his most immediate responsibility. Mr. Briggs also will coach the school tennis team. As his assistant, we have been fortunate in securing the services of Mrs. Richard A. Jenks, president of the Board of Trustees of the Lincoln School. Mrs. Jenks also will help in the Admissions Office.

Mrs. Eunice T. Martin is joining the staff of the Infirmary as an assistant to Mrs. Swanwick.

Otherwise, during the first half of the year William R. Westland, Jr. of the history department will be on leave of absence, doing graduate work at Harvard University and subsequently travelling in the U.S.A. During the second half of the year Everett B. Raines will be on leave of absence. Mr. Raines at the present time is planning a trip round the world.

T 10/5/59
C 10/6/59

TEACHING

During the current year we shall be continuing to exert every possible effort to make our classroom teaching as lively and as excellent as possible. To this end teachers will continue to be encouraged to visit each other's classes and to discuss teaching techniques, as well as to make visits to other schools in order to talk with teachers in comparable departments.

In addition, this year we are experimenting with another kind of innovation aimed likewise at developing first-rate teaching. Five men representing different fields of study have been invited to visit Moses Brown for periods varying from a day to several weeks. Four of these men have accepted. They will visit classes, possibly teach a class with the teacher present, sit down for informal talks with members of the department, perhaps join the department at dinners, and generally be available for questioning and for discussion of teaching in the field concerned.

The men who thus far have agreed to come are Professor Henri Peyre, Head of the Romance Language Department of Yale University; Henry Darcy Curwen, Head of the English Department at Phillips Exeter Academy until his retirement last June; Clark B. Fitz-Gerald, sculptor and former teacher, now resident in Castine, Maine; and Rober J. Van de Graaff, distinguished nuclear-physicist from M.I.T., and inventor of the Van de Graaff high voltage generator.

Professor Peyre will be at Moses Brown on October 22 and 23. Mr. Curwen will be in residence at Moses Brown from roughly mid-October to mid-December. He and Mrs. Curwen will temporarily occupy the apartment vacated by the Westlands while the Westlands are on leave. Mr. Fitz-Gerald will visit us for two weeks in April, and Mr. Van de Graaff has agreed to visit the School on a day not yet determined.

A history teacher who was also invited found himself unable to accept the invitation because he will be on leave of absence this year.

CURRICULUM

We have introduced changes in the curriculum which it is hoped will be improvements. Instead of offering only the conventional one-year courses in Physics, Chemistry, and Biology, we plan now to offer a beginning course in Biology to the Second Form; a two-year sequence in Physical Sciences, covering with somewhat different emphasis materials treated in the past in first-year Physics and Chemistry courses, to the Third and Fourth Forms; and for able students in the Fifth Form optional Advanced Placement Courses in Biology, in Chemistry, and in Physics. During the coming autumn we shall be offering only the first year of the course in Physical Sciences and an advanced Placement course only in Chemistry.

OTHER DEVELOPMENTS

In order to increase understanding of Quaker views and practices, the School is asking resident students to attend Sunday services this year at the Friends Meeting House adjacent to the School grounds. Although one or two details involved in the move from Alumni Hall are still to be resolved, the initial response to the change on the part of both boys and members of the Providence Monthly Meeting appears favorable.

Beginning this autumn Lincoln and Moses Brown have also introduced a benefit to those faculty members who are parents by providing for the children of each faculty to attend the other School without paying tuition charges. This year we have six children of Lincoln School faculty and ten of Moses Brown faculty.

Mention has already been made of the personnel of the Development Office. At the present time, this office has nearly completed an up-to-date file of all alumni and has succeeded in appointing active class secretaries for most of the classes which have been graduated during the past quarter of a century. In addition, they are setting up files not only on an alphabetical, but on a geographical basis. This is the groundwork for the program in Annual Giving which will be launched in October and November. Depending on developments, this office could well expand its activities and extend them also into a public relations office concerned with alumni affairs, publicity, annual giving, and periodic campaigns for capital funds.

There are also a few administrative changes which should be reported. Donald Gardner, who has been relieved of one class in the Middle School, will have charge of the Admissions Office. Also, all of the current records dealing with any one boy now in School have been moved into Miss Weeks's office. Miss Weeks is putting all the records and data in a separate folder for each boy, to enable faculty and advisers to get as full a picture as possible of each boy in school.

Otherwise, I am glad to report that the current Student Activities Council seems concerned to assume responsibilities for the effective operation of the School. Vincent Marcello, for instance, who is president of the Council, has edited the current Student Handbook and has seen it through the press. In addition, he and the Council have arranged for a student to take charge once a week of the opening exercises. Several members of the Council are also supervising tables at lunch.

PHYSICAL CHANGES

During the summer we have made a number of physical changes in the School, several of them directly aimed at eliminating fire hazards. New exits, for instance, have been made from the ground floor of the Lower School, from the landing just outside the Study Hall, from the north end of the corridor running from the Boys' Common Room toward the playing fields, and from the north side of the staircase outside Alumni Hall.

In addition, a number of new fire escapes have been added, and old ones have been improved. Work has also been started toward putting sprinklers throughout the entire Lower School and main building. It now appears, however, that this work will not be completed before the end of the autumn term.

An office for Mr. Whittier has been cut out of the large classroom formerly opening on both the Study Hall and the Boys' Common Room. A partition has been put through Mr. Allen's office to enable it to serve for both Mr. Allen and for Mr. Sprague, heads, respectively, of the Lower and of the Middle School. The former Development Office has been taken over again by Mr. Briggs and Mrs. Jenks. Mr. Meserve and Mrs. Littlefield have taken the former Faculty Reading Room as their office. Mr. Gardner and the Headmaster's secretary are using the Reception Room. The Faculty Lounge on the third floor now serves both as a reading room and as a smoking room.

We have also re-furnished and redecorated the alcove of the Boys' Common Room. This is particularly for the use of Fourth and Fifth Form Boarders, who have been moved this year to the west side of the building and have thus lost the use of the Common Room set up for them last year in the south-east wing.

To make living quarters for corridor masters more adequate, we have remodeled rooms on the west corridor to make three bachelor apartments, each consisting of a small living room, a small bedroom, and a private bath. At the same time we have improved the hot water system in the main school building.

During the summer, we have resurfaced three tennis courts with the same green surfacing which proved so satisfactory on the three resurfaced last April.

Despite these improvements, I should be remiss if I did not point out that we are struggling against great odds in the lack of adequate facilities and equipment. For a growing and flourishing school it is imperative that at the earliest practicable moment we make extensive improvements and additions. To illustrate, I point only to our cramped dining facilities. In order to feed the School we not only have to have two sittings, but we have to supervise at the same time approximately 150 boys who bring cold lunches and who must eat them in various classrooms. The congestion in the Gymnasium is even greater. Operationally, our inadequate gym and athletic facilities are our greatest headache. Educationally, our greatest need is an adequate library. I am glad to know that committees are now giving thorough study to these and to related problems.

BUDGET

It is urgent, also, that we review carefully the increasing demands being made upon our operational budget for expenditures which ideally ought to be provided for from other sources.

During the current year, for example, it now appears that we shall be drawing out approximately $10,000 for the Pension Fund, approximately $10,000 for the Development Office, (this may possibly be repaid in part, at least, from funds derived from Annual Giving), and, in addition to the grants to the children of faculty members of Lincoln School, $2750 for unforeseen scholarships from applicants who understood that they had been assured of even more generous help. Furthermore, our inability any longer to use the barn as living quarters for the kitchen staff will add $7500 in unforeseen wages to the tentative operating budget, drawn up last spring for 1959-1960. In conclusion, the Headmaster feels compelled, also, to voice his concern over the dubious position of trust in which some of these inroads into the budget have put us, since we assured parents at the time of the last increase in tuition that all additional funds from the increase would go directly to faculty salaries.

RETIREMENTS

Nineteen hundred fifty-nine has brought a unique loss to Moses Brown through the retirement of Miss Otla Woodbury. She originally organized the Pre-Primary Grade in 1926, always chose its members and taught them. Thus, in effect, for 33 years Miss Woodbury provided the School with the core of every class, twenty little boys for whom she set the pattern of school life and behaviour.

The warm esteem and affection in which she is held by colleagues, students and parents is the measure of our present loss, but she has left us a firm foundation on which to continue.

CLASS OF 1959

Seniors of the class of 1959 have enrolled in the following schools and colleges:

Babson	1	Stevens Institute	1
Boston U.	2	Tufts	3
Brown	8	U. Connecticut	1
Clark	1	U. Miami	1
Colby	1	U. Pennsylvania	2
Earlham	1	U. Rhode Island	2
Harvard	4	U. Virginia	1
Haverford	2	U. Vermont	1
Johns Hopkins	2	Villanova	1
Lafayette	1	William & Mary	1
Princeton	1	Worcester Polytech	1
Purdue	1	Yale	1
Rensselaer	1		
Rollins	1	Lawrenceville School	1

On the whole, the record this year seems to me to be an improvement upon that of last, although we still have some distance to go to reach our goal.

CONCLUSION

Looking ahead, I discern two areas in which we could well concentrate our energies this year. The first is in consolidating the advances made last year in our teaching and in our advising. The second is in defining and setting into motion our long-range plans.

The faculty and administration gladly charge themselves with the pursuit of the first. The second, which is now a matter of urgency, is squarely up to the governing bodies.

In both areas it is of the highest importance not only to determine exactly our goals and to recognize the price they demand - in flexibility and in perseverance as well as in money - it is no less important to decide whether we can afford the price and whether we are willing to pay it.

In these processes misunderstandings and developments not congenial to everyone will inevitably occur from time to time. When they do occur, we have at hand ways to resolve them. One lies in following the channels of responsibility set forth by the Clerk of the School Committee, by the President of the Board of Trustees, and by the Headmaster in the attached digest of their statement on School Administration. To disregard appropriate procedure is likely to add to misunderstanding, to introduce confusion, and to lead to demoralization.

Another and concomitant way lies in keeping before us at all times the unique opportunity of a unique partnership. On the one hand, Moses Brown is a school with a fine Quaker tradition and with ultimate control vested in the New England Yearly Meeting of Friends. On the other, Moses Brown is a school with an overwhelmingly non-Quaker clientele and with prospects of future financial support coming chiefly from non-Quakers. Friend and non-Friend need each other. The one cannot afford to exclude the other from responsibility; the other cannot afford to exclude the first from support. Friend and non-Friend together can create not only a good but a great school if we work together in understanding, in trust, and in magnanimity. Is this our goal? Will we pay the price?

Robert N. Cunningham

Headmaster

Enclosure

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

October 5, 1959

A meeting of the Board of Trustees of Moses Brown School was held in Alumni Hall Monday, October 5, 1959, at 8:00 p.m., with Mr. Freeman presiding. After observing a moment of silence, roll was called. Those present were: Mr. Moses Bailey, Dr. Alex M. Burgess,Jr., Miss Marian P. Cartland, Mr. Robert S. Davis, Mr. Russell S. Douglas, Mrs. Harold J. Field, Mr. Roger M. Freeman,Jr., Mr. Seth K. Gifford, Mr. Charles E. Gross, Dr. Barnaby C. Keeney, Mr. Edward A. Manice, Dr. Henry C. McDuff, Mrs. Dwight H. Owen, Mr. Gren O. Pierrel, Dr. Alexander C. Purdy, Mr. Caleb A. Smith, Mr. Thomas E. Steere, Jr., Mr. Donald H. Taylor, Mr. Willard H. Ware and Mr. Robert N. Cunningham, Headmaster. Those excused were: Mr. W. Chester Cobb, Mr. David Curtis, Mr. Foster B. Davis, Mr. Edward A. White, Mr. Walter H. Wood.

NOMINATING COMMITTEE REPORT

Mr. Freeman reminded the Board that the Executive Committee, approved at the Annual Meeting in May, had lacked two School Committee members. At the time, the Nominating Committee wished to defer these recommendations until after the New England Yearly Meeting had made their annual School Committee appointments to our Board. The following nominees for the Executive Committee were presented by the Nominating Committee: Dr. Alexander C. Purdy and Mr. Edward A. White.

It was VOTED that the Secretary cast one ballot for the unanimous election of the above candidates.

HEADMASTER'S REPORT

Appreciation was expressed by the Board to Mr. Cunningham for his excellent report which had been mailed to the members prior to this meeting. A brief discussion concerning the increased enrollment pointed out that the additional students over the previous year had not substantially changed the teacher ratio as there had been some additions to the faculty, as well as some changes in faculty responsibility.

1958		1959
195	Upper School	202
75	Middle School	93
182	Lower School	186
452		481

Mr. Cunningham read excerpts from the minutes of the Board of Trustees Meeting, May 4, 1959, which authorized him to establish a Development Office.

Concern was expressed by Mr. Cunningham regarding misunderstandings generated at times by faculty members who directly contacted members of the Board for moral support. It was the feeling of the Board that this was an Administrative procedure and left to the discretion of the Headmaster. Dr. Keeney emphasized the desirability of Board members discouraging approaches to them,

and recommended the possibility of establishing a Committee of faculty members and Trustees to screen complaints of faculty members or students.

BUDGET

Mr. Cunningham presented for the Treasurer, Mr. Foster B. Davis, the final budget for the school year 1959-60. The Board was reminded of their commitment to the Parents of Moses Brown School that all monies received from the tuition increase should be allocated to faculty salaries or benefits. Mr. Cunningham announced that $25,000 was expended on salary increases the first year; amounts totaling $5,000.00 were given for faculty increases and $18,000.00 was expended for additional faculty salaries the second year which should leave a balance of $30,880.00 for increments in the 1960-61 budget. Due to unanticipated expenses, there is currently only $10,700 in the Faculty salary reserve. To insure the fact that necessary reserves will be made available for disbursement in 1960-61, the Executive Committee recommended to the Board and it was so VOTED:

(1) That the previously budgeted figure of $3000 set aside for improvements to the lavatory facilities for female help be transferred to the reserve for Faculty Salary.

(2) That the $2200 remaining in the Headmaster's discretionary Fund be transferred to the reserve for Faculty Salary.

(3) That the anticipated UNRESTRICTED income to be received from the Annual Giving Program be assigned to the reserve for Faculty Salary.

(4) That the operating budget for 1960-61 be charged with the amount necessary (if any) to bring the total amount of funds reserved for increases in Faculty Salaries to a figure of $30,880 for the 1960-61 operating year.

Mr. Cunningham highlighted the reasons for the notable increases in grants made to students this year, which pointed up the importance of the Admissions and Scholarship Committee establishing scholarship procedure and policies at an early date.

It was VOTED: That the Budget as presented be accepted and recommended to the School Committee for approval.

EXECUTIVE COMMITTEE REPORT

Mr. Freeman announced that the Executive Committee will meet regularly and that a summation of action will be reported

at each regular Board meeting. Following this a full explanation was presented of the necessary financial actions taken during the summer to complete the fire safety program. Accepting the recommendations of the Executive Committee, the Board VOTED: That immediate payment be made for the following expenses involved in this program to date:

(1) $10,260.00 less 10% to the Grinnell Corporation as partial payment for the sprinkler system representing the work done to date.

(2) $6,464.08 to Frank N. Gustafson & Sons Inc., for additional fire escapes and exits.

(3) $646.41 to Mr. Lloyd Kent for architect fees.

ANNUAL GIVING PROGRAM

Mr. Robert S. Davis as Chairman for the newly organized Moses Brown Association for Annual Giving announced that the Campaign which would begin with a Kick-Off Dinner on November 12th would confine its solicitation to the parents of the greater Providence area for this year. The program envisaged a mail solicitation of local alumni and out of town parents and alumni. Mr. John Carlson, working on a per diem basis, has been invaluable in his assistance and was able to have a brochure done for the School by Marts and Lundy.

The following representative groups have been appointed on a three year rotating basis:

PARENTS:	One year term	Mr. Anthony A. Kemalian Mr. Frederic W. Schwartz
	Two year term	Mr. John H. Drury Mrs. Paul C. Nicholson, Jr.
	Three year term	Mr. Alfred B. Stapleton Mrs. Robert Rulon-Miller
FRIENDS:		Mrs. Alex. M. Burgess, Jr. Mr. Russell H. White Mr. Caleb A. Smith
ALUMNI	One year term	Mr. Walter G. Ensign Mr. William B. Farnsworth
	Two year term	Mr. F. Leon Foster, Jr. Mr. Alan C. Poole
	Three year term	Mr. Achille G. Vervena Mr. Edmund M. Mauro, Jr.

Mr. Leon Foster to be the representative in the Boston area.

Ex Officio:	Dr. Henry C. McDuff	Parents' Council
	Mr. Donald H. Taylor	Alumni Representatives
	Mr. Roger M. Freeman	Board of Trustees
	Mr. Robert S. Davis	Trustee Liaison
	Mr. Robert N. Cunningham	Headmaster

Mr. Noel Field is the Honorary Chairman.

The decision of the Committee as to the disposition of all monies received in this program is that any funds raised will be earmarked for faculty salary increases with the exception of those specific gifts which may be designated amounts for individual scholarships.

Mr. Davis also announced that both the Parents' Council and the Alumni Association will be asked to discontinue their solicitation of annual dues.

LONG RANGE PLANNING COMMITTEE

Mr. Gren Pierrel reported that the Committee in precisely defining their area of study assumed that this should be restricted to the conditions of the buildings and facilities and how to finance any modernization program. Attention was immediately focused on the necessity for a fire safety program, which resulted in consultations with an architect, builders, and real estate men for valuations.

The Committee's justification for planning to modernize the main building was based on the fact that this plan would cost one half as much as to build a new building. Three decisions recommended and approved by the Executive Committee for action during the summer were:

(1) Contract for installation of sprinklers, extend fire escapes, and provide additional exits, which are all emergency changes.

(2) Discontinue the use of the barn as a dormitory to house men employed in the kitchen. This has resulted in higher wages for people living outside school facilities.

(3) Preliminary plans to revamp the Central Building have been drawn up by an architect. Some basic decisions concerning these plans must however, be deferred until a report is forthcoming from the Committee studying the Boarding Department.

In discussing the method of financing the fire protection program, which is estimated to cost $48,000, Mr. Pierrel informed the Board that the School Committee had approved in

principle these expenditures without stating a definite amount. Since there have been financial obligations presented to the School for work done to date, the Board VOTED:

That any expense incurred in connection with the fire-prevention improvement program which has been authorized by the School Committee, consisting principally of work performed by Gustafson on fire exits and being done by the Grinnell Company on the installation of automatic sprinklers shall not be charged to the School's operating budget but that the means of paying for this work should be referred to the School Committee.

The Committee's proposal for financing the rehabilitation program is to disburse the $5,000 annual income from invested capital funds available to Moses Brown for improvements by paying approximately $2500 interest charges and by applying the remaining amount up to $5,000 annually on the principal involved.

STUDY COMMITTEE ON THE BOARDING DEPARTMENT

Mr. Smith reported that two of his sub-committees had almost completed their investigations although no judicious conclusion could be reached concerning the Boarding Department until the question of the physical facilities had been studied with the Long Range Planning Committee. Therefore, a procedural recommendation was made by this entire Committee to the Board that: The three man sub-committee on the physical aspects of Moses Brown be added to the Long Range Planning Committee to absorb information concerning the physical facilities of the School and integrate the work of the two Committees.

After a full discussion of the objectives of this Committee's study the Board recognized that there are certain areas of confusion as to the interrelationship of the two Committees. Therefore, the Board recommended to the School Committee that further clarification be made as to the scope of this particular study.

STUDY COMMITTEE ON COORDINATION OF FACILITIES

Mr. Gifford reported that two of this Committee's problems had been resolved:

(1) Policy for education of children of the faculties of both Schools.
(2) Specific housekeeping and maintenance problems were being considered by the Long Range Planning Committee.

The Committee will continue its research on other aspects of coordination between Lincoln School and Moses Brown.

STUDY COMMITTEE TO INCREASE FRIENDS' INFLUENCE

Mr. Manice reported on the developments to date in this area. Commendations were made on the new ideas instigated by both Mr. Cunningham and Miss Schaffner.

(1) Dr. Henry Cadbury spoke at a meeting held in Moses Brown School, September 14, for faculty members of both schools, Trustees and Friends.

(2) Providence Meeting held a picnic for the Boarders from both Schools. Twenty two from Moses Brown attended.

(3) A Friend was secured as Assistant Headmaster for Moses Brown, and Lincoln School has two new faculty members who are Friends.

(4) The Yearly Meeting session this summer pointed up the fact that there is improvement in communication and more interest stimulated in the Schools.

(5) Moses Brown Boarding Students are being required to attend the Friends Meeting on Sundays.

The Board agreed that further consideration and discussion should be held in the future regarding compulsory attendance at the Friends Meeting House on Sundays.

ALUMNI

Mr. Donald Taylor announced that the Alumni Award was given to John D. Richardson this year.

The Annual Meeting will be held on November 2. At a meeting held September 29, the Alumni made the following decisions concerning the Annual Giving Program:

(1) To suspend annual dues

(2) To defer allocation of funds to the Campaign in hopes of establishing an endowment fund in the name of the Alumni at a future date, when an arrangement has been made with the School to assume the Association's general operating expenses.

Mr. Freeman expressed the hope that all members of the Board of Trustees would respond to a request for a contribution to this program. The Board agreed that an endorsement by the School Committee would be invaluable.

PARENTS' COUNCIL

Dr. McDuff reported that solicitation of Parents' Council dues will probably be discontinued. It is anticipated that any expenses incurred will be subsidized by money received from the Annual Giving Program.

An evening entertainment is being planned again this year for the fathers and sons.

MEETING SCHEDULE

Mr. Freeman informed the Board that a request is being made to the School Committee to change the regularly scheduled date for the first fall meeting.

There being no further business, the meeting adjourned at 10:45 p.m.

Kathryn G. Owen
Secretary

MINUTES OF SCHOOL COMMITTEE MEETING
Held at Moses Brown School - Providence, R. I.

Tenth Month 6, 1959

Present: Eleanor Bailey, Moses Bailey, Winnifred Barrett, Alexander Burgess, Marian Cartland, Margaret Cates, Robert Cool, Russell Douglas, Roger Freeman, Seth Gifford, Rudman Ham, Mary Hoxie Jones, Frank Lepreau, Edward Manice, Daisy Newman, Thomas Perry, Gren Pierrel, Alexander Purdy, Florence Selleck, Caleb Smith, Virginia Townsend, Leota Wadleigh, Willard Ware. Robert Cunningham and Mary Schaffner were also present.

Regrets: Dwight Boole, Andrew Towl, Edward White, Lyra Wolkins and Walter Wood.

The meeting began with silent meditation.

The Clerk welcomed the new members of the School Committee.

In the opening remarks of the Clerk, there was mention made of the work to be done by special committees, School Committeemeetings to be held during 1960, books which define and interpret Friends principles on education, and similar subjects.

It was suggested that our schools be called independent schools instead of private schools. Since the Minute on Marion Cole with the use of "private school" has already been printed in the Yearly Meeting Minutes, it will be possible to correct only the School Committee Minutes.

Appreciation was expressed by several members for the orientation meeting held at Moses Brown on September 14, 1959, for teachers, School Committee members, trustees, parents, and interested Friends.

Mary Schaffner and Robert Cunningham supplemented their written reports with oral remarks and answered the several questions of the members. Appreciation and considered concern were frankly expressed on several points in the reports. In a supplement to the report, on Moses Brown School Administration, exception was taken concerning the paragraph which reads as follows: "As assumption of delegated responsibilities becomes effective, the School Committee and the Trustees look toward leaving operation of the School increasingly in the hands of the Headmaster, and the Headmaster toward leaving operation increasingly in the hands of the faculty and staff." It was felt that there should be further study of the use of the words "operation" and "increasingly." The Clerk will assume the responsibility for

In Minutes
of 2/5/60
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initiating the study of the wording of this paragraph, and a further study of the relationship between the School Committee and the school administration.

The budgets for the Lincoln School and the Moses Brown School were considered and approved.

Lillian Jenks has found it necessary to resign as president of the Board of Trustees for Lincoln School, and Stanley Mathes was approved as her successor.

It was recommended by the Board of Trustees for Lincoln School that the tuition charges be increased, to become effective for the year 1960-61. The School Committee approved the recommendation.

A report of the Nominating Committee follows:

To the Board of Trustees for Lincoln School, the following names were nominated and approved: Marian P. Cartland, Edward A. Manice, Edward A. White.

To the Board of Trustees for Moses Brown School, Rudman Ham was nominated to take the place of Andrew Towl who has resigned from the Committee and was approved.

Roger Freeman, Stanley Mathes, T. Dwight Boole, and Mary Hoxie Jones were nominated for appointment to the School Committee, and were approved.

The Clerk is instructed to forward notice of the resignation of Andrew Towl to the Clerk of the Yearly Meeting.

The Committee on Long Range Planning made a report on its study of the improvements of buildings and facilities, with special reference to fire protection and how to finance it. The total commitment to date is for $39,000 for the sprinkler system and $9,000 for fire exits and escapes. The Committee suggests that the income from the Building Improvement and other funds be used to an amount approximating $5,000 a year to defray interest charges and payment on principal. The Clerk is asked to explore other financing possibilities with the Long Range Planning Committee, presenting final considerations to the School Committee at their February Meeting. The School Committee felt that it would be likely that a request will need to be made to the Permanent Board on February 22, 1960, asking that the School Committee be allowed to borrow not more than $50,000 to finance our fire protection project.

The School Committee feels the need for a petty cash fund. It is suggested that the Clerk carry this concern to the Permanent Board on February 22.

The School Committee approves of sending minutes of appreciation to Winslow and Ruth Osborne for their efforts to make the Orientation Program such a success.

The School Committee has followed with interest and approves of the Moses Brown School Annual Giving and Development Office projects.

The Committee adjourned purposing to meet at the call of the Clerk.

(Signed) Willard Ware

Willard Ware, Clerk
Winnifred Barrett,
Recording Clerk

EXECUTIVE COMMITTEE MEETING OF THE MOSES BROWN TRUSTEES

A meeting of the Executive Committee of the Trustees of Moses Brown School was held October 27, 1959, at 4:45 p.m. in the Headmaster's Office. Those present were: Mr. Roger M. Freeman, Mr. W. Chester Cobb, Mr. Foster B. Davis, Jr., Mr. Seth K. Gifford, Mr. Edward A. White, Mrs. Dwight H. Owen, Mr. Robert N. Cunningham, Headmaster.

After reviewing the financial statements presented by Mr. Davis, the Committee agreed to the following:

(1) The problem of late withdrawals from the School would be alleviated by mailing the bills to the parents by September 1.

(2) Minor changes should be made in the presentation of the financial statements.

Mr. Cunningham discussed with the Committee the possibility of the New England Association of Secondary Schools' requesting an evaluation of Moses Brown School within the year. Evaluations are made periodically to ascertain that schools are maintaining standards appropriate for accreditation. It was agreed that Mr. Cunningham should discuss the situation with *Mr. Thomas before writing to the Association for further information.

Mr. Cunningham reported that some faculty members had expressed interest in organizing a summer camp program at the School. This would provide an opportunity for the facilities to be used on a day-time basis during a part of the summer months. In the discussion, it was pointed out that both a tutoring and a recreational program could be offered. The Executive Committee approved the exploration of such a program for the School.

It was noted that the Scholarship Committee should begin their deliberations immediately.

There being no further business, the meeting adjourned at 6:15 p.m.

Kathryn G. Owen
Secretary

*Corrected to read: Mr. L. Ralston Thomas - -
See minutes of February 1, 1960 meeting

EXECUTIVE COMMITTEE MEETING
of
The Moses Brown Trustees
November 24, 1959

A meeting of the Executive Committee of the Trustees of Moses Brown School was held November 24, 1959, at 4:45 p.m. in the Headmaster's Office. Those present were: Mr. Roger M. Freeman, Dr. Alexander M. Burgess, Jr., Mr. W. Chester Cobb, Mr. Foster B. Davis, Jr., Mr. Seth K. Gifford, Mr. Edward A. White, Mrs. Dwight H. Owen, Mr. Robert Cunningham, Headmaster.

Following a brief review of the monthly financial statements, Mr. Davis presented a detailed account of the endowment funds available to Moses Brown School reported in a study made by an appointed committee of the New England Yearly Meeting.

Mr. Darcy Curwen, former Chairman of the Department of English at Phillips Exeter Academy and currently a visiting teacher at Moses Brown, met briefly with the Committee to discuss the Middle and Upper School English Departments. He stressed particularly the value of each teacher having his own classroom - and of a departmental library for such departments as English.

Mr. Cunningham discussed the financial estimate given by the New England Telephone and Telegraph Company to alleviate the telephone problem within the School. Authorization for this improvement in facilities was given.

Mr. Cunningham recommended that Mr. Edmund Armstrong of the Athletic Department be the recipient of the summer grant given annually by the Parents' Council. Mr. Basil G. Meserve and Mr. M. L. Herman were the suggested candidates for sabbatical leaves next year.

The announcement was made that Mr. Cunningham has been informed that an evaluation of Moses Brown School by the New England Association of Secondary Schools need not be made for a period of three or four years. An earlier evaluation, however, would be desirable.

The Committee approved Mr. Cunningham's request to delay his return to the School following the summer vacation period by approximately two weeks. This will enable Mr. and Mrs. Cunningham to visit some school systems in Russia before returning about October 1.

A tentative long-range planning program, which will subsequently be discussed at length, was presented by Mr. Cunningham for the Executive Committee's consideration.

1. Adaptation of library facilities
2. Field House Building
3. Reorganization of School Committee and Trustees
4. Capital Funds Drive for new Classroom building

5. Remodeling Present Building

There being no further business, the meeting adjourned at 6:30 p.m.

Kathryn G. Owen
Secretary

Minutes of Executive Committee of the Moses Brown
Board of Trustees
January 12, 1960

The postponed December meeting of the Executive Committee of the Board of Trustees of Moses Brown School was held on January 12, 1960, in the Headmaster's office at 4:45 p.m. Mr. W. Chester Cobb presided in the absence of the President, Mr. Roger M. Freeman, Jr. Those present were: Mr. W. Chester Cobb, Mr. Seth K. Gifford, Mrs. Dwight H. Owen, Mr. Gren O. Pierrel, Edward A. White, and Mr. Robert N. Cunningham, Headmaster. Absent were: Dr. Alexander M. Burgess, Jr., Mr. Foster B. Davis, Jr., Mr. Roger M. Freeman, Jr.

Financial Statement:

The committee examined the current financial statements briefly. Mr. Cunningham pointed out that the unanticipated increased expenses were primarily for non-recurring items.

Policy on Admissions and Scholarships:

In view of the fact that the committee appointed to study the admissions and scholarship policies had been unable to meet and therefore unable to fulfill the request made by the Board of Trustees at their fall meeting that specific recommendations be made available for discussion at their February meeting, it was agreed that the Executive Committee assume this responsibility. Tentative recommendations to be used as guide lines for establishing definite procedure regarding these policies, circulated by Mr. Cunningham were discussed. It was agreed that further research should be done by Mr. Cunningham and Mr. Cobb prior to the next Executive Committee Meeting, January 26, at which time conclusions for Board recommendations would be made.

Long Range Planning Committee

Mr. Pierrel reported that this committee had been considering a series of projects for the school which were estimated to cost approximately $1,360,000.00. Since this sum of money obviously would necessitate a Capital Fund Drive at some future date, Mr. Morgan, Vice-President of Marts and Lundy, Incorporated, was invited to speak to the committee. He advised the committee that the initial procedure should be to conduct a preliminary survey of the community to determine the amount of money which could be raised. The cost of this survey is $2500. plus any additional costs incurred by visiting related communities.

The Executive Committee approved the recommendation of the Long Range Planning Committee that the preliminary survey of the community in anticipation of a future Capital Funds Drive be undertaken immediately.

Headmaster's Report

Mr. Cunningham announced that for reasons of health Mr. Everett Raines of the History Department found it necessary to decline his Sabbatical leave, which was to commence February 1. The Committee approved the recommendation that Mr. Frederick Pratt of the same department be given the opportunity of using next semester as a period for further study.

The questionnaires returned by the parents regarding the desirability of a combined summer camp and tutoring program at the school revealed that only thirty-three families were interested. It was recommended that the proposed program be referred to the Parents' Council to determine further interest for another year.

Mr. Cunningham pointed out the fact that some able teachers are interested in coming to Moses Brown next year, providing adequate housing facilities were to be made available for their families within the near future. Realizing the necessity for a thorough study of this problem and the interrelationship of the areas currently being considered by the Long Range Planning Committee, this committee appointed Mr. Edward White to investigate, as a point of departure, the property value of a house currently for sale at 382 Thayer Street.

There being no further business, the meeting adjourned at 6:00 p.m.

Kathryn G. Owen
Secretary

Minutes of Executive Committee of the Moses Brown
Board of Trustees
January 26, 1960

A meeting of the Executive Committee of the Board of Trustees of Moses Brown School washeld in the Headmaster's office, January 26, at 4:45 p.m. Mr. Roger M. Freeman, Jr. presided. Other members present were: Mr. Gren O. Pierrel, Mr. Willard H. Ware, Mr. Seth K. Gifford, Mr. Foster B. Davis, Jr., Mr. W. Chester Cobb, Mrs. Dwight H. Owen, Mr. Robert N. Cunningham, Headmaster. Mr. Edward A. White was excused.

Report on the Library Facilities

Mr. Stuart Sherman, Librarian of the Providence Public Library, presented to the Committee several recommendations for improving the School's library facilities. These were based on his appraisal and study requested by the Library Sub-Committee of the Long Range Planning Committee.

The ensuing discussion emphasized the necessity for immediate minor improvements while further study was recommended for some of the major revisions. The Executive Committee agreed that approval should be authorized by the Board at their February 1 meeting to request the School Committee to release some monies from the funds which have been specifically designated for library improvements at Moses Brown School.

Financial Reports

The committee, in reviewing the financial reports, was pleased to note that the deficit was decreased during the month.

Admissions and Scholarships

With a few minor revisions, the admissions and scholarships policy presented at the last meeting was approved by the Executive Committee. The policy will be circulated to the Board members at their next meeting.

It was unanimously agreed that the ultimate responsibility for implementing this policy will be with Mr. Cunningham, Mr. Whittier, and Mr. Gardner.

Headmaster's Report

Mr. Cunningham announced that there have been two withdrawals from the School for the second semester. In view of the fact that neither parent had taken advantage of the insurance protection offered by the school to cover such emergencies, the Executive Committee authorized the Headmaster to advise these parents of their financial responsibility to the School.

Radio

Mr. Cunningham read a request from some students who are desirous of conducting and participating in a school radio program to be held at station WPAW in Pawtucket. This would be a series of thirteen programs on Wednesday evenings from 7:00 to 7:30 p.m. The expenses would be defrayed by business firms' buying time for one minute commerical announcements.

It was the feeling of the Executive Committee that because of the extensiveness of the project, further exploration should be made as to the content of the proposed programs being considered by the students.

Long Range Planning Committee

Mr. Pierrel reported that Marts and Lundy have agreed to undertake the capital fund community survey.

There being no further business, the meeting adjourned at 6:45 p.m.

Kathryn G. Owen
Secretary

POLICY OF MOSES BROWN REGARDING ADMISSIONS AND SCHOLARSHIPS

Admissions

In admitting a boy, the School weighs such considerations as these: a boy's academic performance in the past, his attitude, his character, his family background, his promise of contributing to society; in general terms - his ability to do the work of the School, to fit satisfactorily into the school environment, and to contribute to the strength of the School.

The means for obtaining this information are: a transcript of a boy's previous academic record, a report from a boy's principal and teachers, letters from references who know the boy and his family; when feasible, an interview with the boy and with his parents, and a set of admission tests administered to the boy.

Normally boys are selected on the basis of their priority with respect to the criteria set forth in the preceding paragraphs. Where there is no significant difference in the strengths of boys, preference may well be given to a Quaker over a non-Quaker, to the son of an alumnus over the son of a non-alumnus, and to the son of a parent or former parent over the son of a new parent.

Where conditions permit, the committee on admissions tries to select a representative group of students with respect to variety of abilities and aptitudes, social and geographical backgrounds, etc.

Scholarships

In awarding scholarships, the School gives consideration first, to the need of a family; secondly, to a boy's promise of contribution to society.

Need is assessed roughly on the basis of the criteria developed by the colleges and universities of the country participating in the College Scholarship Service, and by schools participating in the School Scholarship Service. Moses Brown is a member of the latter organization and conforms to its regulations.

Once a scholarship is awarded, a recipient normally retains his scholarship, so long as he puts in a satisfactory academic performance, so long as he is strengthening the School by his presence, and so long as need remains. A new application must be made each year.

The Headmaster may consult a member of the Board of Trustees designated by the President of the Board, about the amount of individual scholarships and about reasonable checks on the accuracy of income reported and of other relevant data.

(Approved by Executive Committee of the Board of Trustees,
at its meeting held January 26, 1960)

2/1/60

I. Observations on giving to date:

1. The alumni support is lagging behind that of the parents. If the giving of the 35 parents who are included in the alumni is deducted from the alumni gifts, the alumni gave 23%, and their gifts averaged $40, as opposed to $89 for the parents. The average gift of the alumni who are also parents was $69.78, as opposed to $89.63 for parents who are not alumni.

   (a) This calls for some hard work to improve alumni relations, which are not good.

   (b) To meet this problem the current annual giving program includes dinners in New York and Boston at which the Headmaster will speak.

   (c) The Development Office and Mr. Carlson plan to work with the Alumni Association in the months ahead to activate the class agent system.

2. Reasons for the success to date:

   (a) Vote of confidence for the Headmaster and his program.

   (b) Excellent planning by Mr. Carlson and efficient implementation by Mr. Briggs and Mrs. Jenks in the Development Office.

   (c) Reflection of new spirit at the School --- Mrs. Cunningham.

   (d) Recognition of the fact that the faculty deserve higher salaries.

   (e) Good coverage by the solicitors.

   (f) Good economic climate.

   (g) Unusually large giving to kick off annual giving-- Alumni Association, Jewish Concerts, Inc., Anonymous gift.

II. Suggestions for the future.

1. The retention of Mr. Carlson in an advisory capacity ($150 per month).

2. Continuation of Development Office with at least the present budget, co-ordination of all fund raising and development planning in this office.

3. Decision prior to May 1 if there is to be an annual giving campaign next year.

4. More emphasis on alumni relations.

5. Inclusion of scholarships in appeal.

To the Committee on Moses Brown School and Lincoln School:
To the Board of Trustees of Moses Brown School:

In my report of last October I mentioned two areas in which we could well concentrate our energies this year. The first is in consolidating the advances made last year in our teaching and in our advising. The second is in defining and setting into motion our long-range plans. I am glad to report activity and progress in both areas.

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TEACHING

Of the visiting teachers whom we have invited to Moses Brown during the current academic year, two have come and gone. Henri M. Peyre, Head of the Department of French at Yale University, spent two days with us in October. Henry Darcy Curwen, recently retired Head of the English Department at Phillips-Exeter Academy, was with us for approximately 8 weeks during the autumn term. Both visits, though of marked difference in length, and hence, in effect somewhat different in kind, were highly successful. Each teacher visited classes; taught classes with a Moses Brown teacher present; met with the respective departments, French and English, as a group; and in Curwen's instance, at least, had a number of individual discussions with teachers. Each brought to us fresh ideas and stimulation. I am glad to report, also, that neither, so far as I can ascertain, provoked any significant resentment.

A few excerpts from reports subsequently submitted by each, will convey the views, criticisms, and suggestions, which the visitors made as a result of their visits. Among Peyre's observations were these:

"I sincerely enjoyed my visit to your school and was impressed by what I observed. It is a very fine school, with an excellent morale, a first-rate quality of boys, able and devoted teachers. The morale is very high; the relations between teachers and pupils cordial; the boys ask questions freely, spontaneously but without disrupting the order of the class or the discipline; the teachers have firmness and gentleness... The boys evidently have a solid background and value their studies. Nowhere did I notice in them signs of ill will, of boredom, of resistance to learning..."

"Success in the two advanced placement exams (language and literature), evidenced with a grade of 4 (or, better, 5) in each of the two fields, is more and more going to be the criterion of excellence for the best schools. I believe your very best students should be directed to those courses and should receive an intensive training in their last year to be likely to succeed. Their spoken French should be better than that of the two boys in the 4th year French class, their grammar should be impeccable; in schools which have already developed such a course, the reading has been more advanced and, in quantity, more extensive than these two boys in your experimental class. This will be a relatively expensive class, but

one which will pay in terms of prestige...

"The quality of the spoken language (phonetics, intonation, diction) seemed to me to be the one point which needed watching and improving...

"I enjoyed the atmosphere of the Moses Brown School and hope to remain a faithful friend of it. If I can assist in guiding your students in their initiation to Yale, as far as my own department is concerned, I shall always be glad to do it."

Curwen, being here a good deal longer, submitted a ten-page, single-spaced, typewritten report. Among his observations were these:

"The equipment at Moses Brown - the first thing that strikes the eye - does not, for these days, seem adequate. The English classrooms themselves range from only fair to poor by any standard. Paxton's is the best... But the lighting is utterly inadequate. In the autumn days, even, some artificial light was necessary, yet it all came from a single, low-power fixture in the middle of the room. Boys in the inner corners of the room work in semi-darkness, full half work in their own shadows. Ventilation is difficult. If windows are opened, boys near the windows freeze; ~~if they are not~~ opened, boys ~~near the windows freeze;~~ if they are not opened, boys suffocate. Most prefer to suffocate, and as a result drowsiness soon submerges interest in the work in hand...

"The teaching, as I saw it from grade 8 to grade 12, I would call generally fair, improving perhaps as it progressed to the top of the school. It did not seem very lively; nobody seemed to be getting much fun out of it... All men - with the possible exception of Paxton - tended to keep too long on one topic... In fact, what struck me most forcibly in all classes was the amount of teacher-talk and the resultant high yawn index... In the study of literature there should be less teacher-talk, more lively play between teacher and boys - even though the play be as elementary as question-and-answer dialogue...

"Perhaps the literature studied in all classes could be examined critically, and some of the hackneyed discarded, some of the contemporary brought in...

"At the end, the department decided to give up the anthologies, to use books instead; and I offered several lists of books and of paperbacks suitable for use at all levels. Changes will be made in the coming term...

"At this point I come to writing. From what I saw I think that in all classes there should be more writing...

"Systematic and persistent writing is at the heart of any English course at the secondary school level...

"The anthologies used in VII, VIII, and IX, I hope are already things of the past. I wonder if the time is not now ripe at Moses Brown for the establishment of an English department library - a library made up of books in sets of twenty for use by boys in the various classes...

"Much could be done in English classes by use of phonograph records...

"I have already obliquely mentioned an Exeter practice that might well be made a valuable part of English teaching at Moses Brown. It is setting aside one evening each term for the department to meet and talk shop with an expert outsider...

"In my stay at Moses Brown what most struck me, and what will remain longest in my memory is the kindness, the genuine friendliness which I encountered wherever I turned... Indeed, the department is deeply interested in its work and is willing to put out considerable effort to make what is already creditable even better."

Moving on to other aspects of teaching, it is pertinent to point out that there is an increasingly acute shortage of really good teachers. The kind of men we want are hard to find; they are still harder to sign up. We shall, it now appears, have several openings to fill again next year. Apart from those whom we probably should not encourage to make a career of it at Moses Brown are several who are leaving of their own volition for valid reasons. E. Kenneth Bennett, of the English Department, has indicated his intention of returning to Graduate School. In addition, two men, both in the Middle School, will not be back. One, Ian Coutts, we knew about from the beginning, since he is here on a year's leave of absence from his British school, Oundle. The other, Lloyd F. Sprague, Head of the Middle School, has told me that he and his wife are planning to move to Florida next year. As I believe I have indicated earlier, William Bixby, current Head of the Science Department, has had his eye set on other things for some months. It is unlikely that he will return again next year, unless at the last minute both he and the School should find his doing so the most convenient arrangement for each for another year.

Leaves of Absence

For reasons of health, Everett Raines has only recently informed me that he will be unable to take his leave at this time as he had originally planned. Instead, he will continue to teach the same courses during the second semester. He expressed

a willingness to continue his present schedule, or to turn these courses over to William Westland upon his return in February, and give, instead, courses in current events to the Upper School. After consultation with the Executive Committee, the Headmaster has arranged for Frederick Pratt, instead of Mr. Raines, to take a semester's leave at this time, chiefly for purposes of study. Mr. Raines's unexpected presence and Mr. Westland's return created a surplus of history teachers; hence, a constructive step of this kind seems, if not ideal, certainly expedient.

Otherwise, Edmund Armstrong, the Director of Athletics, will be away during the summer on a grant from the Parents' Council. Next year, Basil Meserve, of the English Department, and Marion L. Herman, Head of the Mathematics Department, are currently making plans to be away on leaves of absence.

Advisory System

The advisory system is improving, though it is not yet all that we should like it to be. Before Christmas every adviser sent at least one letter to the parents of each of his advisees. In many instances these letters could give only initial impressions. Every adviser plans to write at least once again, most likely in May, summing up his impressions of his advisee's year. At this point some of the advisers have undertaken these duties with enthusiasm and satisfaction. Others are inclined to look upon an adviser's role as dubious, if not needless. The many gratifying letters received by nearly every adviser have, I am sure, done much to strengthen the case for the value of an advisory system. We are working at it, and we shall continue to keep working in the hope of doing a still better job.

II

THE BOYS

On the whole, the School is working hard and well. Four of this year's seniors are semi-finalists in the National Merit Scholarship Competition. Twelve others received letters of commendation. The four semi-finalists are among 10,000 high scorers in the qualifying test taken last spring by 550,000 pupils in 14,500 secondary schools. After another examination and screening by a selection board, about 800 will be awarded scholarships ranging from $100 to $1500 annually to the college of their choice.

Football

In football, as many of you know, we had an undefeated team for the second consecutive season. This breaks the School's all-time record for consecutive wins and for consecutive seasons

without defeat in football. The team was well represented on the post-season all-star teams. Heading the list was the selection of Jan Moyer and Bruce Perry on the Boston Herald's first-string all-New England team. Moyer received the further distinction of being named honorary captain. Bill Criss and Ted Malley were awarded honorable mention by the Herald.

Four members of the team were selected on the Providence Journal's All-State Prep School first team; three, on the Journal's second team; four received honorable mention. In addition to Moyer and Perry, Bill Murdock and Vin Marcello were named to the first team; Ken Neal, Bill Criss and Ted Malley, to the second team. Jim Ottmar, John Tomlinson and Steve Estee received honorable mention. These successes were due not only to the splendid attitude of the boys, as well as to their ability, but to the extraordinarily fine job of education and coaching turned in by Gerry Zeoli. Obviously such an accomplishment has served to strengthen further the morale of the entire School.

Football Teas and Dinner

The teas following the football games, which were put on again this year by the Headmaster's wife and the mothers of the players, were even more successful than those of last year. We were fortunate enough to have John M. Yovicsin, Harvard's football coach, as guest speaker at the annual football dinner. As a reward to the team and the School for the contribution made by a second undefeated season, the Headmaster awarded the entire School a holiday, the day to be chosen by the football co-captains.

The Quaker

The editors of the Quaker have been doing a first-class job. Excerpts from a few of their editorials will indicate not only their concern for the School, but their basically constructive attitude.

An editorial in the opening issue concludes:

"A student's duty is to educate himself in such a way that he can contribute in some way to the betterment of himself and mankind. This can only be achieved by hard diligent work at all levels of education. Moses Brown can offer its students a superb education. The amount of knowledge obtained from exposure to studies varies directly with the amount of work spent on them. It is the essential ingredient in success."

On October 28th, one finds the following observation:

"The students' new lounge, now unquestionably the most elegantly furnished room in Moses Brown, has been in use for

nearly two months - and has been respectfully treated to date. It has been the location of no serious disturbances and has yet to suffer any damage. This is an excellent reflection on the maturity of the students and, ultimately, on the school as a whole."

The editors are not unobserving nor lacking in humor:

"The annual feud between the faculty and the school's heating system has just begun. Every winter the faculty members vainly try to control the temperature in their classrooms through delicate adjustment of radiator valves and through scientific ventilation. Each night before leaving the classroom, the teacher adjusts his windows and his radiator valve in an attempt to maintain a comfortable temperature in the room overnight. When the teacher returns the next morning, his classroom is either a furnace or an icebox...

"Of course, every teacher has his own method for regulating the flow of cold air. For instance, one teacher has 'draftsmen,' trained to open windows from the top only. Another teacher insists on having at least one window wide open at all times, no doubt to provide an 'escape clause.' Yet another gives in and adapts himself to the prevailing temperature, wearing a coat and felt hat when his classroom is cold, and teaching in his shirtsleeves 'wenn es warm ist.' Any of these methods of controlling or accepting the temperature is just as effective as the next, for, in the final analysis, the heating system always clanks, grinds, and steams its way to domination."

The first issue of the new year contains a list of suggestions for 1960, some of them already being put into effect:

"During the past year the editors of the Quaker have filled countless lines of double-column type with criticisms and suggestions regarding the school. Now, in an effort to summarize and add to this list, we have collected our thoughts into one editorial:

"More interdepartmental assignments. We believe that the threat of two teachers correcting the same assignment will lead to higher quality work on the part of the student.

"A public speaking course be instituted and a rule that all seniors must speak at least once in chapel.

"Definite facilities on the campus be provided for the Delphian and Mosaic.

"More frequent plays given by the Proscenium Club. Two plays a year is traditional but, we feel, not enough.

"All faculty members be encouraged and given the opportunity to speak in chapel.

"Long-term reading assignments in English.

"A 'big-brother' system to help freshmen and new students get acquainted with the school.

"The S.A.C. purchase an adequate magazine rack for the lounge.

"Mr. Raines' weekly current events talks be reinstated.

"Creation of a student and faculty committee to organize a lecture series.

"More student proctored study halls."

Other Extra-curricular Activities

The boys have been busy in many other areas. The Student Activities Council, for instance, has drawn up a proposed constitution for a Judicial Board, the purpose of which is to have responsible students share in the discipline of the School. The Proscenium Club has put on Curse You, Jack Dalton! by Wilbur Braum, and Scrooge, Dailey Paskman's dramatic adaptation of Charles Dickens's A Christmas Carol. The Winter Delphian has appeared with reviews in foreign languages and exchanges from other schools. The magazine came from the press with a new cover, bearing a five-color replica of the coat of arms on the school blazer.

Other events of the first half of the year affecting directly or indirectly the welfare of the boys are: the Book Fair, which under the able direction of Mrs. John Steere, sold 1877 books and brought in a total income of $1530, to be used for the school library; a Hallowe'en party, to which Lincoln girls were invited, in October; an evening of football entertainment by Jimmy Conzelman, former playing captain of the world champion Providence Steam Rollers and former coach of the world champion Chicago Cardinals, who is at present an executive of the Darcy Advertising Company in St. Louis; Sunday teas for resident students and their parents, at which the wife of the Headmaster and of the Assistant Headmaster pour; and an excursion to Virginia over Thanksgiving for quail and pheasant shooting by members of the Rod and Gun Club as guests of the Headmaster and his wife.

III

MOVING AHEAD

Work on the sprinkling system, which the Grinnell Company began to install last September, is continuing. It now appears however, that it may be the end of the school year before every-

thing is ready.

Annual Giving

Perhaps the most significant event in the autumn was the formation of the Moses Brown Annual Giving Associates and the inauguration of the first year of an Annual Giving Fund. Under the able overall direction of Robert Spink Davis, of the Board of Trustees, with the splendid assistance of Charles Briggs, the new Director of Development, and his associate, Mrs. Richard Jenks, the Fund now amounts to $29,085.12. This represents a contribution from 362 persons in the Providence area who were personally solicited, and from 42 scattered mail returns. There will be follow-up of those not yet heard from in this area, as well as exploration of possibilities in the Boston and New York areas. If everything works out as hoped, it is probable that a dinner will be held in each of these cities during the course of the next few months. John Carlson, of Marts & Lundy, has offered excellent advice as a professional consultant.

Long-range Planning

The work of the Long-range Planning Committee, under the able chairmanship of Gren Pierrel, deserves special mention. Mr. Kent, an alumnus, who has a son at Moses Brown, has submitted rough tentative plans of how the present building might be renovated and used more effectively. The Educational Facilities Laboratory of the Ford Foundation has intimated that they would be prepared to help with the costs of planning and fees for a new kind of Field House. At the present time it appears that we must accept this offer by the end of the current academic year if we are inclined to do so. To explore the business of such a Field House further, three members of Mr. Pierrel's committee have visited Wayland, Massachusetts and subsequently, Cambridge, to discuss with Architects Collaborative a Field House of this type, which this firm planned and which is now being erected at Wayland. During the visit, the committee members picked up exciting ideas on overall planning, on renovation, and on new construction which Architects Collaborative is carrying out at Phillips Academy, Andover, and at Harvard University.

Library

With very minor modifications of either the present Alumni Hall or the present Study Hall, it is hoped that the School may have a much more adequate library in operation by next September. Apart from minor physical changes, the plans involve a full-time professionally trained librarian, which it is believed Mrs. Paxton may become, recataloguing much of the present library so that it conforms more fully to accepted practice, and improving the selection and number of books, particularly with respect to reference books. To this end we plan to send out lists of needed books to all parents and friends, in the hope that many of the books might be presented to the School

either from private collections or as new gifts. Otherwise, the long-range planning appears to fall in four general classifications: new athletic facilities, new classrooms, extensive renovation of the present building, and the provision of faculty housing, either by satisfactory apartments within the present building, or by other means.

A Survey

The Executive Committee, furthermore, has employed Marts & Lundy to make a survey and to advise us concerning capital fund-raising, preparation, timing, and probable goal for the next general campaign.

Admissions and Scholarships

For the past three years, if not longer, the School has been operating without any clearly formulated policy about admissions and scholarships. Recently the Executive Committee has established policies which should prove helpful to the School Administration in handling these matters

I.S.F.R.I.

During the autumn, the Independent Schools Fund of Rhode Island, Inc., composed of Lincoln School, Mary C. Wheeler School, Moses Brown School, Providence Country Day School, and St. George's School, was founded. The aim is to enlist the support of Rhode Island corporations for independent education. Contributions received will be divided among the schools on two bases: *50% in proportion to the number of students in the last four years. An exceptionally fine board of Rhode Island industrialists and businessmen is serving as an Advisory Council.

Foreign Students and Teachers

In the months ahead it is hoped that we may still be able to bring in each year one or more foreign teachers. Although differences in background will undoubtedly introduce some misunderstandings, the breadth and tolerance developed by exposure to other ways of thinking and other ways of teaching are important elements of sound education. Possibly also through the English-Speaking Union, the American Friends Service Committee, and other agencies we can have every year some kind of student exchange with foreign countries. At the present time, our only foreign students, with one exception, are from the Caribbean and South America. The exception has just arrived: Jack Kalaydjian from Egypt.

In conclusion, to the Headmaster it seems that we are now off dead center and moving ahead. Nothing seems more important than to keep rolling and to build up momentum. In the process, to quote President Nathan Pusey of Harvard, we most likely will

*50% of the contributions equally;

have "to develop a new standard of asking," for the essential funds. But above all, in moments of despair we must keep our eyes on the vision of our high rôle of building men:

> "At every crossway on the road that leads to the future, each progressive spirit is opposed by a thousand men appointed to guard the past. Let us have no fear lest the fair towers of former days be sufficiently defended. The least that the most timid among us can do is not to add to the immense dead weight which nature drags along...
>
> "Let us think of the great invisible ship that carries our human destinies upon eternity. Like the vessels of our confined oceans, she has her sails and her ballast. The fear that she may pitch or roll on leaving the roadstead is no reason for increasing the weight of the ballast by stowing the fair white sails in the depths of the hold. They were not woven to molder side by side with cobblestones in the dark. Ballast exists everywhere; all the pebbles of the harbor, all the sand of the beach, will serve for that. But sails are rare and precious things; their place is not in the murk of the well, but amid the light of the tall masts, where they will collect the winds of space."

- Maeterlinck:
Our Social Duty

Robert N. Cunningham

Headmaster

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

February 1, 1960

A meeting of the Board of Trustees of Moses Brown School was held in Alumni Hall Monday, February 1, 1960 at 7:45 p.m., with Mr. Roger Freeman presiding. After observing a moment of silence, roll was called. Those present were: Mr. Moses Bailey, Mr. Randall W. Bliss, Dr. Alex. M. Burgess, Jr., Miss Marian P. Cartland, Mr. W. Chester Cobb, Mr. Foster B. Davis, Jr., Mr. Robert S. Davis, Mr. Russell S. Douglas, Mrs. Harold J. Field, Mr. Seth K. Gifford, Mr. Charles E. Gross, Mr. Rudman J. Ham, Mr. Edward A. Manice, Dr. Henry C. McDuff, Mrs. Dwight H. Owen, Dr. Alexander C. Purdy, Mr. Caleb A. Smith, Mr. Thomas E. Steere, Jr., Mr. Willard H. Ware, Mr. Edward A. White, and Mr. Robert N. Cunningham, Headmaster. Those excused were: Mr. David Curtis, Dr. Barnaby C. Keeney, Mr. Gren O. Pierrel and Mr. Walter H. Wood.

The minutes of the Annual Meeting held May 4 and the regular fall meeting held October 5, 1959 were approved as circulated. The minutes of the October 27, Executive Committee meeting were approved as corrected by inserting the full name of Mr. L. Ralston Thomas in paragraph three. The minutes of the Executive Committee meetings held November 24, 1959 and January 12, 1960 were approved as circulated.

TREASURER'S REPORT

In presenting the Treasurer's statement of income and expenses for the six months' period ending December 31, 1959, Mr. Foster Davis, Jr., pointed out that:

1. More income had been received from Day Students than had been anticipated.
2. Maintenance and housekeeping expenses had exceeded the low budgeted figure because of unanticipated emergencies.

HEADMASTER'S REPORT

Mr. Cunningham highlighted salient points from his written report which had been circulated to the Board members a week prior to this meeting.

Mr. Robert Davis questioned the faculty turnover during the discussion. Due to the problem of the School concerning the salary scale, as pointed out by Mr. Cunningham, the Board agreed that a Committee should be appointed by the President to discuss this problem with the Headmaster. The Executive Committee was empowered to act upon the above recommendation.

Dr. Purdy commended the Headmaster for his stimulating program of bringing visiting teachers to the School.

Mr. Cunningham announced that the Independent Schools Fund of Rhode Island, Inc., composed of the following Schools; Lincoln, Mary C. Wheeler, Moses Brown, Providence Country Day, and St. George's, had been the recipient of four donations already.

ANNUAL GIVING

Mr. Robert Davis, Chairman of the Committee, reported that $29,085.12 is the total money raised to date. A copy of his complete report is attached to the original minutes. One of the most significant observations is that the alumni support is lagging behind that of the parents. If the giving of the thirty-five parents who are included in the alumni is deducted from the alumni gifts, the alumni gave 23%, and their gifts averaged $40, as opposed to $89 for the parents. The average gift of the alumni who are also parents was $69.78, as opposed to $89.63 for parents who are not alumni.

This committee strongly recommended to the Board that Scholarships should be included in the next appeal. It is believed that this factor may influence some parents.

Mr. Davis was highly commended for his able leadership and the outstanding work achieved by his committee.

The success of this endeavor assured the Board of the interest and support of the community for Moses Brown School. Therefore, it was VOTED: That an Annual Giving Program be conducted annually with the exception of the period of time when the School is conducting a Capital Fund Drive.

Upon the recommendation of the Annual Giving Committee, the Board VOTED: That the services of Mr. John Carlson be retained in an advisory capacity on the basis of $150.00 per month.

LONG RANGE PLANNING COMMITTEE

Mr. Freeman announced for Mr. Gren Pierrel, the Chairman, that the Committee was not ready to submit a full report.

Mr. W. Chester Cobb, Chairman of the Library Sub-Committee, announced that Mr. Stuart Sherman, Librarian of the Providence Public Library, had made a detailed study of the School's facilities. The Board was informed that one half of the present books should be disposed of immediately and that the present facilities should be enlarged. The minimum requirement for the school library was 6000 books. Mr. Cobb enumerated the basic needs necessary to complete the recommendations made by Mr. Sherman.

In order to have the facilities ready for operation next fall, the Board VOTED: That the Board of Trustees of Moses Brown School recommends that the Committee on Moses Brown School and Lincoln School take such action as is necessary to make available to the Executive Committee of such Board of Trustees for expenditure for the improvement of the Library through additional facilities and books principal and accumulated income in the Library and Improvement Fund and the Edward C. Palmer Fund.

BOARDING DEPARTMENT

The Chairman, Mr. Caleb Smith, circulated at the meeting his completed report of this committee's deliberations, a report which at the time of the meeting he had not had opportunity to refer to his Committee. Following a brief discussion, Mr. Willard Ware recommended that, since the School Committee would take no action on the submitted report at their meeting the following day, the material be studied and subsequently discussed at the next Board of Trustees Meeting. The Board concurred.

CO-ORDINATION OF FACILITIES

Mr. Seth Gifford, the Chairman, reported that there had been no further developments within his committee.

INCREASING FRIENDS' INFLUENCE

Mr. Edward Manice reported for the Chairman that the committee had been unable to have a meeting.

ALUMNI ASSOCIATION

Mr. Randall Bliss, the new President, announced that the Association had appropriated $1,000.00 to the Annual Giving Campaign.

The Board was informed that a genuine effort to interest graduating students in the Association was being made this year by inviting the senior students to a luncheon near the time of Commencement.

The dinner held in the fall was most successful and evidence of the improvement made within the organization during the last three years.

PARENTS' COUNCIL

Dr. Henry McDuff announced that the Parents' Council wished to retain their identity by continuing their annual dues request from the parents.

The Council has had three guest speakers at their fall meetings: Mr. Henry Darcy Curwen, visiting English teacher from Phillips Exeter Academy; Mr. Harold Jernquist of the School and Mr. A. James Crawford, who spoke on the tuition insurance program.

Five sponsored projects are being continued this year: Book Fair, which was held on November 4th and 5th; Open Houses; Lower and Middle School father and son night, which will be held February 26, with Mr. Norris D. Hoyt as the guest speaker; Upper School Night, which will be a program consisting of a panel of recent Moses Brown graduates discussing college requirements. Mr. Lloyd Cornell of Brown University will be asked to moderate the discussion which will be held April 7;* Father and Son Day, which will be held on May 21.

Expenditures made by the Council to date include:

1. Purchase of a new TV set to be used by the teachers for educational classroom programs.

2. Instructors travel grant to Mr. Edmund F. Armstrong for the summer of 1960.

Dr. McDuff pledged the wholehearted support of the Parents' Council to the Library Improvement Program.

NOMINATING COMMITTEE

The Board authorized the President to appoint the following members to this Committee:

Chairman: Mr. Charles Gross
Mr. Gren Pierrel
Mr. Robert Davis

ADMISSIONS AND SCHOLARSHIPS

To facilitate the administration of these two areas for the Headmaster and the Admissions Department, the Board VOTED: That the Admissions and Scholarship Policy recommended by the Executive Committee be adopted immediately.

MINUTES

The minutes of the January 26, Executive Committee meeting were approved as circulated.

There being no further business, the meeting adjourned.

Kathryn G. Owen
Secretary

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*Mr. Cornell has since declined.

MINUTES OF THE SESSION OF SCHOOL COMMITTEE FOR MOSES BROWN SCHOOL AND LINCOLN SCHOOL HELD AT LINCOLN SCHOOL - SECOND MONTH, SECOND, 1960

Present: Moses Bailey, Winnifred A. Barrett, T. Dwight Boole, Alexander M. Burgess, Jr., Marian P. Cartland, Margaret A. Cates, Robert N. Cool, Russell S. Douglas, Seth K. Gifford, Rudman J. Ham, Frank J. Lepreau, Stanley F. Mathes, Edward A. Manice, Daisy N. Newman, Thomas Perry, Jr., Alexander C. Purdy, Florence M. Selleck, Caleb A. Smith, Virginia Townsend, Willard H. Ware, Edward A. White.

Regrets: Eleanor C. Bailey, Roger M. Freeman, Jr., Mary Hoxie Jones, Gren O. Pierrel, Leota S. Wadleigh, Lyra T. Wolkins, Walter H. Wood.

The meditation period was opened with a reading from John 14: 8-17.

The minutes of the last meeting were accepted as circulated. Two items of unfinished business will be considered later in today's agenda.

Mary L. Schaffner and Robert N. Cunningham, the heads of Lincoln School and Moses Brown School, respectively, discussed with the School Committee various points in their circulated reports. Mention was made of a proposed field house and the initiation of a new program using visiting teachers to evaluate course content and teaching methods at Moses Brown School.

Comparisons of actual income and expense experience with budgeted figures for both schools, approved at the October meeting, were reviewed. A change was suggested in the method of reporting by ~~Moses Brown~~ Lincoln to clarify the figures and to make them comparable to those from ~~Lincoln School~~ Moses Brown School. The reports were accepted.

Correction made, minutes of May 1960

Three members of the School Committee indicated they have visited the schools since a scheduled visiting day held in May, 1959.

The first item of unfinished business concerned the statement on "school administration." At the last meeting, the clerk had been instructed to study the wording in the sixth paragraph and make recommendations for revision. It was suggested that the paragraph be eliminated. The Committee approved.

[illegible] p. 9/11

Interim reports were made by the four study committees, namely: Committee on Increasing Friends Influence in the Schools; Committee on the Boarding Departments of the Schools; Committee on Coordination of Facilities and Functions; and Committee on Long Range Planning. The clerk requested that each committee prepare a more complete report, having it ready in time for them to be mimeographed and distributed with other Yearly Meeting reports for the Yearly Meeting sessions.

The Committee on the Seth K. Gifford Memorial plans to present the memorial at the Commencement Exercises of Moses Brown School.

The second item of unfinished business concerned the financing of the work to be done on the buildings at Moses Brown School in connection with fire protection. It was felt that the Committee should apply to the Permanent Board, which meets Second Month, 22nd day, 1960, for permission to borrow an amount not to exceed $60,000. The clerk will present the request. It was approved by the School Committee that if there is to be an expenditure of any amount in excess of $50,000, the School Committee or the Executive Committee shall be first consulted. The Committee approved of the Minute drawn for the Permanent Board and requests favorable action.

The Nominating Committee was appointed by the School Committee in second month, 1959, to serve for one year. The School Committee approves the reappointment of the Nominating Committee for the next twelve months, with one change: Florence Selleck to replace Moses Bailey whose term on the School Committee expires this year.

The Committee considered whether there should be another Quaker Orientation Day for the Teachers and Staff of the Schools - together with School Committee members, Monthly and Quarterly Meeting representatives, and other interested Friends. The School Committee requested the Committee on Increasing Friends' Influence in the Schools to plan and sponsor the second Quaker Orientation Day, the time of holding it to be decided on the basis of convenience to teachers and staffs of the schools.

The School Committee approved the following recommendation from the Board of Trustees of Moses Brown School to permit improvement of present library facilities:

> "Voted that the Board of Trustees of Moses Brown School recommends that the Committee on Moses Brown School and Lincoln School take such action as is necessary to make available to the Executive Committee of such Board of Trustees for expenditure for improvement of the Library through additional facilities and books, principal and accumulated income in the Library and Improvement Fund and the Edward C. Palmer Fund."

Reports were made concerning the very successful Annual Giving programs for both schools. Supporters and friends of Moses Brown School solicited for increases for the salaries of teachers. The School Committee approved of the clerk's sending a letter of appreciation and commendation to those in charge of the conduct of the Annual Giving Campaign for Moses Brown School.

The meeting closed with a few moments of silence, after which the clerk left with the members of the Committee these words: "This Committee is the only contact the schools have with Monthly Meetings and Quarterly Meetings, and each member has an obligation to go about and speak to the business of the schools."

Members of the Committee are urged to visit the schools as often as they can. The heads of the schools invite visitation on mass basis occasionally, but feel that individual visits are even better.

Willard Ware, Clerk
Winnifred Barrett, Recording Clerk

For all members of School Comm.

A Report by the chairman of the Committee on the Boarding Departments at Lincoln and at Moses Brown Schools

Prepared for the Meeting of the Committee on the Schools the Second of Second Month, 1960

The Committee on the Boarding Departments was appointed in part by the Committee on the Schools from its membership and in part by the trustees of the two schools from their non-Friends membership. We were very ably assisted in our deliberations by the Headmaster and the Headmistresses and by the teaching and accounting staffs of the Schools who answered our questions. At Moses Brown School, where there was more question about the Boarding Department, the teachers who have had intimate contact with the boarders shared their thoughts with us by means of written reports which we read in full and which Mr. Cunningham very kindly had reproduced for us in only slightly abbreviated form.

The committee has met and discussed the problems and the available evidence on a number of occasions. We have not made visits to other schools but among the membership of the committee and the administrators of the Schools who have met with us we had a considerable fund of knowledge of the experience of other schools.

We found from our study of the situation that the Boarding Department at Lincoln is a vital and integral part of the character of the School. It helps especially to sustain the family atmosphere which is an important part of that character. At Moses Brown the Boarding Department is not as well integrated into the character of the School. The lack of this integration is one of the factors that has led to some questioning about the continuation of the Boarding Department at Moses Brown School.

The Boarding Department Committee has no definite recommendations to give to the Trustees and the Committee on the Schools with respect to the future of the Boarding Departments. We present instead certain conclusions which we believe should form the basis for decision by the Committee on the Schools and the Yearly Meeting. We do not regard this as a confession of failure; nor does it stem from a basic lack of unity. Rather for us to have reached a definite decision and made a recommendation would have been to arrogate a function which only the Committee on the Schools and the Yearly Meeting can rightly perform.

Our first conclusion was in a sense implicit in our appointment. The present situation with respect to the Boarding Departments, especially the Boarding Department at Moses Brown School, is unsatisfactory; it should be improved or discontinued. The situation at Lincoln is much more satisfactory but there is need for some improvement there too. Study revealed that the problems at Moses Brown are not primarily ones relating to the quality of the boarding students. The academic performance of boarders was

only slightly below that of day students while non-academic performance was only moderately weaker. The problems are primarily ones of facilities and attitudes. The boarding students at present are too nearly second-class citizens; satisfactory operation of the Boarding Department requires that they neither be nor feel neglected. If the Boarding Departments are to be continued the following steps should be taken:

1. The portion of the physical plant at Moses Brown which is devoted to boarding facilities should be substantially improved and some plant improvements should be made at Lincoln.
2. The program for boarding students should be enriched and extended. This will require additional staff time and budget and perhaps additional physical facilities. We would suggest that Moses Brown appoint a man who while doing some teaching would devote the major part of his time to developing and co-ordinating a program for the boarding students. We are doubtful of the possibilities of success of the five day boarding arrangement for some or all of the students and would call attention to the fact that the existence of such an arrangement at Moses Brown complicates the Boarding Department arrangements at Lincoln.
3. Additional effort should be devoted to recruiting of boarding students with especial emphasis on obtaining more Friends students.

Our second conclusion is that if the Schools are to have Boarding Departments, they should constitute not less than one third of the Upper School enrollment. This is about the present proportion at Moses Brown and while the smaller proportion at Lincoln has worked well in the past it would seem desirable to look toward increasing the proportion in the future if way opens. However, until there is more pressure for boarding admission it would not seem necessary to expand the physical facilities at Lincoln.

Our third conclusion is one that I think we all sensed from the beginning but that we hesitated to express. If participation of Friends in the Schools is to continue and, _a fortiori_, if it is to increase, the Schools must continue their Boarding Departments. Without boarding students Friends enrollment would almost certainly decline and be confined essentially to Providence Friends. It is unrealistic to expect continued participation of Friends*in the Schools in terms of teachers, financial support and active committee work during the twentieith century was both cause and effect of the decline in Friends students. We considered the suggestion that instead of Boarding Departments there be a residence center for Friends students from a distance. We felt that a small semi-detached unit would be unsatisfactory.

*from other parts of New England if all students were from the Providence area. The decline in participation of Friends

Our fourth conclusion is that getting more Friends Boarding students and more selectivity in admission of boarders in general should be possible if attention is paid to strengthening the Boarding Department program and to recruiting. Although it is more difficult to attract boarders to a school in a city the increasing number of potential students because of the "baby-boom" will ease the problem. Further, the increasing interest of Friends in having their children attend a Friends boarding school has already put pressure on the ability of some Friends Schools to accept qualified Friends students. If Friends influence can be increased, for instance if the number of Friends teachers can be increased and a Quaker is obtained to head up the Boarding Department activities at Moses Brown as suggested under conclusion 1, 2, it should be possible to make the Schools more attractive to Friends parents looking for a Friends boarding school situation. Getting additional Friends students will require effort by members of the Committee on the Schools as well as by the administrations of the Schools. It is to be hoped that an increasing number of Friends children and Friends teachers can participate in the Boarding Departments, not only because of what they can bring to the Schools but because of what they, and through them the Society of Friends, can gain from this experience.

Our final conclusion is that it is easier to run and staff a day school than a school which has a boarding department. Operation of a boarding department inevitably takes time and energy of service staff, teachers, administrators, trustees and committee members. Given buildings designed to in part house boarders, the Boarding Departments are financially no burden and perhaps an advantage, but the Boarding Departments do involve non-financial costs which could be avoided.

The decision as to whether the Boarding Departments should be strengthened or abandoned must be made by the Committee on the Schools and ultimately by the Yearly Meeting. We hope that our report will provide a basis for such a decision. In a general way practically everyone tends to believe that having Boarding Departments in these Schools is desirable, especially if more Friends children can be attracted to them. When one considers the day-to-day problems of operation and administration the problems posed by having boarders loom larger. The decision must rest largely on whether Friends in New England and elsewhere are interested in using the Boarding Departments for the education of their children and this in turn depends in part on whether we can strengthen Friends influence in the Schools.

Caleb A. Smith
Chairman

[illegible]
Book

RECOMMENDATIONS FOR A LIBRARY
AT MOSES BROWN SCHOOL

RESULTING FROM A SURVEY

BY STUART C. SHERMAN

FEBRUARY 1960

Henry M. Wriston once said that "a library is a laboratory for the humanities." This principle is just as true for a preparatory school as for a college. And it is even truer today than when this was uttered.

The following memorandum was submitted at a public hearing on school facilities held at the State Board of Education on January 11, 1960. It is included here because it outlines clearly the elements of a school library which are a fundamental part of the modern school curriculum.

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To: Dr. William P. Robinson, Jr.
Deputy Commissioner of Education

We, the undersigned, wish to submit the following principles which are recognized as national standards in the planning of school buildings; and propose that this statement be included in the record of the Hearing on School Housing to be held Monday, January 11, 1960 at 1:30 p.m. at the State Department of Education:

1. That the school library is recognized as an indispensable part of the elementary and secondary school program.

2. That the school library is part of the local school department's educational expense.

3. That a good school library is considered one of the factors for accredication by the Association for New England Colleges and Secondary Schools, and other accrediting organizations.

4. That a good school library depends on four basic ingredients:

   (a) Physical facilities in which the collection is housed and made available for use.

   (b) Professional librarian and assistants.

   (c) The Collection of books, pictures, recordings, pamphlets, magazines and audio-visual aids.

   (d) Good supervisory service through a professional library consultant or coordinator.

5. That, in order to prepare students effectively for life or for college, the school library must be integrated into the whole curriculum of the school.

We, therefore, recommend that, henceforth, school library facilities adequate to meet the projections of maximum school enrollment be required in all new and renovated school buildings.

And, that specifications for the elements required in such planning be derived from one or more of the following sources:

(a) Library specialists

(b) American Association of School Librarians
50 East Huron Street
Chicago 11, Illinois

(c) Proposed revision of Standards for School Library Programs to be released in March 1, 1960 by the American Association of School Librarians

Miss Dorothy W. Budlong, President
Rhode Island Library Association

Mrs. Lucille Chernack, President
Rhode Island School Library Association

Stuart C. Sherman, Chairman
Advisory Committee on School Libraries
to the State Board of Education

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Three main principles should govern the development of the Moses Brown Library:

1. There should be a carefully selected book collection, that is adequately supported and professionally managed for all grade levels according to Standards approved by the American Association for School Libraries.

2. There should be a strong program of instruction in the use of the library beginning at least in the 3rd grade, expanded and strengthened each year as a student progresses. This should not be an isolated program, but one closely integrated into the school curriculum in the sciences, languages, English and social sciences.

3. There should be a program to stimulate reading for the sheer fun of it at all grade levels, which goes beyond the present commendable program on remedial reading.

The inadequacy of the present library is too obvious to necessitate elaboration here. Its plight is cause for serious concern for two reasons:

1. The future accreditation of the school may be in doubt, and
2. Students are leaving Moses Brown not properly equipped for college work. They lack the knowledge of how to search for information through familiarity with a card catalog and basic reference books.

It is strongly recommended that immediate steps be taken to rectify the situation so that students returning to school in September may find the facilities which are fundamental to their preparation for college.

With the exception of the following observations on classroom collections, the remainder of this report will be confined to positive recommendations.

Classroom Collections

The tradition for classroom collections is well established at Moses Brown, but for many reasons a departure from this procedure is recommended. Classroom libraries are not substitutes for a single, strong school library. Although a convenience in the classroom, books are unused for parts of the year, and are not readily accessible to those in other grades. They also weaken the strength and size of the central collection. As students progress toward college they must become familiar with how to use a strong central collection, instead of being spoon-fed with classroom collections.

The care and upkeep of these collections vary with the interest of the teacher. But the predominating aspect is more repelling than attractive. Books are shabby, obsolete and in outmoded editions, often housed in makeshift shelves. Obsolete charts, atlases and encyclopedias also present are misleading as teaching aids.

Although it is strongly recommended that these collections be ~~abandoned~~, heavily weeded and transferred to the school library, the principle of classroom loans for a one or two week period should be encouraged. The purpose of such loans would be to supplement classroom instruction, but should in no way discourage use of the school library. The Providence Public Library can also assist with classroom loans.

A regular part of the school program should be to encourage free reading periods and library use by means of scheduled visits of classes and individuals. This should be planned neither as a reward for good students nor as a punishment for offenders, but as a basic school function which is equally available to all.

Recommendations

No plans for a library at Moses Brown can be permanent until long-range plans for the entire school are available. If space in the present building is adopted, architectural advice must be sought to determine structural conditions required for supporting the weight of books, shelving and other equipment. Whatever location is decided upon, it must

provide space for growth of the book collection for approximately a ten year period. Thereafter, annual additions of books should be roughly balanced by withdrawals.

Plan I — One recommendation would be a new building to house the library, including study area, bookstacks, and workroom.

Plan II — An alternate recommendation would be to establish the library in the present study hall. This location would be central to the major portion of the school.

This suggestion would not eliminate the need for a separate study hall, however. The library should be available only to students who need to consult library materials, not for those doing homework from their own texts. The librarian would, otherwise, become a study hall monitor, and would not be available for assisting students. Those with valid reaons to use the library would be crowded out by those doing homework.

Plan III — Temporary quarters in Alumni Hall are advised only if all other steps are impossible. Place a time limit of 3 - 5 years on the use of this area. Delay of the final move into a permanent location should be firmly resisted. There is real danger that a temporary situation may later be found "adequate".

Disadvantages:

1. Library would still be a passage-way to some extent.
2. Use of adjoining auditorium for programs and rehearsals will be distracting to those using the library.
3. Use of entire area for large meetings will still require double moving of furniture.
4. Books on open shelves will be subject to disappearance during public use of Hall.

Whatever plan is adopted, it is further recommended that the following projects be immediately undertaken.

1. Begin an extensive weeding of the present book collection, using approved tools as guides. It is estimated that at least 50% of the collection should be disposed of.

2. Develop the Fireplace Room adjoining the Trophy area into a browsing room for Upper School students. This is too fine an opportunity to miss for encouraging reading for pleasure. Shelves could be added along the inner wall and the entrance partially enclosed. The room should contain only books for reading pleasure, many in well-printed editions in order to develop appreciation for fine printing, illustrations and good book-making. Heritage Press editions are recommended because they are inexpensive. No studying and no reference books should be permitted. It should be open at all times, and smoking might be permitted here if school policy allows.

At periodic intervals speakers from the community could be invited to give readings or to speak about some aspect of books, music or the arts to a portion of the student body.

The building of personal libraries could also be encouraged as it has in some colleges and preparatory schools with prizes awarded each year.

The use of paperbacks should also be introduced into the library program, both to stretch the book budget as well as to encourage the building of personal libraries.

3. Eliminate resistance to discarding books. Obsolescence is more dangerous than having no books at all, because of the respect which people have for the printed work, regardless of its age or intrinsic value.

4. Encourage gifts of books, but accept them only with the understanding that the school may keep what is useful and dispose of the balance. Most sets should be refused, because they occupy valuable space, and only two or three volumes are actively used.

5. How to pay for the changes:

   a. Capital drive for funds
   b. Library fee of $10 per student per year until standards are achieved, then $4 - $5 per year.
   c. Apply full receipts from Annual Book Fair toward the central school library.

6. The following immediate steps are proposed:

a. Erect a sound-proof folding door to divide Alumni Hall, and assign the rear portion as a temporary library.

b. Erect partitions at the rear of Alumni Hall near the entrance, and discourage use of this part of the library as a coat room.

c. Discard the two massive wooden book cases at the rear of the hall and in the "office".

d. Erect standard double-faced steel library shelving units at right angles to outside walls between windows, which could be re-located later.

e. Purchase a standard library book-truck, card catalog, shelf list, legal file, library tables and chairs.

f. Heavily weed the present collection.

g. Catalog the remaining collection according to the Dewey Decimal System, with the help of a professional librarian.

h. Place orders for a basic reference collection and as many general books in all fields as possible this spring.

7. The highest discount on books should be secured by writing to Rhode Island News Company and Campbell and Hall.

8. Regular visits to the library should be scheduled for September 1960 for all grades for instruction in the use of library and reference tools. This program should include sciences, languages, social science as well as English classes. This program should be offered to everyone, not just to the teachers who request it.

9. Arrange to have the library open longer hours, assisted by student helpers. Teachers stressed the need for access to reference books for evening study.

10. Become familiar with STANDARDS FOR SCHOOL LIBRARY PROGRAMS to be published at $2.50 on March 1, 1960 by the

American Library Association
50 East Huron Street
Chicago 11, Illinois

Minutes of Meeting of the Executive Committee Trustees of Moses Brown School, 2/23/60

Present: W. Chester Cobb, Seth K. Gifford, Alex. M. Burgess, Jr., Edward A. White, Robert N. Cunningham, Roger M. Freeman, Jr.

Faculty Salary Committee - Following discussion, and as authorized by the Board at the February 1, 1960, meeting, it was agreed that in order to lend a degree of permanence to the requested committee it would be wisest to have this committee comprised of Board office holders rather than attempting to make individual appointments.

VOTED: that the Faculty Salary Committee be established as follows: Chairman - The Headmaster
Members - President of the Board
Treasurer of the Board
Mr. Cunningham will call a meeting of this committee at an early date.

American Legion Scholastic Medal - The Headmaster advised that Rochambeau Post No. 57 of the American Legion wished to present a scholastic medal to that member of our graduating class with highest academic standing - the same as they propose to do for other schools in our area. It was Voted not to accept the medal.

It was felt, however, that we should act in concert with Lincoln School in this matter. Accordingly the Headmaster was given authority to reverse his vote if Lincoln School felt they should accept it.

Library Improvements - Announcement was made of the School Committee's authorization to proceed with this work, using available funds. Mr. Cobb advised of the two bids received for the large folding doors in Alumni Hall. It was Voted that the contract for these doors be awarded to the G. Fred Swanson Company, Incorporated.

Mr. Cobb raised the question of adequate lighting for the improved library and asked the Executive Committee if they felt it was within the spirit of the School Committee's authorization to spend the necessary funds for this purpose. It was Voted that the necessary improvements in lighting very definitely fall within the over-all Library Improvement Program and that action should be taken accordingly.

Raising of Fee for Application and Testing - It was Voted to increase the fee charged to apply from five dollars to ten dollars, which will cover both application and testing of candidates.

Regulations with Reference to Required Attendance at First Day Meeting for Boarding Students - Mr. Cunningham requested a decision with reference to this subject, as the new catalogue would soon be going to press. In addition, there is an obligation to parents of re-enrolling boys to let them know the

School's regulations for next year. After discussion it was Voted to accept the following statement as the School's regulations: this statement (consistent with the practice of other Friends' and of other Church schools) encompasses practicability, permits supervision, and has complete faculty endorsement:

> "At the time of re-enrollment this year adequate notice will be given to all parents that we require every boarder usually to attend Friends Meeting on Sunday.
>
> "At the beginning of the term, however, we allow a boy to choose between attendance at the Meeting or at Sunday School preceding the Meeting.
>
> "About once a month each boarder is allowed to attend a church of his choice within the limits of our ability to check on his attendance there."

(The question of Sunday church attendance was submitted to the Trustees because of objection this year on the part of two or three boys of Roman Catholic faith.)

Roger M. Freeman, Jr.
Secretary, Pro Tem.

Minutes of Executive Committee of the Moses Brown School
Board of Trustees
March 15, 1960

A meeting of the Executive Committee of the Board of Trustees of Moses Brown School was held in the Headmaster's office March 15 at 4:45 p.m. Present were: Foster B. Davis, Jr., W. Chester Cobb, Seth K. Gifford, Robert N. Cunningham and Kathryn G. Owen.

Sabbatical Leaves

Mr. Cunningham discussed the use of faculty housing facilities during the absence of faculty members on sabbatical leave. The committee agreed that all facilities must be made available to temporary faculty engaged in relieving responsibilities of those members who are on leave. It was agreed that Mr. Marion L. Herman should take his leave the first semester of next year and Mr. Basil G. Meserve the second semester.

Announcement was made that Mr. Darcy Curwen will return to the English Department the second semester of next year.

School Radio Program

Mr. Cunningham introduced David Chaffee, who discussed the weekly half hour school radio program which would be presented on station WPAW in Pawtucket throughout the remainder of the school year. The committee commended the students for their enterprising efforts.

Library Improvement

Mr. Cunningham announced that a gentleman with professional training and library experience had been employed for next autumn to teach English courses and supervise the library. Mrs. Paxton will continue as the school librarian under Mr. Nutt's direction.

Mr. Cobb, Chairman of the committee, announced that many of the approved improvements for the school library would be completed during the spring vacation and that the remainder would be finished for parents to see on Father and Son Day.

It was VOTED to award the contract for fluorescent lights in the amount of $1,916.50 to the Walker Electric Company.

Financial Report

The committee reviewed the current monthly statements and discussed the necessity of establishing a maintenance reserve fund for the school. It was agreed that research should be undertaken to determine an approximation of funds needed for the next five-year period.

Long-Range Planning

The committee expressed concern regarding the final report of this committee. Mr. Cunningham was asked to write to the chairman of this committee to encourage the presentation of their completed recommendations, for some definitive action at the next Board of Trustees meeting.

There being no further business, the meeting adjourned.

Kathryn G. Owen
Secretary

Minutes of Meeting of the Executive Committee of the Board of Trustees of Moses Brown School April 19, 1960

A meeting of the Executive Committee of the Board of Trustees of Moses Brown School was held April 19, 1960, in the Headmaster's office at 4:45 p.m. Present were: Mr. Roger M. Freeman, Jr., Mr. Foster B. Davis, Jr., Mr. W. Chester Cobb, Mr. Gren O. Pierrel, Mr. Robert N. Cunningham and Mrs. Dwight H. Owen.

Treasurer's Report

Mr. Davis, in presenting the financial statement for the nine months' period, pointed out that a fairly equitable balance between income and expenditures will continue for the remainder of the fiscal year.

Copies of a ten-year financial review prepared by Mr. Harold Jernquist to aid the firm of Marts and Lundy in their study were circulated. Concern was expressed regarding the fact that money spent for maintenance of plant facilities had not increased proportionately with other operating expenses, particularly faculty salaries.

	1954-55	1955-56	1956-57	1957-58	1958-59
Operating expenses	40,000	43,000	46,000	47,000	59,000
Maintenance costs	17,000	17,000	19,000	14,600	21,700

The discussion emphasized the current need of adequate shower facilities and additional locker space, which conceivably could be located in the building adjacent to the old gymnasium if some modest renovations were made.

It was VOTED that: A planning committee(not an operating committee) composed of Mr. Clifford S. Gustafson, Mr. Foster B. Davis, Jr. and Mr. E. Harold Jernquist be charged with the following responsibilities:

(1) Investigate the possibilities and estimate the cost of increased shower facilities and locker space.
(2) Determine in so far as possible the annual cost of proper maintenance for the School buildings.
(3) Study the maintenance needs of the school for the next five years.

In view of the fact that Mr. Jernquist is to have additional responsibilities as staff representative on the Advisory Building and Grounds Committee, consideration was given to changing his title from Treasurer to Business Manager or Comptroller. Action was deferred until the next meeting. The committee discussed the possibility of having a job analysis done in this particular office to determine the increased work load these additional duties would entail. The Headmaster is to ask Mr. Jernquist for an estimate of how he now devides his

time between three areas of responsibility: (1) Work for the Board of Managers, (2) Details of plant operation maintenance, (3) The treasurer's duties in billing, paying bills, etc.

Mr. Davis reported the following estimates were received by Mr. Jernquist from R. W. Short and Company.

$6500	Painting
3500	Roof and Gutter repairs
600	Repairs to the Studio
1300	Gymnasium repairs
937	Painting the House at 91-93 Alumni Avenue
620	Painting the House at 83 Alumni Avenue
1073	Painting the House at 307 Hope Street

The preliminary 1960-61 budget was reviewed. Mr. Cunningham informed the committee that the following resources are anticipated:

(1) Increased income from ten additional students
(2) Number of scholarships reduced to keep more nearly in line with other comparable schools

Increased expenditures are a result of:

(1) Instruction and administration expenses due to the salary allocations taken from the Annual Giving Fund.
(2) Maintenance expenses incurred over a period of time.

He also advised the committee that the current reserve of $15,000 will be held available for faculty salary increases in 1961.

Headmaster's Report

Leaves - Mr. Cunningham read a letter he had drafted, at Mr. Marion L. Herman's request, outlining suggestions and ideas for Mr. Herman's anticipated sabbatical leave.

A letter was read from Mr. F. Warren Howe, Jr. requesting a sabbatical leave just prior to his retirement from School in 1961. The committee agreed that this request could not be granted. It was recommended, however, that the Parents' Council be approached by Mr. Cunningham to see whether consideration could be given to Mr. Howe for the 1961 summer grant.

Radio Program - Mr. Cunningham advised the committee that the first School Radio Program was a success.

Radio Station - Mr. Cunningham read a request from four enterprising students who desire to establish a broadcasting station, which would encompass an audience of a mile and a half radius

within the School area. Expenses would be covered by advertising revenue.

The committee agreed that this extra curricular activity would interfere with the students' scholastic endeavors and would also create increased demands on some faculty members.

School Procedures - A letter was read from Mr. Charles Gross requesting pertinent information concerning School policies and procedures. It was agreed that Mr. Cunningham should clarify these facts in a letter to Mr. Gross.

Faculty Changes - Mr. William R. Westland, Jr. informed Mr. Cunningham that he no longer desires responsibility for supervising the Boarding Department and therefore must make a change.

Mr. J. Drisko Allen has requested a release from his administrative duties in the Lower School to devote his entire time to teaching -- preferably in one grade.

The meeting adjourned at 7:00 p.m.

Kathryn G. Owen
Secretary

5/60

To the Committee on Moses Brown School and Lincoln School:
To the Board of Trustees of Moses Brown School:

STANDARDS AND TEACHING

In this, the last report of the year, it is gratifying to state that our academic standards appear to be continuing to improve. As I have said before, the business of standards is a complex thing. One common measure, however, is the tests of the College Entrance Examination Board. Our performance on these tests over the last three years shows a steady improvement, particularly in the third quartile of the classes taking them. The following table summarizes the results:

C.E.E.B. COMPARATIVE DATA
Composite Average of Verbal and Mathematical Scores
Scholastic Aptitude Test

	Median	First Quartile	Third Quartile	Above 600
1960	606	655	547	26
1959	582	641	488	19
1958	541	621	471	16

	Third Verbal Quartile	Third Mathematical Quartile
1960	506	576
1959	464	519
1958	448	498

Otherwise, evidence continues to come in that our teaching, though adequate, could be more exciting. In the panel discussion on April 7 in which four recent graduates of Moses Brown participated there was fairly general agreement that our teaching is too factual and too likely to fall into routine patterns. The participants spoke of the desirability of emphasizing to a greater degree the significance of facts, of their relationship to each other and to more general ideas, and to the philosophical context in which they appear. As some of you know, these alumni - now undergraduates at Harvard, Brown, Oberlin, and Princeton respectively, discussed the strengths and weaknesses of their preparation at Moses Brown in the light of their undergraduate experience. The alumni observed, furthermore, that a cut-and-dried recitation too often had been the substitute for an exciting discussion with encouragement of voluntary student participation.

Such were some of their judgments in the light of their present college experience. In a different way they appeared to be saying much the same thing as Messrs. Callard and Scattergood observed in their report made to the Trustees two years ago after their visits to the school. We shall continue to strive for both sound and exciting teaching.

Toward this end our visiting teacher consultants in French, in English, and in art have contributed significantly. Hopefully, also, we shall make further progress through the new faculty members joining us next year. They are a promising group.

In French, for instance, King B. Odell, Jr. will be returning to us after securing a doctor's degree in French. During the course of his doctoral studies he spent a year abroad on a Fulbright Fellowship. Another new member of the French department is Victor M. Haughton, Jr., former Headmaster of Friends' Academy, Locust Valley, New York, who is at present teaching in Marseilles, France, on a Fulbright Fellowship.

In English we have two mature men joining us, along with a very promising young Friend. Richard S. Nutt, who has taught at both school and college levels previously, and who is at present a librarian at the Yale Medical School, will join the English faculty. Mr. Nutt will divide his time between teaching English and supervising the library, where Mrs. Paxton will continue on a full-time basis. Also joining the English department is Alvah W. Sulloway, a graduate of Harvard College and of Harvard Law School, and until recently a partner in a New York law firm. Mr. Sulloway is the author of a recently published book with a foreword by Aldous Huxley, as well as a writer of songs. He has had considerable teaching experience in the Great Books Program. Stanley B. Johnson is the young Quaker. A graduate of Haverford, he has completed two years at the Harvard Divinity School. Mr. Johnson will divide his time between teaching Middle School English and Bible, with the possibility of taking on a course in mathematics if necessary.

In History we have appointed a brilliant young Englishman, David Ransome, a graduate of Harrow School and of Hertford College, Oxford, who is at present completing his examinations for a D. Phil. degree in history.

Joseph A. Ladd, a graduate in the top tenth of his class at West Point some years ago, and until recently a colonel in the Air Force, will join the mathematics department. At present Mr. Ladd is studying in the Master of Arts in Teaching Program at Brown; he has had teaching experience in the Barrington, Rhode Island, schools.

Remaining to be filled are posts in Science and a post in Music.

On the administrative side there will be two changes: George Sipp, who has been in effect assistant headmaster at Friends' School in New Bedford, will take over the Middle School when Lloyd Sprague leaves. Mr. Sipp will also teach mathematics.

Only last week, Mr. Allen, at present Head of the Lower School, asked to be relieved of administrative duties in order

to return to full-time classroom teaching. If possible, we shall try to work out plans to suit Mr. Allen's preference. It now seems possible to make the necessary shifts within the Lower School - shifts which should strengthen the school by having not only competent but also experienced teachers in charge of each class. We have not yet settled who will supervise the Lower School. I feel sure, however, that we can resolve this problem satisfactorily in the weeks ahead.

Finding really excellent teachers is becoming more and more difficult. Since Christmas I must have interviewed a hundred or more candidates, some of whom were not suitable, others of whom are "playing the field" before making any kind of decision. Perhaps I can point up the problem by citing that the man whom I should like to bring in as Head of our Science Department has said to me that he likes Mr. Whittier's and my educational ideas and aims for the school, but that he is put off by what he considers the run-down condition of the facilities and the unexciting quality of the teaching in the few classes he has visited. Despite our having already gone as far as we can go salary-wise, I am still hopeful of persuading him to take a chance on our future plans and contribute to their fulfillment.

Another example points up the effect of our inadequate facilities for housing married faculty. Mr. Westland has informed me that his wife has refused to live in the building and raise a family. In his and in his wife's eyes the quarters we can offer are simply not adequate. Since we still need two additional men in the building to supervise it properly, we agreed that I should have to look for someone who could live in the building and that in turn I would help him in every way possible to find an appropriate post elsewhere.

I am glad to report that the Trustees, upon the recommendation of a special advisory committee to the Headmaster on salaries, have taken a major constructive step towards resolving part of the problem. They have approved the following salary scale - not as one in effect today - but as a scale which they have authorized the Headmaster to mention to teachers as our current goal. They have also authorized him to put it into effect at once in isolated cases should an emergency necessitate such action:

Headmaster	$15,000
Assistant Headmaster	12,000
(Heads of Schools) (Director of Admissions) (Director of Studies) (Department Heads)	9,000
Full-time Teachers (Upper and Middle Schools)	8,000

Full-time Teachers (Lower School)	$ 6,500
Full-time Assistants	4,500

ENROLLMENT

Otherwise I can report that the school as of this date is already virtually filled for next year. After accepting successful candidates from the May examinations, we shall most likely have only a few scattered places left.

SCHOOL AFFILIATION MEETING

On April 9th Moses Brown was host to a School Affiliation Service meeting attended by over 130 students and teachers from 23 schools in this country and abroad. Mr. Whitford, who was in charge of planning, did an excellent job. We have received numerous letters of thanks and appreciation. Let me quote one from Myrtle G. McCallin, Director, School Affiliation Service of American Friends Service Committee:

"April 15, 1960"

"Robert N. Cunningham
The Moses Brown School
Providence 6, Rhode Island

Dear Robert Cunningham:

The Philadelphia staff of School Affiliation Service would like to join the Cambridge office in thanking Moses Brown School for its hospitality on last Saturday. The graciousness and ease with which this was done was an indication of the careful planning which went into the day's program.

We hope you will consider this an expression of thanks to you personally and to the Moses Brown staff and students who added their effort in so many ways to the success of the conference.

Gratefully,

Myrtle G. McCallin, Director
School Affiliation Service

P.S. It was my pleasure to be with the discussion group chaired by Bill Carney. I was impressed by the poise and skill which he brought to this difficult role; Moses Brown is to be congratulated on providing young people with experiences which develop this type of leadership."

LIBRARY

Through the efforts of W. Chester Cobb and Stuart C. Sherman we are moving ahead rapidly in our goal of a more satisfactory library. At this date a movable partition has been installed in Alumni Hall; the rear end has been repainted; and new lights have been installed. The adjacent room, which formerly was largely filled with stacks, will be a very satisfactory office and workroom; and on days when large groups assemble, will provide an adequate center from which to serve refreshments. In addition, some of the well-chosen new equipment in the way of tables, catalogue drawers, book-carts, and chairs, has arrived. We are at present awaiting the new steel shelving and the arrival of two persons experienced in library work to begin the weeding out of books, the preparation of lists of essential new books, and the cataloguing.

The pleasure so obviously felt by students, faculty, and staff in even these partially completed improvements is indeed heartening to those responsible for them, and makes us more determined than ever to maintain pressure in the efforts to provide suitable facilities for the educational task of this school.

LONG-RANGE PLANNING

The Long-Range Planning Committee, having concluded that our needs embrace, in addition to the library, new classrooms, a new athletic facility, regraded fields, and renovation of the present structure, is awaiting a report on the prospects of the school with respect to a drive for capital funds. A survey, begun by Mr. Duffy of Marts & Lundy early in March, is now nearly finished. It will, however, be another six weeks or thereabouts before the results of Mr. Duffy's survey can be analyzed and returned to the school in the form of a report and recommendations. Once the report is received, we must move imaginatively and vigorously to the achievement of our goals. These are crucial days at the school. The situation is much more critical than we sometimes recognize. Like the wonderful one-horse shay, we are on the verge of disintegrating into a hundred pieces at once.

In this connection an observation in a recent issue of the Brown Alumni Monthly is pertinent:

> "Teachers in a barn ...
>
> "An editorial writer in the Detroit Times made more than passing mention of the retirement of nine Professors at the University of Michigan, being specific about the individuals and yet having all teachers in mind: 'They again stress the too often forgotten truth of education. Assemble such men in a barn, and there is created a great university, a

> font of learning and inspiration. Without them, the finest halls - with or without ivy - become just so much masonry.'
>
> "We don't disagree, but competition today is tough on those with only the barn. Sometimes a good teacher does move to a better hall."

ANNUAL GIVING

Having very nearly reached a goal of $32,000 in this first year, we are now in the process of setting up a dinner in Boston and a luncheon in New York, chiefly to tell the current Moses Brown story to alumni in those areas.

BOYS

The boys continue to show a good deal of initiative in various ways. As I pointed out in my annual talk to the alumni, morale is high. Academically, four of the seniors are finalists in the National Merit Scholarship Competition. The Student Activities Council is refining the draft of a constitution setting up a Judicial Board to help the Assistant Headmaster with discipline. Others of the boys are giving a weekly radio program on Wednesday nights. Another group is interested in setting up an actual radio broadcasting station. Still another group is about to issue a critical review which will publish articles falling between the news of the Quaker and the literary productions of the Delphian. One senior, moreover, gave me an excellent, unsolicited estimate of the panel discussion by the four Moses Brown alumni. He went on to suggest that we ought to make greater demands in the classroom and pointed out ways in which the school could increasingly stimulate intelligent students. There *is* excitement and inventiveness. May they flourish!

Respectfully submitted,

Robert N. Cunningham,
Headmaster

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

MOSES BROWN SCHOOL

May 2, 1960

A meeting of the Board of Trustees of the Moses Brown School was held in Alumni Hall May 2, 1960, at 7:45 p.m. with the President, Mr. Roger M. Freeman, Jr., presiding. After observing a moment of silence roll was called. Present were: Mr. Moses Bailey, Mr. Randall W. Bliss, Dr. Alex. M. Burgess, Jr., Miss Marian P. Cartland, Mr. W. Chester Cobb, Mr. David Curtis, Mr. Foster B. Davis, Jr., Mr. Robert S. Davis, Mr. Russell S. Douglas, Mrs. Harold S. Field, Mr. Douglas W. Franchot, Mr. Seth K. Gifford, Mr. Charles E. Gross, Mr. Rudman J. Ham, Mr. Edward A. Manice, Mrs. Dwight H. Owen, Mr. Gren O. Pierrel, Dr. Alexander C. Purdy, Mr. Caleb A. Smith, Mr. Thomas E. Steere, Jr., Mr. Willard H. Ware, Mr. Edward A. White and Mr. Robert N. Cunningham. Excused were: Dr. Barnaby C. Keeney and Dr. Henry C. McDuff.

The minutes of the regular mid-winter Board meeting held February 1, were approved as circulated. The minutes of the Executive Committee meetings held February 23, March 15, and April 19, were approved as circulated.

Treasurer's Report

Mr. Foster B. Davis, Jr., in presenting the nine months' financial statement reported that both the amount of income and the total expenses approximately equal the original amount budgeted.

Announcement was made that the Executive Committee has appointed a planning committee to determine the maintenance needs of the School, which will include immediate problems as well as those anticipated over the next five years. The committee members are: Mr. Foster B. Davis, Jr., Mr. E. Harold Jernquist and a third member to replace Mr. Clifford S. Gustafson, who is unable to serve at this time.

In reviewing the preliminary 1960-61 budget, Mr. Davis pointed out the sources of anticipated income and highlighted the increased expenses. The Board VOTED that the preliminary budget be recommended to the School Committee for adoption as presented.

The Board of Trustees of Moses Brown School recommended to the School Committee that authorization be granted for borrowing up to $25,000.00 if necessary to cover unanticipated expenses incurred by Moses Brown School during the summer.

The annual report on the Moses Brown Pension Fund indicated the following:

Moses Brown Pension Fund	$25,500.00
Moses Brown Special Pension	74,128.75
Moses Brown Development Program Pension	100,000.00
	$199,628.75
Pensions Paid 1959-60	13,309.70
Income from Pension Funds	8,864.73
Paid by School	4,444.97
To be added to Principal Special Pension Fund	5,555.03
Charged to Current Budget	$10,000.00

The report on the Moses Brown Development Fund from December 26, 1956 to April 15, 1960 stated:

Receipts	
Pledges to date	$239,195.54
Less Unpaid Pledges of 4/15/60	8,947.41
	230,248.13
Interest Earned	8,839.10
	$239,087.23
Expenditures	238,920.91
Cash on Hand April 15,1960	$166.32

Annual Giving Committee

Mr. Robert Davis, as chairman, reported that $31,564.00 had been received to date.

Announcement was made of the following future plans:

(1) Mr. Alan C. Poole has arranged a luncheon in New York City on May 24, where Mr. Cunningham will be the principal speaker.

(2) Mr. D. Reid Weedon has arranged a dinner on May 18,in Boston. Mr. Cunningham, Mr. Randall Bliss, President of the Alumni Association,and Mr. Robert Davis will attend.

(3) A solicitation by mail will be made this week to all out of state alumni and parents.

Gifford Hall Dedication

Dedication of the Lower School Building to Dr. Seth K. Gifford will be made Commencement Day.

Alumni Association

Mr. Randall Bliss, President, announced that the alumni at their annual dinner in February were significantly impressed by Mr. Cunningham's dissertation on the morale of the School.

The announcement was made that the Alumni will be hosts to all members of the graduating class for luncheon at the University Club. Dr. Charles Watts II,will be the speaker.

In the hopes of bringing many enthusiastic Alumni back to the School, there will be an expanded program for their activ-

ities on Homecoming Day in the fall.

The Alumni expenditures for the year included:

1. Contribution to Annual Giving
2. Awards to the football team
3. Gift to Dr. Ralph Richardson on his retirement as School Football Physician
4. Alumni Association award to an outstanding senior student

Parents' Council Report

Mr. Douglas Franchot reported for the President, Dr. Henry C. McDuff, that a joint meeting of the Parents' Council and the Long-Range Planning Committee held in April was most constructive as it provided an opportunity for the parents to advise this committee of their interest in the School and its problems. He informed the Board that through the efforts of the Parents' Council some aspects of the health program of the School have been changed which will facilitate specific requirements for the School Physician, Dr. John T. Barrett.

The Father and Son evening programs held for the Lower and Middle Schools and the Upper School respectively were well attended by the parents.

Mr. Franchot commented on the value of this organization in giving parents and students an opportunity to inform school authorities if there are existing problems. Commendation was given for the able leadership exerted by Dr. Henry C. McDuff as President and Professor Hunter Kellenberger as secretary.

Long-Range Planning Committee

Mr. Gren O. Pierrel, Chairman, gave an enlightening report on the study made by this committee. Essentially, four pertinent problems are involved:

1. The AGE of the various buildings which architects claim are worthy of modernization.
2. The Providence Building CODE authorities fourteen page request for upgrading the school buildings. *
3. The tremendous GROWTH in the School's student population, which has presented a serious crowding problem today.
4. The CHANGE in education itself which has necessitated more space needed for each student and more space needed per faculty member.

Fully cognizant of the necessity for careful planning, the Committee drafted a preliminary list of Future Development Projects which was circulated at the meeting. The extent of these necessary improvements will require a considerable outlay of money, which is the reason that the Executive Committee approved a survey to be conducted by Marts and Lundy to determine the community's acceptance of a Capital

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* The estimated cost to be $200,000 to $250,000.

Fund Drive by Moses Brown School. The results of this will be presented at the next meeting of the Board.

Mr. Pierrel reminded the Board that the capital outlay for the last three years has amounted to $250,000:

$100,000 for the Science Building
$100,000 for the Pension Fund
$50,000 for fire protection and safety

The standards of the library are also being improved.

Some discussion was focused on the plateau the School should reach to achieve maximum efficiency over the long range period.

Boarding Department Study Committee

Mr. Caleb Smith reported that the Committee's final report was substantially the same as the one presented at the last meeting. It was the feeling of the Committee that no definitive recommendations could be made regarding the status of the Boarding Department, although ways to strengthen the Department are contained in the report provided certain standards could be met. Mr. Smith pointed out that perhaps the New England Yearly Meeting would assume more responsibility for their ultimate decision regarding the Boarding Department if the Committee did not make a firm recommendation.

It was the feeling of the Board that this final report should be circulated, studied and discussed at the fall meeting so that a recommendation from this body could be made to the School Committee for consideration before presenting it to the Yearly Meeting. It was also agreed that the future of the Boarding Department must be resolved before the Capital Fund Drive could be fully discussed.

Committee on Coordination of Facilities

Mr. Seth Gifford, Chairman, stated that this Committee, in narrowing their scope of deliberations to three aspects, concluded that:

1. Purchasing and Maintenance

   No substantial saving could be made by central purchasing

2. Public Relations

   In view of the fact that each School now has a development office and fund raising consultant, there may be a future possibility of closer association between the two offices and ultimately a goal of a single development office.

There should be a definite central scheduling procedure of meetings and events between the two Schools.

3. Co-education

   The problems, philosophical, mechanical and

financial, of establishing a program of co-education in the first three or four grades seemed insurmountable. Essentially, it would be tantamount to establishing a third entity. However, boys and girls may attend advance placement classes together.

Progress has been made in correlating group activities between the two Schools, which has parental approval.

Committee to Increase Friends' Influence

Mr. Manice reported for the chairman that there had been activity in four areas:

1. Plans are progressing for another orientation conference similar to the one held at Moses Brown last fall.
2. Personal reports have been given by Committee members at Quarterly Meetings of the Friends.
3. Effort is being directed to secure more applications from individuals who would like to teach in either one of the Schools.
4. A collection of slides of the two Schools is being made to be available for Friends Meetings.

Headmaster's Report

Mr. Cobb commended Mr. Cunningham on the fact that his report, circulated prior to the meeting, pointed out that students with less ability had improved. This can be attributed to the stimulation encouraged and provided by the School for more vital teaching.

Mr. Cunningham advised the Board that all faculty appointments are filled - at least as far as verbal commitments go.

Charts prepared by Mr. M. L. Herman were circulated by Mr. Cunningham which showed significant improvement over the last two years in the Aptitude tests.

The subject with the highest rating on Achievement tests was mathematics; the lowest on the scale were French and Social Studies.

Mr. Caleb Smith and Mr. Willard Ware took exception to the Executive Committee minutes of April 19, which stated that scholarship aid was being reduced this year to keep more in line with other schools. Mr. Smith recommended that the School recruit students who would be an addition to the School and who also needed financial aid.

Mr. Cunningham advised the Board that Scholarships have always been given on the basis of worthiness and need. The

reduction in the number and amount of scholarships will be due to more careful screening. That the reduction will bring us slightly closer only to what neighboring schools are doing is an incidental result.

There has been, with respect to enrolment, such a noticeable increase in applicants that two boys are being turned down for every one the School is able to accept because of the School's limited facilities.

Dr. Purdy recommended that if the Boarding Department is to be continued, the School Committee might well be informed that both Schools are looking for competent students who need financail aid.

It was the feeling of the Board, after further discussion, that this problem be referred back to the Executive Committee for further consideration.

Resignation

The Secretary read a letter of resignation from Mr. Roger Freeman which the Board accepted with regret.

Nominating Committee

Mr. Charles Gross presented for the Committee the following slate for nomination:

Officers for Moses Brown School Board of Trustees 1960-61

President - W. Chester Cobb; Vice President and Treasurer - Foster B. Davis, Jr.; Secretary - Thomas E. Steere, Jr.

Executive Committee: W. Chester Cobb, Chairman, Seth K. Gifford, Secretary, Foster B. Davis, Jr., David Curtis, Kathryn G. Owen, Gren O. Pierrel, Dr. Alex. M. Burgess, Jr., Rudman J. Ham, Edward A. White.
Board Members to serve a three-year term: W. Chester Cobb, Foster B. Davis, Jr.
Board Members to serve a one-year term (to fill the unexpired term of Roger Freeman): Wilbur H. Norton.

On motion duly made and seconded, the Secretary was instructed to cast one ballot for the slate as nominated. It was so VOTED.

Mr. Cobb accepted the responsibility of the Presidency and expressed the appreciation of the Board to the retiring President, Mr. Freeman and Mrs. Owen, retiring secretary.

Mr. Gren O. Pierrel read a Resolution on behalf of the

Board to Roger Freeman for his devoted service. This was approved to be spread on the minutes.* Dr. Purdy called for a rising vote of thanks.

Mr. Edward Manice expressed the appreciation of the Board to Dr. Alexander Purdy, who is retiring from The Hartford Seminary Foundation to accept new responsibilities at Earlham College, Richmond, Indiana.

There being no further business, the meeting adjourned.

Kathryn G. Owen
Secretary

* RESOLUTION - ROGER M. FREEMAN, JR.

"Roger M. Freeman, Jr., has been the valued President of the Board of Trustees of Moses Brown School during the past three years. He has served during a critical period in the life of this School. There have been many changes, at times some confusion, and most of us have experienced frustrations in one form or another. He has dealt courageously with criticism directed to him concerning school events and activities for which he was in no way responsible.

"Through his efforts a very valuable fire prevention and safety survey of all school buildings was made by the Factory Mutual Engineering Division which gave important guidance for the safety improvements made during the past year. A much needed and appreciated Science Building has been constructed, and an Annual Giving Program has been inaugurated during his administration.

"We record our genuine appreciation for his loyalty to the School in many ways and for his faithful and devoted leadership to this Board during a significant period in the life of the Moses Brown School."

Report
# of the Study Committee on the Boarding Departments at Lincoln and at Moses Brown Schools
Fifth Month, Second, 1960

The Committee on the Boarding Departments was appointed in part by the Committee on the Schools from its membership, and in part by the trustees of the two schools from their non-Friends membership. We were very ably assisted in our deliberations by the Headmaster and the Headmistresses and by the teaching and accounting staffs of the Schools who answered our questions. At Moses Brown School, where there was more question about the Boarding Department, the teachers who have had intimate contact with the boarders shared their thoughts with us by means of written reports which we read in full and which Mr. Cunningham very kindly had reproduced for us in only slightly abbreviated form.

The committee has met and discussed the problems and the available evidence on a number of occasions. We have not made visits to other schools, but among the membership of the committee and the administrators of the Schools who have met with us we had a considerable fund of knowledge of the experience of other schools.

We found from our study of the situation, that the Boarding Department at Lincoln is a vital and integral part of the character of the School. It helps especially to sustain the family atmosphere which is an important part of that character. At Moses Brown the Boarding Department is not as well integrated into the character of the School. The lack of this integration is one of the factors that has led to some questioning about the continuation of the Boarding Department at Moses Brown School.

The Boarding Department Committee does not have a definite recommendation to give to the Trustees and the Committee on the Schools with respect to the future of the Boarding Departments. We present instead certain conclusions which we believe should form the basis for decision by the Committee on the Schools and the Yearly Meeting. We do not regard this as a confession of failure; nor does it stem from a basic lack of unity. Rather, for us to have reached a definite decision and made a recommendation would have been to arrogate to ourselves a function which only the Committee on the Schools and the Yearly Meeting can rightly perform. Most specifialy, only the members of the Yearly Meeting can decide whether they wish to utilize and support the Boarding Departments.

Our first conclusion was, in a sense, implicit in our appointment. The present situation with respect to the Boarding Departments, especially the Boarding Department at Moses Brown School is unsatisfactory. The Boarding Department at Moses Brown should be improved or discontinued. The situation at Lincoln is much more satisfactory, but there is need for improvement there too. Study revealed that the problems at Moses Brown are not primarily ones relating to the quality of the boarding students. The academic performance of boarders was only slightly below that of day students, while non-academic performance was only moderately weaker. The problems are primarily ones of facilities and attitudes. If the Boarding Departments are to be continued, the following steps should be taken:

1. The portion of the physical plant at Moses Brown which is devoted to boarding facilities should be substantially improved and some plant improvements should be made at Lincoln. Quaker simplicity should be maintained in making these improvements.

2. The program for boarding students should be enriched and extended. This will require additional staff time and budget and perhaps additional physical facilities. This might be done at Moses Brown by appointing a man who, while doing some teaching, would devote the major part of his time to developing and co-ordinating a program for the boarding students. Some provision for additional staff time for the boarding department at Lincoln School is also needed. We are doubtful of the desirability of a boarding arrangement under which a majority of the boarding students are away from school on most weekends.

3. Additional effort should be devoted to recruiting boarding students with especial emphasis on obtaining more Friends students.

4. The possibilities of joint social activities on Saturday and/or Sunday for the students of the two schools should be explored.

Our second conclusion is that if the Schools are to have Boarding departments, it is desirable to have the Departments constitute approximately one-third of the Upper School enrollment. This is about the present proportion at Moses Brown, and while the smaller proportion at Lincoln has worked well in the past, it would seem desirable to look toward increasing the proportion in the future if way opens. However, until there is more pressure for boarding admission, it would not seem necessary to expand the physical facilities at Lincoln.

Our third conclusion is one that, in a way, we all sensed from the beginning but that we hesitated to express. If participation of Friends in the Schools is to continue, and, even more, if it is to increase, the Schools must continue their Boarding Departments. Without boarding students, Friends enrollment would almost certainly declineand be confined essentially to Providence Friends. It is unrealistic to expect continued participation of Friends from other parts of New England if all students were from the Providence area. The decline in participation of Friends in the Schools in terms of teachers, financial support and active committee work during the twentieth century was both cause and effect of the decline in Friends students. We considered the suggestion that instead of Boarding Departments there be a residence center for Friends students from a distance. We felt that a small, semi-detached unit would be unsatisfactory.

Our fourth conclusion is that getting more Friends Boarding students and more selectivity in admission of boarders in general should be possible if attention is paid to strengthening the Boarding Department program and to recruiting. Although it is more difficult to attract boarders to a school in a city, the increasing number of potential students because of the "baby-boom" will ease the problem. Further, the increasing interest of Friends in having their children attend a Friends boarding school has already put pressure on the ability of some Friends Schools to accept qualified Friends students. If Friends influence can be increased, and if a Quaker is obtained to head up the Boarding Department activities at Moses Brown as suggested under conclusion I, 2, it should be possible to make the Schools more attractive to Friends parents looking for a Friends boarding school situation. Getting additional Friends students will require effort by members of the Committee on the Schools as well as by the administrations of the Schools. It is to be hoped that an increasing number of Friends children and Friends teachers can participate in the Boarding Departments, not only because of what they can bring to the Schools, but because of what they, and through them the Society of Friends, can gain from this experience.

Our final conclusion is that it is easier to run and staff a day school than a school which has a boarding department. Operation of a boarding department inevitably takes time and energy of service staff, teachers, administrators, trustees and committee members. Given buildings designed to in part house boarders, the Boarding Departments are financially no burden and perhaps an advantage, but the Boarding Depar ments do involve non-financial costs which could be avoided.

The decision as to whether the Boarding Departments should be strengthened or abandoned must be made by the Committee on the Schools and ultimately by the Yearly Meeting. We hope that our report will provide a basis for such a decision. If the decision is to continue the Boarding Departments, they should be strengthened. The boarding students at present are too nearly second-class citizens; satisfactory operation of the Boarding Departments requires that they neither be nor feel neglected.

In a general way practically everyone tends to believe that havin Boarding departments in these Schools is desirable, especially if more Friends children can be attracted to them. When one considers the day-to-day problems of operation and administration the problems posed by having boarders loom larger. The decision must rest largely on whether Friends in New England and elsewhere are interested in using the Boarding Departments for the education of their children, and this in turn depends in part on whether we can strengthen Friends influence in the Schools.

For the Committee,

Caleb A. Smith, Chairman

MINUTES OF COMMITTEE ON MOSES BROWN SCHOOL AND LINCOLN SCHOOL

Sessions held Fifth Month, third, 1960
at Moses Brown School

The meeting began with a reading of the first twelve verses of John fifteen, followed by a period of silent worship.

In the absence of Winnifred Barrett, Virginia Townsend was asked to serve as Recording Clerk for the day.

The roll was called and the following were present:

Eleanor C. Bailey
Moses Bailey
T. Dwight Boole
Alex M. Burgess, Jr.
Marian P. Cartland
Margaret A. Cates
Robert N. Cool
Russell S. Douglas
Seth K. Gifford
Rudman J. Ham
Stanley F. Mathes
Frank J. Lepreau
Edward A. Manice
Daisy N. Newman
Gren O. Pierrel
Alexander C. Purdy
Florence M. Selleck
Caleb A. Smith
Virginia Townsend
Leota S. Wadleigh
Willard H. Ware
Edward A. White
W. Chester Cobb

Excuses were received from:

Winnifred Barrett
Roger M. Freeman, Jr.
Mary Hoxie Jones
Thomas Perry, Jr.
Lyra T. Wolkins

Chester Cobb was extended a particular welcome, meeting with us for the first time as the new President of the Moses Brown Trustees. The Clerk expressed appreciation of the services of those whose terms were ending this year, Alexander Purdy, Lyra Wolkins, Moses Bailey, Alex. Burgess, and Winnifred Barrett. The association of the first three has been a particularly long one. All have been loyal members and have given generously of their knowledge, good judgment, and interest.

The following memorial was prepared by Ralston Thomas in recognition of WALTER H. WOOD and was approved by the Committee

> " Walter H. Wood passed away at Sarasota, Florida, on Third Month first, 1960, at the age of seventy-two. He had not been in good health for some years but he continued to maintain an active interest in the affairs of the Yearly Meeting and of his community, and to a remarkable degree was able to meet his many committee engagements.

" Walter Wood served with distinction in several important capacities in his home community and on many committees of the Yearly Meeting. He became a member of the Board of Managers of Investments and Permanent Funds in 1943 and was Chairman from 1953 until his death. He was appointed to the Permanent Board in 1945 and served until 1959. His advice and help were asked, and gladly given, on a number of special committees.

" Among all of his responsibilities and interests, however, the Committee on Moses Brown School and Lincoln School occupied a very high place. He became a member of the Committee in 1946 and at various times he served on the Executive Committee of the School Committee, the Finance Committee, the Board of Trustees of Lincoln School and the Board of Trustees of Moses Brown.

" Walter Wood never accepted an appointment without carrying out his responsibilities to the full and he never spared himself. He was a quiet, thoughtful, friendly man. He inspired confidence in everyone who worked with him. Wherever he went he made friends.

" The School Committee wishes to record its appreciation of his service to the Schools and for the privilege of his friendship over the years. He will be greatly missed."

Mary Schaffner expressed willingness to answer questions on the report for Lincoln School which had been circulated. She reported on the trend, at the recent meeting in Princeton, toward more interest on the part of industry in giving financial assistance to secondary schools.

The reports of the school heads were interrupted for the report of the Nominating Committee which follows:

"1. The Nominating Committee proposes the names on the attached list, or as many of them who accept, be submitted to the Yearly Meeting Nominating Committee for consideration and possible nomination to the School Committee in June.

" We expect seven vacancies on the School Committee which include 5 expiring terms
1 resignation during 1959
1 because of leaving New England.
One member on the suggested list, Moses Bailey, is recommended for reappointment, to which he appears eligible.

"2. Your committee nominates Willard H. Ware for Clerk of the Committee on the Schools for the ensuing term, and Seth K. Gifford for Assistant Clerk.

"3. Your committee nominates four additional members for the Executive Committee of the Committee on Moses Brown School and Lincoln School:

1. Florence M. Selleck
2. Frank J. Lepreau
3. Edward A. White
4. Moses Bailey

" If these additionas are approved, the Executive Committee will number ten as follows:

1. Willard H. Ware
2. Seth K. Gifford
3. Virginia Townsend
4. Florence M. Selleck
5. Gren O. Pierrel
6. Rudman J. Ham
7. Frank J. Lepreau
8. Edward A. White
9. Moses Bailey
10. T. Dwight Boole

"4. Your committee nominates the following for the Scholarship Committee which meets at Yearly Meeting:

Daisy N. Newman - Convener
Margaret A. Cates
Caleb A. Smith
Russell S. Douglas
Mary L. Schaffner
Robert N. Cunningham

"5. Your committee nominates four persons to be appointed to the Committee on Moses Brown School and Lincoln School for the ensuing year (See Yearly Meeting Minutes 52-54 for 1939):

Mary Hoxie Jones
T. Dwight Boole
W. Chester Cobb
Stanley F. Mathes

Respectfully submitted,

Seth K. Gifford,Chr."

The report was approved.

There was discussion of the Scholarship Committee's function. Daisy Newman, convener, was asked to call the committee together to consider the best time for it to meet.

Robert Cunningham supplemented his written report with favorable comment on the most recent visiting faculty experience, and on Mr. Herman's charts of Moses Brown student performance on the College Entrance Scholastic Aptitude Tests.

From Robert Cunningham's written report there was discussion of the Moses Brown salary committee report. It was suggested that Lincoln School trustees concerned with salary matters draw up a scale and share information with the Moses Brown salary

committee and that there be further report to the School Committee in the fall on salary scales for the two Schools.

Mary Schaffner presented the Lincoln School preliminary budget with some explanatory comment, as did Robert Cunningham for the Moses Brown budget. These reports, and their reports as school heads were accepted.

The Minutes of the meeting of Second Month were approved after the substitution (1st page, paragraph 6) of Lincoln School for Moses Brown on line 3, and Moses Brown for Lincoln on line 4

Dwight Boole reported on the authorization of borrowing to care for the Moses Brown sprinkler installation and Lincoln School's acquisition of property at 25 Blackstone Boulevard.

Chester Cobb spoke of the tremendous interest in the Library modernization project approved by the School Committee for Moses Brown, and his report reflected his own enthusiasm for the changes being made and the progress evident to all.

After a delicious luncheon served to the Committee members as guests of Moses Brown School, we heard reports of Study Committees.

Robert Cool reported for the Committee on Friends' Influence. Plans for a fall orientation program are in the making for the afternoon of September 25. He spoke of the provocative publication of a committee of the Friends Council on Education - "What is a Friends School?"

Caleb Smith's report for the Committee on Boarding Departments at Lincoln and at Moses Brown School presented several conclusions

(1) that, if retained, they should be improved
(2) that the boarding departments should ideally approximate 1/3 of the Upper School enrollment
(3) that getting more Friends boarding students and more selectivity in admission of boarders in general should be possible, and
(4) it is easier to run and staff a day school than a school which has a boarding department.

The report was accepted with appreciation and the committee was dismissed.

Gren Pierrel introduced his report for the Long Range Planning Committee with a few words about the dates and the excellent construction of the existing buildings at Moses Brown. The four key words of his report were AGE, CODE, GROWTH, AND CHANGE. In closing he presented this improvement project as a continuing one which commenced six years ago and on which nearly $250,000 has been spent in the past three years. Much more must be done in future years to provide the quality of buildings and facilities needed.

Willard Ware, in the absence of Seth Gifford, Chairman, reported for the Committee on Coordination of Activities and Functions of the two Schools that they had made studies and as yet were recommending no changes in procedure.

Authorization was granted Moses Brown and Lincoln Schools to borrow up to $25,000 each to provide for operating contingencies during the summer months as needs arose.

Edward Manice mentioned some recent educational conferences, one at Brooklyn Friends School and one at Woolman Hill. He announced Earle Harrison, Jr.'s pending visits to Moses Brown and Lincoln; also the establishment of the Alexander Converse Purdy lectureship at Hartford Theological Seminary.

Caleb Smith expressed concern as to whether the meeting time of the School Committee should be reconsidered.

The meeting adjourned at 2:35 purposing to meet next on June 23 at Bowdoin College.

Willard H. Ware, Clerk

Virginia Townsend, Recording Clerk
Pro Tem

Minutes of the meeting of the Executive Committee
Trustees of Moses Brown School, May 23, 1960

A meeting of the Executive Committee of the Board of Trustees of Moses Brown School was held in the Headmaster's Office, May 23, 1960, at 4:45 p.m.

Present were: W. Chester Cobb, Foster B. Davis, Edward A. White, Kathryn G. Owen, Rudman J. Ham, Seth K. Gifford.

1. The President welcomed new members of the Executive Committee: Rudman Ham and David Curtis.

2. The income and expense report for the ten month period ending 4th month 30, 1960, was discussed.

3. Foster B. Davis reported for the newly organized maintenance committee, which is to recommend a policy on maintenance. Immediate consideration of the committee is more locker and shower space for Middle and Upper School. Estimates have been asked for renovation of the space under the Lower School Gymnasium. Feasibility of re-arranging present locker room space is also being considered.

4. A committee of three students (Lyle Fain, William Garrahan, and Carl Sandler) presented a request to establish an educational FM Radio Station at the School. The Executive Committee commended the boys for their enthusiasm and for their capable presentation.

   It was decided to approve (a) the boys' writing to the FCC concerning availability of channels; (b) solicitation of National Foundations such as the Ford Foundation for funds to construct the Station. It was felt that local solicitation should be restricted. It was also felt that this type of activity should be cleared by the S.A.C. and integrated into the work of the Radio Club or some established student organization.

5. Headmaster's Report

   In addition to the foregoing the Headmaster reported

   (a) The Moses Brown dinner in Boston, which was attended by about 100 persons, was considered successful. One is planned for New York City.

   (b) Progress in the library improvement program continues. The Parents'Council is soliciting the parents by mail for selected books and periodicals which are needed.

   (c) The faculty for next year is just about complete.

   (d) Long range planning has reached a point where it is crucial to continue clear evidence of progress. The report of Marts and Lundy is expected in the near future.

6. The President assigned the following responsibilities over the summer months:

Exec. of T.
/23/60

Project	Responsibility of
Library	W. Chester Cobb
Lighting in Classrooms	David Curtis
Lockers and Showers	Foster B. Davis
Art Studio renovation	Kathryn Owen
Housing for teachers	Edward White

7. The President invited members of the Executive Committee and their spouses to Little Compton for the next meeting of the Committee which is scheduled for June 27, 1960.

Thereupon the meeting was adjourned at 6:30 p.m.

Seth K. Gifford
Secretary

7/60

MOSES BROWN SCHOOL

REPORT TO YEARLY MEETING

by Headmaster

/see Y.M. minutes
/for report of School Com.
to Y.M.

Moses Brown began its 176th year (141st consecutive year) with a meeting of the faculties of the Upper, Middle, and Lower Schools on Monday morning, September 14th. On Monday afternoon Henry Cadbury, former professor in the Divinity School at Harvard, spoke to the faculties of Moses Brown School and Lincoln School and to members of the New England Yearly Meeting of Friends on Quaker Education. When the meeting broke up, Moses Brown served dinner to approximately 175 persons who had participated in the afternoon meeting.

ENROLLMENT

The enrollment during the past year was the largest in the school's history, totaling 481 boys. This was an increase of 29 over last year, an increase made possible by the reassignment of some classrooms, and by filling several classes hitherto not quite at capacity. Since May the school has been filled for next year. The demand for admission is heavy. Despite our increase in numbers we are able to accept only one out of three applicants.

STANDARDS AND TEACHING

It is gratifying to state that our academic standards appear to be continuing to improve. As I have said before, the business of evaluating standards is complex. One common measure, however, is the tests of the College Entrance Examination Board. Our performance on these tests over the last three years shows marked and steady improvement, particularly in the third quartile of the classes taking them.

Figures of the National Registration Office, which correlates school and college grades, are also on the whole reassuring. At the five colleges to which most of our graduates have gone over the past five years - all of them but one considered as among the most demanding in the country - there is not a marked discrepancy in the grading. Moses Brown appears to have been more rigorous than two of them, slightly less rigorous than three of them, though at two of the three the difference is the smallest measurable.

Otherwise, evidence continues to come in that our teaching, if adequate, could be more exciting. In the panel discussion on April 7 in which four recent graduates of Moses Brown participated, there was fairly general agreement with the views of Messrs. Callard and Scattergood that our teaching, though sound, is in some areas rather pedestrian. The participants spoke of the desirability of emphasizing to a greater degree the significance of facts, of their relationship to each other and to more general ideas, and to the philosophical context in which they appear, as well as of encouraging greater student participation and discussion. As some of you know, these alumni - now undergraduates at Harvard, Brown, Oberlin, and Princeton respectively, discussed the strengths and weaknesses of their preparation at Moses Brown in the light of their undergraduate experience.

We shall continue to strive for both sound and exciting teaching. Toward this end our visiting teacher consultants in French, in English, and in Art have contributed significantly. They visited classes, sometimes taught a class with the teacher present, sat down for informal talks with members of the department, joined the department at dinners, and generally were available for questioning and for discussion of teaching in the field concerned.

The men who visited us were Professor Henri M. Peyre, Head of the Romance Language Department of Yale University; Henry Darcy Curwen, Head of the English Department at Phillips Exeter Academy until his retirement last June; and Clark B. Fitz-Gerald, sculptor and former teacher, now resident in Castine, Maine. The experiment was highly successful, and we plan to continue it next year.

The advisory system is improving, though it is not yet all that we should like it to be. Before Christmas and again in May every adviser sent at least one letter to the parents of each of his advisees.

Hopefully, also, we shall make further progress through the new faculty members joining us next year. Including three Fulbright fellows and two men with doctorates, they are a promising group.

Finding really excellent teachers is becoming more and more difficult. Since Christmas I must have interviewed a hundred or more candidates, some of whom were not suitable, others of whom I could not interest. Some objected to our facilities, which they described as "run down"; some to the salary I was able to offer; some to men now on the faculty whom they felt would be unexciting colleagues.

In this connection, before discussing the boys, I should like to report that Mr. Whittier has already proved to be an exceptionally fine Assistant Headmaster.

THE BOYS

Throughout the year the boys have shown a high morale. As Alfred North Whitehead observed: "What the faculty have to cultivate is activity in the presence of knowledge. What the students have to learn is activity in the presence of knowledge." This is education. The boys have been active.

In two national language contests, in German and in French, Moses Brown students placed high at the state level, with two first place winners, James H. Rigney, Jr., in third year German, and Lawrence D. Weisman in third year French. Weisman was subsequently first-place winner in all of New England.

In football, as many of you know, we had an undefeated team for the second consecutive season. This breaks the school's all-time record for consecutive wins and for consecutive seasons without defeat in football. The team was well represented on the post-season all-star teams. Heading the list was the selection of Jan Moyer and Bruce Perry on the *Boston Herald*'s first-string all-New England team. Moyer received the further distinction of being named honorary captain. Bill Criss and Ted Malley were awarded honorable mention by the *Herald*.

Four members of the team were selected on the *Providence Journal*'s All-State Prep School first team; three, on the *Journal*'s second team; four received honorable mention.

The editors of the *Quaker* have done a first-class job. Their editorials have indicated not only their concern for the school, but their basically constructive attitude.

Otherwise, I am glad to report that the current Student Activities Council seemed concerned to assume responsibilities for the effective operation of the school. Vincent Marcello, for instance, who is president of the Council, edited the current *Student Handbook* and saw it through the press. In addition, he and the Council arranged for a student to take charge once a week of the opening exercises. Several members of the Council, as well as other students, also supervised study halls and tables at lunch. They have also set up a Judicial Board to work with the Assistant Headmaster in matters of discipline.

A twelve-member delegation from Moses Brown tied for the best delegation award at the East Coast Model United Nations in New York City the week end of March 27. The Moses Brown group represented the United Kingdom.

Members of this year's senior class will attend the following colleges and schools: *

Acadia	1	Lawrenceville	1
Boston University	2	Middlebury	1
Brown	7	Ohio Wesleyan	1
Colby	2	Rensselaer	2
Colgate	1	Ripon	1
Cornell	2	Trinity	1
Elon	1	Tufts	2
George Washington	1	University of Pennsylvania	6
Georgetown	1	University of Rhode Island	3
Harvard	3	University of Virginia	1
Johns Hopkins	2	Yale	1

*Several decisions are still tentative.

OTHER DEVELOPMENTS

In order to increase understanding of Quaker views and practices, the school now asks resident students to attend Sunday services at the Friends Meeting House adjacent to the school grounds. This innovation has proved quite satisfactory.

Another area of Quaker activity has to do with school affiliation. On April 9 Moses Brown was host to a School Affiliation Service meeting attended by over 130 students and teachers from 23 schools in this country and abroad. Mr. Whitford, who was in charge of planning, did an excellent job. We have received numerous letters of thanks and appreciation.

Through the efforts of W. Chester Cobb and Stuart C. Sherman we are moving ahead rapidly in our goal of a more satisfactory library. At this date a movable partition has been installed in Alumni Hall; the rear end has been repainted; and new lights have been installed. The adjacent room, which formerly was largely filled with stacks, will be a very satisfactory office and workroom; and on days when large groups assemble, will provide an adequate center from which to serve refreshments. In addition, some of the well-chosen new equipment in the way of tables, catalogue drawers, book-carts, and chairs, has arrived. We are at present awaiting the new steel shelving. For the past two months two persons experienced in library work in addition to Mrs. Paxton, have been weeding out books, preparing and circulating among parents lists of essential new books, and cataloguing current books. The pleasure so obviously felt by students, faculty and staff in even these partially completed improvements is indeed heartening to those responsible for them, and makes us more determined than ever to maintain pressure in the efforts to provide suitable facilities for the educational task of this school.

Another very important step was taken last autumn when Lincoln School and Moses Brown introduced a benefit to those faculty members who are parents by providing for the children of each faculty to attend the other school without paying tuition charges. This year we had six children of Lincoln School faculty and ten of Moses Brown faculty.

During the year the Trustees and School Committee reviewed the admission and scholarship policies of the school. The basis for admission is general promise, with preference being given to a Quaker applicant or to a family previously or currently associated with the school if otherwise there is little to choose between candidates. The conditions determining the award of scholarships are need, promise, and satisfactory performance. In this connection we have found most helpful the School Scholarship Service - an organization of about seventy-five of the best schools, concerned with sound and uniform proactices in the award of scholarships.

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Last autumn the Independent Schools Foundation of Rhode Island, composed of Lincoln School, Mary C. Wheeler School, Moses Brown School, Providence Country Day School, and St. George's School, was founded. The aim is to enlist the support of Rhode Island corporations for independent education. Contributions received will be divided among the schools on two bases: 50% of the contributions equally; 50% in proportion to the number of students in the last four years. An exceptionally fine board of Rhode Island industrialists and businessmen is serving as an Advisory Council.

Perhaps the most significant event of the year was the formation of the Moses Brown Annual Giving Associates and the inauguration of the first year of an Annual Giving Fund. Under the able overall direction of Robert Spink Davis, of the Board of Trustees, with the splendid assistance of Charles Briggs, the new Director of Development, and his associate, Mrs. Richard Jenks, as of June 1 the Fund amounted to approximately $35,000.

On May 18 nearly 100 alumni and parents attended a dinner at the Algonquin Club in Boston at which the Headmaster reviewed the current Moses Brown story. The success of the dinner and the large attendance are directly attributable to the excellent planning and hard work of Reid Weedon, Moses Brown, 1937, and his committee.

On May 24 the Headmaster met with several alumni in New York City to initiate plans for a comparable gathering there next year.

THE FUTURE

Despite many improvements, I should be remiss if I did not point out that we are struggling against great odds in the lack of adequate facilities and equipment. For a growing and flourishing school it is imperative that at the earliest practicable moment we make extensive improvements and additions. To illustrate, I point only to our cramped dining facilities. In order to feed the school we not only have to have two sittings, but we have to supervise at the same time approximately 150 boys who bring cold lunches and who must eat them in various classrooms. The congestion in the gymnasium is even greater. Operationally, our inadequate gym and athletic facilities are our greatest headache.

Another example points up the effect of our inadequate facilities for housing married faculty. One of our best young teachers, who has been at the school for four or five years, is leaving because he and his wife are unwilling to live and try to raise a child in quarters which they consider inadequate as well as lacking in privacy. With a boarding department we, of course, must have teachers living in the building.

I [illegible] [illegible] that [illegible] [illegible] 1958 [illegible] [illegible] [illegible]

I am glad to report that the Trustees, upon the recommendation of a special advisory committee to the Headmaster on salaries, have taken a major constructive step towards resolving part of the problem. They have approved a better salary scale - to be put into effect as soon as funds are available.

The Executive Committee, furthermore, has employed Marts and Lundy to make a survey and to advise us concerning capital fund-raising, preparation, timing, and probable goal for the next general campaign. Their report is now due.

The Long-Range Planning Committee, having concluded that our needs embrace, in addition to the library, new classrooms, a new athletic facility, regraded fields, and renovation of the present structure, is awaiting a report on the prospects of the school with respect to a drive for capital funds. A branch of the Ford Foundation has indicated an interest in helping us in a modest way if we can meet their terms.

We are now in a position to move imaginatively and vigorously to the achievement of our goals. These are crucial days at the school. The situation, as I have mentioned in earlier paragraphs, is much more critical than we sometimes recognize. Like the wonderful one-horse shay, we are on the verge of disintegrating into a hundred pieces at once.

In this connection an observation in a recent issue of the Brown Alumni Monthly is pertinent:

> "Teachers in a barn . . .
>
> "An editorial writer in the Detroit Times made more than passing mention of the retirement of nine Professors at the University of Michigan, being specific about the individuals and yet having all teachers in mind; 'They again stress the too often forgotten truth of education. Assemble such men in a barn, and there is created a great university, a font of learning and inspiration. Without them, the finest halls - with or without ivy - become just so much masonry.'
>
> "We don't disagree, but competition today is tough on those with only the barn. Sometimes a good teacher does move to a better hall."

Let us keep before us at all times the unique opportunity of a unique partnership. On the one hand, Moses Brown is a school with a fine Quaker tradition and with ultimate control vested in the New England Yearly Meeting of Friends. On the other, Moses Brown is a school with an overwhelmingly non-Quaker clientele and with prospects of future financial support coming chiefly from non-Quakers. Friend and non-Friend need each other.

The one cannot afford to exclude the other from responsibility; the other cannot afford to exclude the first from support. Friend and non-Friend together can create not only a good but a great school if we work together in understanding, in trust, and in magnanimity.

Nothing seems more important than to keep rolling and to build up momentum. In the process, to quote President Nathan Pusey of Harvard, we most likely will have "to develop a new standard of asking," for the essential funds. But above all, in moments of despair we must keep our eyes on the vision of our high calling - to educate men.

Is this our goal?

Will we pay the price?

Robert N. Cunningham
Headmaster

June 9, 1960

Minutes of Meetings of the Committee on Moses Brown School and Lincoln School held at New England Yearly Meeting, Sixth Month, 23 and 24, 1960

The meeting opened with a period of meditation.

Minutes of the previous meeting were not read.

Committee members present were: Eleanor Bailey, Winnifred Barrett, Samuel Burgess, Marian Cartland, Margaret Cates, Robert Cool, Russell Douglas, Seth Gifford, Frank LePreau, Edward Manice, Daisy Newman, Florence Selleck, Caleb Smith, Willard Ware, Edward White.

Also attending were: Mary Schaffner, Mary Campbell, and Whittemore Whittier.

The Yearly Meeting Nominating Committee presented the names of eight selections for the School Committee, to fill six places open, due to expiration of terms and other causes. This was evidently due to misinterpretation of Minute 35 of the Yearly Meeting Minutes of 1958 in which the School Committee was asked to "study the advisability of further enlargement." Although some of the appointees offered to resign to resolve the problem, it was not felt that this was the proper solution.

The meeting was adjourned to allow for further consideration and thought on the problems presented.

Sixth Month 24, 1960

After full discussion of the matter of appointment to the School Committee, it was felt that since all the people involved had been notified of their selection, and that offers of resignation should not be considered, the action of the Nominating Committee should stand, and that one other person be added to the School Committee. This brought the selections to a total of nine, and increased the size of the School Committee to 28.

The Committee on the Schools recommended to the Yearly Meeting that the Committee be increased to 28, and the recording clerk was asked to prepare a minute for the Yearly Meeting.

Scholarship requests and reports on distribution up to the present time were presented.

Virginia Townsend was appointed to serve as Recording Clerk for the next year.

Expressions of appreciation were voiced by many of the members of the Committee for the report on the Schools presented to the Yearly Meeting. The report included statements by parents, two Friends, and one non-Friend, of their appreciation of the values of Lincoln School training and environment for their daughters.

New Members of the Committee were appointed to the Boards of Trustees as follows:

Moses Brown School

Moses Bailey
Samuel Burgess
Margaret Morrison
Ernest Stabler
Kenneth Webb

Lincoln School

Louisa R. Alger
Melita B. Fisher
David Holden
Lyra T. Wolkins

Two items were presented from the report of the Vault Committee of the Yearly Meeting:

1. That the Yearly Meeting request the Committee on Moses Brown and Lincoln Schools to obtain an accounting of the method by which the Vault is financed and operated, with a view to including operation of the Vault in the Yearly Meeting budget. At the present a nominal $25 allotment is made and turned over to Moses Brown School.

2. That the Yearly Meeting request the School Committee to advise the Vault Committee on its recommendations for the future of the Vault in connection with long-range planning at Moses Brown School.

The Clerk was asked to request a report from the Yearly Meeting Treasurer, and the Moses Brown School business manager in regard to the first item. The second item is to be referred to the study committee on Long-Range Planning for later report.

The meeting was closed with a period of silence.

Willard Ware, Clerk

Winnifred Barrett,
Recording Clerk

T-Ex.6/27/60-M

A meeting of the Executive Committee of the Board of Trustees of Moses Brown School was held at the home of W.Chester Cobb, Little Compton, June 27, 1960, at 4 p.m.

Present were: W. Chester Cobb, David Curtis, Foster B.Davis, Jr., Seth K. Gifford, Rudman J. Ham, Gren O. Pierrel, Edward A. White. The headmaster and assistant headmaster also attended.

The income and expense report for eleven months ending 5th Month 30 was discussed and approved.

Foster Davis reported for the Maintenance Committee. Property repairs and improvements (exclusive of work by the school staff) has amounted to $18,000 - $20,000 per year for each of the last two years. The scope of the work to be done this summer was discussed. It was voted that where work of a particular type amounted in the aggregate to $1,000 or more, there should be competitive bids before awarding the work.

A general outline of summer work was approved. The item of painting in the Gymnasium was approved subject to further inspection and authorization by Foster Davis. The Lower School locker facilities were approved as suggested by Edmund F.Armstrong, Director of Athletics, in place of the renovation of space under the Lower School Gymnasium. Improvements in the Studio were approved in general, although it was pointed out that the total program might take more than one year. The renovation of one and possibly two faculty apartments was approved.

The installation of a compact PBX to supply additional phone extensions was approved subject to the approval and authorization of Foster Davis and Chester Cobb.

Items of tree trimming, roofing, gutters, and lighting for Upper School class rooms were approved.

The possibility of having a "work day" involving both parents and students was discussed and was referred with Board approval to the Parents Council.

Headmaster's Report - The Headmaster reported on

a) The possible change of Commencement activities to a week end instead of mid-week. The Board suggested the Parents Council be asked to poll parents on their feelings concerning the proposed change.

b) The possible rearrangement of classroom space to give each segment of the school a more compact and contiguous arrangement of classrooms. If this change appears feasible after further consultation with those involved, the Board authorized expenditure of funds to renovate and redecorate.

c) The Preliminary Report of Marts and Lundy - The question of distribution of this Report was postponed until the next meeting of the Board.

The meeting was adjourned subject to call by the chairman.

Seth K. Gifford, Secretary

T-E-9/15/60

MOSES BROWN SCHOOL
PROVIDENCE 6, RHODE ISLAND

Minutes of the Meeting of the Executive Committee of the Moses Brown School Board of Trustees, September 15, 1960.

Present were: W. Chester Cobb, David Curtis, Seth K. Gifford, Rudman J. Ham, Mrs. Kathryn G. Owen and Willard H. Ware.

16. The meeting opened with a tour of the new and improved facilities at the school: the library, art studio, new classroom, and classrooms with new lighting. The committee expressed its gratitude to Kathryn Owen, for her work on the studio, to Dave Curtis for lighting, and to Chester Cobb for his work on the library.

17. It was voted to send a letter to Mr. Wilfred H. Goffe for his willing cooperation, patience, and help in making these repairs.

18. The reason for early billing of tuition was questioned and discussed briefly as it affected public relations.

19. "Statement of income and expenses compared with the budget for the year ending June 30, 1960" was distributed and given consideration by the Committee.

20. The Marts and Lundy Fund Raising Survey Report and its recommendations were discussed at some length. It was decided to distribute copies to the full Board and the Committee on the Schools. It was agreed the Report was not for general publication.

21. A Report of the Long-Range Planning Committee was read. There seemed to be general agreement with the Report, and it was recommended that this Report and the Marts and Lundy Report be placed on the agenda of the next Board of Trustees Meeting for discussion and action.

22. The Assistant Headmaster made certain comments which will be included in his formal Report to the Board Meeting. The meeting thereupon adjourned.

Seth K. Gifford
Secretary

To the Committee on Moses Brown School and Lincoln School:
To the Board of Trustees of Moses Brown School:

In the absence of Robert Cunningham it is my privilege to make the following report on the state of Moses Brown School at the start of its 177th year of existence, and its 142nd year of operation in the city of Providence.

The school year officially began on Monday, September 19, with a general meeting of the entire faculty and staff. This was followed by faculty meetings for the three divisions of the School, and in the afternoon by departmental meetings. The joint meeting with the Lincoln School faculty was this year held on Sunday afternoon, September 25, at Lincoln School, where members of the two faculties joined with Providence Friends to hear James Avery Joyce, British barrister and author, and consultant both to the United Nations and to the Friends' Service Committee, give a talk on "A Quaker Approach to Contemporary Affairs." The meeting was followed by a tea, at which there was much interested discussion of Mr. Joyce's remarks.

ENROLLMENT

The enrollment at Moses Brown this year is 504, for the third consecutive year the largest enrollment in its history. This represents an increase of 23 over last year, an increase resulting from a flood of applications which has made it possible to fill all classes but one to absolute capacity. Of the total enrollment of 504, resident students number 61, a decrease of 12 from last year. Sixty house boys and 153 day boys comprise the Upper School (grades 9 through 12); and one house boy and 97 day boys comprise the Middle School (7th and 8th grades). In the Lower School there are 193 boys, all, of course, day students. The senior class this year numbers 55.

Since May most levels of the School have been filled to capacity. In general, the admissions committee has been forced to turn away two out of three applicants. In a few grades unusual circumstances have made it necessary to accept a few students whose enrollment pushes our numbers slightly beyond what we consider most suitable for that particular grade. Late withdrawals have not been such an embarrassment as apparently they were in former years. However, two late withdrawals in the boarding department have caused unexpected inroads into budgetary estimates.

The disconcerting decrease in boarding enrollment clearly indicates the need for making the boarding program and facilities more attractive if we are to make full use of our available boarding accommodations. Methods by which this can be done are considered later in this report. Two factors that have played a part in this decrease are: (1) the loss by graduation of approximately one third of last year's boarding population; and (2) the insistence this year by the admissions committee on

identical standards of admission for both boarding and day students. I hasten to add, parenthetically, that this standard is of course not based on marks alone, but on an estimate of the boy's potential for ultimate success at Moses Brown. The committee has willingly accepted boys with scholastic problems which we feel we can solve at Moses Brown in the amount of time we will have the boy with us. The committee has not wanted to accept boys whose problems were such that there was little prospect of successful solution here, and the acceptance of whom it was felt would only produce ultimate dissatisfaction on the part of parents and consequent injury to the School's public relations.

FACULTY

In the Headmaster's report of last May, I believe most of the new appointments to the faculty were discussed. During the summer there have been a few changes and additional appointments. With the resignation of Mr. Charles W. Briggs, Mrs. Richard A. Jenks, formerly his assistant, has been appointed to take charge of the Development Office, with responsibility for the alumni Bulletin and for assistance with the Annual Giving drive and the general public relations of the School. Joining the staff in the Development Office is Miss Constance Carter, a graduate of Katherine Gibbs School, who was for many years connected with the office of the Providence Y.M.C.A. and subsequently with the D. M. Watkins Company.

Mrs. Marian B. Haughton, wife of a new member of the French department, has replaced Miss Helen Sadlier as head of the School's remedial reading program. Mrs. Haughton is a graduate of Wheelock College and has done graduate work in remedial reading at Dr. Durrell's Clinic at Boston University.

Miss Sheila L. Jones, who in her third year at Moses Brown had been scheduled to take over the teaching of the second grade, was called suddenly back to England by the serious illness of her father. To fill the resultant need for a second grade teacher, Miss Kayren B. Morrill was appointed during the past August. Miss Morrill has her degree from the New England Conservatory of Music. She has studied also at Skidmore College, at Oberlin Conservatory of Music, and at Boston University. For the past two years Miss Morrill has been teaching at the Buckingham School in Cambridge, Massachusetts.

To assist Mrs. Swanwick with the administration of the school infirmary, Mrs. Elmyra R. McManus has been appointed. Mrs. McManus is a graduate of Butler Hospital and has for the past several years been active in private nursing and in the office of a local physician in Providence.

During the first half of the year Mr. Herman will be away on leave of absence. He will be attending several mathematics conferences across the country in an effort to evaluate the

many current changes in the teaching of secondary school mathematics. During the fall he will be visiting several schools where the new mathematics programs are being tried out. During the second half of the year Mr. Meserve will be on leave. Mr. Meserve contemplates a trip to the Orient and possibly around the world.

VISITING TEACHERS

The extreme success of last year's program of visits to the School by men distinguished in the field of education has encouraged us to continue this program for the coming year. This year's visitors, two in number as presently scheduled, will visit the School for one or two days. The two men who thus far have agreed to visit us this year are Mr. Henry Bragdon, a Harvard graduate and author of a textbook in history. Mr. Bragdon has studied at Cambridge in England, has been a teacher at the Brooks School, and has also taught at Phillips Exeter Academy. He is particularly interested in Advanced Placement programs. The other visitor is to be Robert J. Van de Graaff, distinguished nuclear physicist from M.I.T. and inventor of the Van de Graaff high voltage generator. Mr. Van de Graaff's scheduled visit of last year had to be postponed; we are fortunate to be able to reschedule him for a visit this year.

CURRICULUM

Several educational innovations have been added to the program for the academic year 1960-61. Advanced Placement courses will this year be offered in Biology and English, in addition to the Advanced Placement courses in Chemistry and French which were begun last year and will continue. Pilot sections for Advanced Placement in Mathematics and French are now in their sophomore year. A full credit course in Art Appreciation for Upper Forms has been added to the curriculum and will be directed by Mr. Leo Cole.

Increased demand for German has led us to offer beginning courses in that subject each year instead of every other year. This has placed some limitation on our ability to offer Spanish; but I think that our solution to this problem is a particularly happy one. This year two boys who need credit for Spanish II are taking that course at Lincoln School; and certain Lincoln School girls may take advantage of our more complete German program. I feel that this move can have great benefit to both schools; not only will it permit courses to be offered in the schools which might not be feasible individually from the point of view of numbers of students; but it should also draw the schools more closely together and produce a more efficacious interchange of ideas between faculties and students as well. It is a move which has certainly been found most satisfactory at Haverford and Bryn Mawr and which is becoming increasingly popular at Harvard and Radcliffe. We hope it may continue in even broader aspects here.

The Middle School science program has been consolidated to provide a full five-period a week course in General Science in Grade 8, with strong emphasis on History and Geography coming in the seventh grade.

To answer requests from parents and faculty alike, who have felt that insufficient time in the school day was provided for counselling of advisees and for the giving of extra help, a 20-minute mid-morning period has been provided in both Middle and Upper Schools for such use by advisers and teachers. This has meant a slight rescheduling of morning periods, but does provide us with three periods a week when boys may be advised on their problems or given extra help with their academic work. One period per week is used for club activity, and the period on Friday is used for longer assemblies with outside speakers.

Under Mrs. Haughton's guidance the required reading program for members of the Fourth Form will be continued. This program, designed to improve both reading speed and reading comprehension, has been particularly gratefully accepted by parents and by students who realize how much it has improved their ability to study efficiently. This year, on an experimental basis, Mrs. Haughton will also hold weekly reading classes in the Middle School, designed to foster interest in reading at that level, as well as to improve speed and comprehension.

STRUCTURAL CHANGES

In the course of the past summer several major structural changes have taken place within the School. I hope that at their fall meetings both the Board of Trustees and the School Committee will be able to view these changes first hand.

The relocation of the Middle School has enabled us to provide more classroom space and to draw the Lower School into a more consolidated unit. The Middle School now can work as a completely independent unit in the eastern section of Middle House, using the classrooms which last year housed fourth, fifth and sixth grades. The change has made possible the construction of a Middle School science room in what was the old north locker room directly across from the Studio. Thus there is now no necessity for Middle School boys to use the classrooms or the Study Hall of the Upper School; and much of the traffic congestion of last year in Upper School corridors has been eliminated. At the same time, grades four, five, and six have been moved to the classrooms formerly occupied by the Middle School and to Mr. Herman's former classroom. One result of this move is to bring all sections of the Lower School together in the west end of the campus, a situation which is especially beneficial from the point of view of their athletic program. I am sure that teachers who for so long taught in the east classrooms felt grave reservations about the wisdom of this move. The adaptability of their teaching, which was a known factor, has certainly been matched by the adaptability

of their spirit, for they have entered into the new situation with enthusiasm and now seem well pleased with the change.

The maintenance crew has spent much time this summer in the renovation of various faculty apartments. The apartment on the west wing, formerly occupied by the Westlands, and before that by the Tabers, has been considerably increased in size to accommodate the Sulloway family. On the east wing two rooms have been done over to form an additional apartment for a faculty man on the second floor corridor above the stage. Faculty houses on the campus and on Hope Street have been repainted on the outside and much of the trim of the Gymnasium and of the main school building gleams with new white paint.

Physical improvements in the Library have continued during the summer. The new stacks are now in place. A browsing room is in the process of being arranged. Several generous gifts of books have already come in and are being catalogued by the Library staff.

One of the greatest structural changes with which new students were welcomed is the renovation of the Studio. In consultation with Mr. Clark Fitz-Gerald, who last year was a most successful visitor to the Art Department of the School, new counters have been built, new storage cupboards added, the lighting system improved, and there has been a major renovation of the general decor, which only those who visit or work in the Studio can appreciate. New lighting has been installed in all Upper School classrooms to replace the inadequate lighting with which teachers and students contended last year. Shower heads have been re-installed in the basement of the Gifford Building to provide space for the use of visiting teams.

Certainly not the least of the innovations that have come during the summer has been the re-allocation of lockers and locker space in the Gymnasium. This re-allocation of space has made possible changes in the timing of the sports program - changes which many of us have long felt were desirable but which have seemed impossible for lack of facilities. The rearrangement enables us to have all Middle School sports after 3:15 p.m. at the same time as the Upper School. The consequence of this move is to enable the boys of the fourth and fifth grades to have their sports program from one to three p.m. Last year's situation of having these two grades do the major portion of their academic work between 12:30 and 3:30 p.m. is thereby avoided. In addition, these Lower School boys will have the benefit of the trained athletic instruction which Mr. Armstrong and Mr. Zeoli can provide them, since these two men are now freed during the Lower School athletic periods.

EXTRA-CURRICULAR ACTIVITIES

During the past year language clubs in the School continued to be particularly active. In two national language contests, in German and in French, Moses Brown students placed high at the State level, with two first-place winners, one in third-year German and one in third-year French. One of these boys continued on to become the first-place winner for all of New England.

T-10/3/60-6
C-10/4/60

During the past spring at the East Coast Model United Nations meeting in New York City on the weekend of March 27, a twelve-member delegation from Moses Brown represented the United Kingdom. It is most pleasant to report that the Moses Brown group tied for the best delegation award at this meeting.

This year, in conjunction with three other private schools (St. George's School, Newport, R.I., Thayer Academy in Braintree, Mass., and Tabor Academy, Marion, Mass.) Moses Brown is entering into an agreement with the Oceanographic Institute at Woods Hole that will provide a series of seminars for gifted science students who are interested in learning something about oceanography. This series of seminars will directly involve three Moses Brown students at the Fourth Form level. Indirectly involved will be as many members of the Science Club as are interested. The series will involve monthly meetings, five of these meetings to be held at the Oceanographic Institute in Woods Hole, one meeting to be held at each of the four schools concerned. The first meeting of this group was held at the Oceanographic Institute at Woods Hole, on Thursday, September 29th. The meetings at Woods Hole comprise lectures and demonstrations by various members of the staff of the Oceanographic Institute, tours of the Institute's various boats, and explanations of the intricate mechanical devices used. In the course of their visits the boys are given some knowledge of the workings of the Institute as a whole, and are encouraged to pursue further the phase of oceanography which particularly interests them. It is planned to have the group take two weekend trips on the boats of the Institute. Meetings at the individual schools will involve reports by members of the host school on work on the phase of oceanography which they have decided to pursue. At these school meetings there will also be a member of the Oceanographic Institute staff who specializes in the phase of interest chosen by the host school.

Several well-known foundations have expressed a strong interest in this inter-school program. The program is at the moment being financed by the four individual schools on a "dutch-treat" basis; there is every indication, however, that other funds will become available during the next two months. This is indeed an admirable program, not only from the point of view of the opportunities it offers the boys of the School, but also from the point of view of the School's public relations.

During the past year Moses Brown has joined an organization known as the School Scholarship Service. This organization provides excellent help in the standardization of policy on scholarship grants by preparatory schools of our general type. It is an off-shoot of the College Scholarship Service, which for the past few years has acted as a central agency for college scholarship applications. A large number of the most prominent private schools in the country are members of this School Scholarship Service. The use of the Service's somewhat complicated scholarship application forms causes some families whose actual need of scholarship aid is dubious, to reconsider

the wisdom of their making application. Families which have a real need for scholarship aid have seemed not at all reluctant to complete these forms. Through the use of the Scholarship Service and its forms we have been able this year to be far more realistic in making our awards; and we have reduced the actual amount of scholarship aid granted by approximately $4000. From the results so far I am convinced that the joining of this Service was a very wise move for the School.

I believe I should call your attention, also, to certain very heartening figures provided us recently by the National Registration Office. This office provides a correlation of grades received by students in college with grades received by the same students in high school. The charts given out to you at the meeting will illustrate why this information is heartening to us. At the five colleges from which results were obtained, i.e., Brown University, University of Pennsylvania, Harvard University, Amherst College, and the University of Rhode Island, it was found that average grades varied at none of the colleges by more than 4 points out of 50 from the grades the same students had received at Moses Brown. At Brown, Harvard, and Amherst the college grades were higher than those the students had obtained at Moses Brown. The National Registration Office stressed that the English department deserved particular congratulations because in every instance grades in college were either as high as those obtained at Moses Brown or higher.

Gifts of books have continued to come in to the library during the summer. To acknowledge all of these generous gifts here would be impractical. Suffice it to say that one of the most gratefully received was a large gift of books from Lyra T. Wolkins of the School Committee.

Through the kind offices of Mr. Harold D. Brewster, a present patron of the School, a group of 48 lockers was obtained from the Rumford Steel Company as a gift to the School.

Very recently the School has accepted an anonymous gift of $500 to be used at the discretion of the Headmaster.

BUDGET

I believe that, as was stated here last year, it is most important that a review be made of the demands presently made upon operational budget for expenditures for which provision might be expected to be made from other sources. Although the amounts drawn out for Pension Fund and Development Office this coming year may be somewhat less than was necessary last year, it still seems logical that at least the Development Office expenditure (approximately $7500) be derived from Annual Giving funds rather than from operational budget. I may have some additional observations to make on the Budget at the meeting, after I have had a chance to study more carefully the Treasurer's report.

T-10/3/60-8
C-10/4/60

RECOMMENDATIONS

The following recommendations are offered in utmost humility. They are the result of my personal observations of the School during the year that I have been here, and particularly during the past few months in which I have been entrusted with its direct administration. These recommendations do not necessarily represent the feeling of the Headmaster, but, knowing him as I do, I believe that he concurs in most of them.

I am certain that Trustees and School Committee members alike are deeply concerned with the decrease in enrollment of boarding students at the School this year. Steps have already been taken to increase the attractiveness of the boarding program with the use of what personnel and facilities we now have. Programmed activities for the weekend have been made the province of one faculty man not otherwise occupied with extra-curricular activities. New members of the resident faculty are doing far more in the opening of their homes to boarding students. Several faculty families are now eating in the dining room, and the result, even after a week's time, is apparent in a considerably more homelike atmosphere for boarding students. I am not at all certain, however, that these moves alone will provide the impetus necessary to increase our boarding department. I believe it will be necessary to reopen in the meetings of the Trustees and of the School Committee the question of the type of school we wish Moses Brown to be. My own feeling is that if we are to be considered a first-rate preparatory school, we must be able to attract resident students of a calibre similar to that of our day students. If we are to attract boarding students of the calibre of those who now go to George School, or to such schools as Pomfret, St. George's, and South Kent, we must be able to offer them more in the way of facilities, particularly sports facilities, than we now are able to offer.

The admissions committee could have filled the boarding department completely for this year. It is not through a dearth of applicants that the department is small. Had the boarding department been filled in this way, however, there would have been a fairly distinct discrepancy between boarding and day students in the matter of ability and of predictability of success at Moses Brown. If such a double standard of admissions procedure is used, the boarding department can be filled, but I think we will sacrifice the overall excellence for which the School continues to strive.

At present I think that Moses Brown is providing the best academic education available for boys in the city of Providence. One problem of the very recent past has been the loss of excellent scholastic prospects at the seventh and eighth grade level because of the feeling of some parents that a better academic education was procurable at a boarding school. I have reason to believe that the overall upswing of our academic reputation is beginning to curtail this trend. If we are to continue to pro-

duce the academic excellence that will dissuade citizens of Providence from sending their boys away to school, we cannot afford to sacrifice standards. I think that with added facilities for boarders, we can do both the things we want to do. Without the added facilities we can maintain a small boarding department which will not always be at capacity, and still maintain the standards we want. The third option is to embrace the double standard of admission. This, then, is the dilemma as I see it.

Along with the mention of standards I should like to underline my personal enthusiasm for the calibre and promise of our faculty this year. It is sometimes implied that a large faculty turnover indicates an ailing school. I think the faculty turnover at Moses Brown School this past year was a distinctly healthy one. In almost every instance of replacement I see a step upward in quality; and in no instance can I see that we have come out second best. With the large core of excellent faculty whom we have retained, and with this extremely promising group of teachers, I feel that our prospects of fine classroom performance are most encouraging. I think that physical facilities alone prevent our athletic and boarding programs from keeping step with the academic.

The allocation of additional funds to faculty salaries has enabled us to improve the calibre of our faculty. As time goes on, we shall frequently be hard pressed to retain many of these very promising younger men. For that reason I strongly recommend to the Trustees and to the School Committee that they give serious thought to the question of the provision of additional faculty housing. I realize that for some years to come, any construction of faculty housing will be out of the question, but I think serious consideration should be given to the possibility of acquiring suitable houses in the neighborhood which may come up for sale and which may be suitable for conversion to faculty apartments. Many day schools feel the pinch all too strongly in the competition for good new faculty when they are unable to make offers that include faculty housing.

There are two additional areas in which I should like to give oral recommendations at the meetings themselves.

In conclusion, let me say that I feel the School is making very considerable and rapid academic gains. Long-range plans are moving more slowly, but they certainly appear to be moving forward. Our public relations and our reputation within the community are very definitely on the upswing. We have an interested and active parent body. Prospects for the future are good; they would be even better if these interested people could see physical evidence of the plans we have in mind.

Let me thank the Clerk of the School Committee and the President of the Board of Trustees for their firm support during these past few months; and let me express my extreme pleasure and relief at the return of the Headmaster!

(W.W.)
Assistant Headmaster

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF MOSES BROWN SCHOOL - OCTOBER 3, 1960

A meeting of the Board of Trustees of the Moses Brown School was held in Alumni Hall, October 3, 1960, at 7:30 p.m., with the President, W. Chester Cobb, presiding. The meeting was opened with a moment of silence. Present were: Moses Bailey, Randall W. Bliss, Samuel B. Burgess, Miss Marian P. Cartland, W. Chester Cobb, Foster B. Davis, Jr., Mrs. Harold J. Field, Seth K. Gifford, Charles E. Gross, Edward A. Manice, Mrs. Margaret N. Morrison, Wilbur H. Norton, Mrs. Dwight H.Owen, Caleb A. Smith, Ernest Stabler, Thomas E. Steere, Jr., Willard H. Ware, Kenneth B. Webb, Edward A. White. Also present were: Robert N. Cunningham, Edwin B. Krause, Whittemore Whittier.

The minutes of the meeting of May 2nd, were approved as circulated. The minutes of the Executive Committee meetings held since May 2, 1960, were approved as circulated.

Mr. Foster B. Davis presented the Budget for 1960-61. The Budget was approved. Mr. Davis pointed out that it had not been necessary to borrow to meet the Grinnell Company bill for installation of sprinklers, since Mr. Jernquist had found the means to make payment out of current funds. Mr. Davis and Mr. Ware were appointed a committee to report on funds, the income of which was not shown in the budget.

Mr. Krause reported for the Committee on Annual Giving. The arrangements are to be the same as last year. It was VOTED, subject to the approval of the School Committee, to send Mr. Whittier's report (edited if necessary) to all parents. As an incentive for this year's Annual Giving it was VOTED that when the contributions reached the goal the trustees would make available an additional $10,000 for immediate plant improvement.

Mr. Bliss reported for the Alumni Association. The meeting for the members of the graduating class was successful. Another is planned for this year. There is to be a meeting this year of class secretaries at the Home Coming Game. It is hoped individual classes will arrange for reunions.

Mr. Whittier presented the Headmaster's report. At his suggestion, it was VOTED to authorize the Headmaster to have a survey made of the set up of the School secretarial staff with an eye toward increased efficiency. It was also VOTED that the Headmaster be authorized to make arrangements to close the kitchen during the summer months. The suggestion that a man be employed to supervise outside maintenance was referred to the Executive Committee.

There was considerable discussion as to what should be done to improve the Boarding Department. It was agreed that the Executive Committee would devote a full session to this problem and report its recommendations to the trustees.

There was some discussion of the faculty turnover. The conclusion was that this had been to the benefit of the School. There was favorable comment on the advanced placement courses and the co-operation in such courses in Moses Brown and Lincoln.

In Mr. Franchot's absence, Mr. Cobb reported for the Parent's Council that all parents were being invited to two dinners being held at the School. These will be not only dinners, but "Come and See" tours.

In Mr. Pierrel's absence, Mr. Cobb presented the report of the Long-Range Planning Committee. Dr. Keeney indicated by letter that he could not recommend spending money for athletic facilities when the need in the academic area was so great. After some discussion it was VOTED to recommend to the School Committee the following recommendations of the Long-Range Planning Committee:

a) Approve the recommendations of the Marts-Lundy Report that a capital fund campaign for approximately $300,000 be planned for 1962, or later, and that a Development Committee be appointed to prepare for and conduct this campaign.

b) Recommends that if and when this campaign provides approximately $300,000, that the School Committee recommend to the permanent Board of the New England Yearly Meeting of Friends the release of $300,000 of unrestricted funds of the Moses Brown School for further improvements.

Mr. Cobb expressed for all the trustees, and for the entire Moses Brown community, our gratitude to Mr. Pierrel for the many hours he had labored for the School and for the magnificent results he had achieved.

Mr. White pointed out that there was a three story house on Lloyd Avenue which would be desirable for use as Faculty housing. It was VOTED to recommend to the School Committee that the Executive Committee be authorized to purchase the house on Lloyd Avenue, near the corner of Hope Street, at the best price up to $22,000.

It was VOTED to establish an Athletic Advisory Committee with Mr. Robert S. Davis as Chairman.

It was agreed that those parts of the Marts-Lundy Report which were not the direct concern of the Long-Range Planning Committee would be discussed at the next meeting of the Board of Trustees.

At Mr. Cobb's suggestion, the next meeting of the Board of Trustees will start at 6:00 p.m. with dinner, February 6th, 1961.

Thomas E. Steere, Jr.
Secretary

Minutes of Meeting of the Committee on Moses Brown School and Lincoln School held on Tenth Month fourth 1960.

The Committee on Moses Brown School and Lincoln School opened the meeting Tenth Month fourth 1960 with the reading of the 12th Chapter of I Corinthians which had a particular appropriateness for us as we entered into our deliberations.

The roll call was read. Those present were: Louisa R. Alger, Moses Bailey, Winnifred A. Barrett, Samuel B. Burgess Marian P. Cartland, Margaret A. Cates, W. Chester Cobb, Robert N. Cool, Melita B. Fisher, Seth K. Gifford, Rudman J. Ham, David Holden, Frank J. Lepreau, Edward A. Manice, Stanley F. Mathes, Margaret N. Morrison, Daisy N. Newman, Thomas Perry, Jr., Florence M. Selleck, Caleb A. Smith, Ernest Stabler, Virginia Townsend, Leota S. Wadleigh, Willard H. Ware, Kenneth B. Webb, And Edward A. White. The new members - Louisa Alger, Samuel Burgess, Chester Cobb, Melita Fisher, David Holden, Stanley Mathes, Margaret Morrison, Ernest Stabler, and Kenneth Webb - were asked to introduce themselves.

Also attending were Mary Schaffner, Robert N. Cunningham, and Whittemore Whittier.

Excuses were received from: Eleanor Bailey, Russell Douglas, Mary Hoxie Jones, Gren Pierrel, and Lyra Wolkins.

In his opening remarks Willard Ware, Clerk, spoke of the strength of the schools as demonstrated in the activities of the Study Committees, the success of Annual Giving programs of the schools, the spirit of the meetings of the Trustees, and the smoothness of the openings of the school year.

The Minutes of the meeting of Sixth Month 23 and 24 were corrected so that the first paragraph reads to fill "7" places rather than "6."

The Clerk reported that Lyra Wolkins had written a valuable letter on the history of the vault and the Executive Committee would study the vault situation and make recommendations.

There was great interest in the reports of Mary Schaffner and Whittemore Whittier as circulated and their additional comments. Mary Schaffner spoke of the growth of the student body and the continued spirit of friendliness and the concern for conscience within theschool. Whittemore Whittier spoke of increased cordiality and family atmosphere in the Boarding Department and his concern for study in several areas where he felt economies might be achieved. The Moses Brown Board of Trustees is acting upon his concerns.

The Committee approved the recommendation of the Moses Brown Board of Trustees that Whittemore Whittier's report be circulated among Moses Brown parents. The Clerk expressed our appreciation of the Forward Looking attitude and concern for Quaker testimonies in the schools.

Robert N. Cunningham, just back, began his comments on his recent visit to the U.S.S.R. with thanks for the opportunity we had given him to remain in the U.S.S.R. long enough to visit schools in session. He spoke of the baffling contradictions: ruthlessness and kindness, anti-religion and cultural interest, antagonism and expressions of peace and friendship. The teaching he observed for the most part was in a formal framework.

Mary Schaffner gave some background information in connection with the Lincoln School Budget. The Committee approved it as presented.

Comment on the Moses Brown Budget was made by Whittemore Whittier. The Committee approved this budget as presented.

Tribute to Harold Jernquist's knowledge of the business of the schools and money available to them was made by the Clerk.

A Nominating Committee of Moses Bailey, Rudman Ham, Frank Lepreau, Edward Manice, Florence Selleck, and Edward White was appointed for one year.

After a delicious luncheon, Rudman Ham, convener, reported for the Nominating Committee that he had been named chairman and they nominated to the Boards of Trustees the following for one year:

Moses Brown Trustees: Moses Bailey, Samuel B. Burgess, Russell S. Douglas, Seth K. Gifford, Rudman J. Ham, Edward A.Manice, Margaret N. Morrison, Gren O. Pierrel, Caleb A. Smith, Ernest Stabler, Willard H. Ware, Kenneth B. Webb, Edward A. White.

Lincoln School Trustees: Louisa R. Alger, Eleanor C. Bailey, Winnifred A. Barrett, Marian P. Cartland, Margaret A. Cates, Robert N. Cool, Melita B. Fisher, Seth K. Gifford, David Holden, Frank J. Lepreau, Daisy N. Newman, Thomas Perry, Jr Gren O. Pierrel, Florence M. Selleck, Virginia Townsend, Leota S. Wadleigh, Willard H. Ware, Edward A. White.

Executive Committee: Moses Bailey, Marian P. Cartland, Seth K. Gifford, Rudman J. Ham, Frank J. Lepreau, Gren O. Pierrel, Virginia Townsend, Willard H. Ware, Edward A. White.

The Committee approved the nominations as listed here.

Turning to the report of the Long-Range Planning Committee, the recommendations of the Moses Brown Trustees were considered. The Committee approved "the recommendations of the Marts & Lundy Report that a capital fund campaign for approximately $300,000 be planned for 1962, or later, and that a Development Committee be appointed to prepare for and conduct this campaign." The Committee further approved the recommendation "that if and when this campaign provides approximately $300,000, that the School Committee recommend to the permanent Board of the New England Yearly Meeting of Friends the release of $300,000 of unrestricted funds of the Moses Brown School for further improvements."

The Committee approved a further recommendation from the Moses Brown Trustees to the School Committee "that the Executive Committee be authorized to purchase the house on Lloyd Avenue, near the corner of Hope Street, at the best price up to $22,000."

The Clerk urged our attendance at the October 10 or October 19 Open House at Moses Brown School sponsored by the Parents' Council.

The Committee approved the Clerk's recommendation that the Nominating Committee make membership recommendations for the Long-Range Planning Committee which is to be retained to study future problems and programs for both schools. It was further approved that the School Committee membership should be divided into three Visiting Committees which would establish regular visiting procedures for every member, the visiting to be done on planned schedules, and by groups if feasible. Each Visiting Committee is to make written report of visit to the School Committee, and if any member cannot visit the Schools as planned, he has the responsibility of securing a qualified substitute. The Nominating Committee is to make the selections for the three groups, and the first named will be the Convener. The Nominating Committee was also asked to review and recast the Committee on Increasing Friends Influence in the Schools.

The next meeting of the School Committee will be held at Moses Brown School - Second Month, seventh, with Boards of Trustees Meetings being held on the day before. A meeting of the Executive Committee is called for Eleventh Month, fourth, at 4 p.m. at Moses Brown School.

Willard H. Ware - Clerk

Virginia Townsend
Recording Clerk

NEWSLETTER FROM THE CLERK OF THE SCHOOL COMMITTEE

OCTOBER 24, 1960

The new school year started off with remarkable smoothness and evidence of skill at both Moses Brown and Lincoln Schools. Both schools have record enrollments, just over 500 boys at Moses Brown and over 415 students at Lincoln School, divided into Lower, Middle and Upper Schools. This is a reflection of the need felt by all the parents involved for the exceptionally good educational foundation available for their children at the Schools. It is also evidence that they are willing and anxious to pay "extra" to secure for their children training and insights in moral and spiritual values not usually available in so-called "public" education.

Mary Schaffner is starting her second year as head of Lincoln, and from all indications, has her staff, the parents, and the students solidly behind her. There is a quality of friendliness and "family" feeling in the school apparent to visitors, such as School Committee members. Robert Cunningham did not return from a trip to Europe which included a month in Russia, until the day before School Committee day, October 4th, so the job of opening the School and taking care of the hundreds of necessary decisions and details was left in the hands of Whittemore Whittier, the Assistant Head of Moses Brown School, and the staff. In spite of the large enrollment to be handled and the immense amount of planning and work to be done, the school opened with an atmosphere of quiet competence that was very impressive. That there were problems and even crises, I have no doubt, but even so, it was a smooth and workmanlike job.

The meetings of the Boards of Trustees for both Schools, and the meeting of the full School Committee on the following day, seemed to set new high standards for fine spirit and accomplishment. At no time in my experience has the School Committee seemed to accept its responsibilities so well, enter into the discussion of problems, and arrive at decisions in such a spirit of cooperation and optimism. Kenneth Webb, of Woodstock, Vermont, a new appointee this year, has written enthusiastically of his first experience on the School Committee in the October "Nor'wester," a newsletter of the Northwest Quarterly Meeting. I'm sure he would be glad to send you a copy so that you might share in the first reactions of a newcomer, who has long been a Friend and concerned with Friends' teaching and testimonies.

During the past two weeks, I have been deeply impressed and excited at the evidence of interest in and

loyalty to the schools shown by the parents of Moses Brown boys. The Parents' Council planned an Open House - or a "Come and See" party - for all parents, so that they might see all the improvements made in the physical plant during the past several months, and could also be shown some of the areas where facilities need to be improved. The response from invitations sent to parents was terrific, with over 600 parents accepting. Over 360 parents of Middle and Upper School boys met on October 10, and over 260 parents of Lower School boys came for the repeat session on the 19th. The program started at 5:30 p.m. with a tour of the buildings under guidance by members of the faculty. Following this, and a get-together in Alumni Hall for tomato juice and a visiting hour, they were all fed an excellent broiled chicken dinner. The dining room was filled to capacity, and the newly decorated Studio building was set up as a second dining room. Then everyone re-assembled in Alumni Hall for a program of lively interest and serious purpose.

Douglas Franchot, a lawyer in Providence and president of the Parents' Council, presided at the meeting and presented the speakers. W. Chester Cobb, president of the Board of Trustees, spoke on what he hoped to see in the way of developments at the School in the way of improved facilities, better support for an outstanding faculty, and closer cooperation between all interested in the School.

I spoke briefly on the importance of moral and spiritual values, in addition to academic excellence, which must be part of the educational experience at a Friends school. It was quite a thrill to be able to speak to over 600 parents (in the two sessions) and many members of the faculty. Rarely is the opportunity given to speak directly to so many interested and enthusiastic people, who not only approved of what they had seen and heard, but who also gave warm assurance of continued interest and support.

Robert Cunningham, just back from his trip to Russia, spoke most acceptably of the things he had observed there, during four weeks of travel and visitation from the western border almost to the border of China on the east. His comments on the contrasts he had seen there, and the nature and quality of the schools and education were exceptionally interesting, and were spiced with many stories of happenings during the trip. Then he went on to comments on educational methods and aims at Moses Brown and pointed out the many areas where all groups in the School community were "steamed up" about the progress being made at the School, and his hopes for the future.

A series of events and experiences such as I have out-

lined here has given me a tremendous feeling of elation at the progress shown in the situation at the Schools, which I wanted to share with you. They give solid assurance that the hours of work devoted to the life and interests of the Yearly Meeting Schools, by everyone concerned - School Committee, Trustees, Administration, Faculty, and Parents - are beginning to "bear good fruit." Of course there are problems ahead, many of them. But there are no problems facing the Schools that cannot be solved, given the devoted interest, concern, and support of all the people now working in their behalf.

Very sincerely,

Willard H. Ware

October 24, 1960

E 11/4/60

MINUTES OF THE EXECUTIVE COMMITTEE OF THE SCHOOL COMMITTEE

The Executive Committee of the School Committee met at 4 p.m., Eleventh month, fourth, 1960, at Moses Brown School.

The meeting began with a few moments of silence.

Those present were: Dwight Boole, Seth Gifford, Rudman Ham, Frank Lepreau, Virginia Townsend, Willard Ware, and Edward White. Regrets were received from Moses Bailey, and Marian Cartland.

A letter from Marian Cartland was read expressing her desire to resign from the Executive Committee and the School Committee, due to the distance and her feeling of inability to contribute to the work of the Committees. The Clerk was instructed to write Marian Cartland urging her to remain on the School Committee but acceding to her request for release from the Executive Committee assignment.

The Nominating Committee was asked, through its chairman, Rudman Ham, to appoint a replacement for Marian Cartland on the Executive Committee.

Considerable discussion revolved around the subject of Committee structure, especially as it applied to subcommittees. Although it had been approved by the School Committee, 10th Month 4th, that the Nominating Committee make recommendations for membership in the Long-Range Planning Committee and to review and recast the Committee on Increasing Friends Influence in the Schools, it was the sense of this Committee (Executive) that there was a need to think through the Committee structure more thoroughly. As a first step, the Executive Committee is to take as its assignment a study of the nature and character of the Schools and the policies that should guide their future development. Then perhaps an overall policy committee might be created to replace the present sub-committees.

Discussion followed concerning Mary Schaffner's appointment. It was felt that we should share with Mary Schaffner our satisfaction for her leadership at Lincoln School and express our unanimous desire to have her continue as headmistress. Seth Gifford was asked to consult with Margaret Sisson as to all matters concerning the original appointment, and then Seth Gifford, Stanley Mathes, and Willard Ware were authorized to act for the Executive Committee in arranging compensation and securing her continuing appointment.

The Orientation programs were considered in some detail as they were planned and carried out at the beginning of the school years 1960 and 1961. It was felt that these programs could be considerably improved by securing more general interest and participation in them by the School Committee or the Executive Committee. This opened discussion of financial arrangements to support such activities of the School Committee or the Executive Committee. It was concluded that the Clerk be reimbursed for the advances he had made to cover travel and honorariums for speakers, from Moses Brown School funds. It was also proposed that at the next School Committee sessions we consider asking the Yearly Meeting to put a modest amount into the budget for such needs.

Edward White reported on negotiations with the bank concerning the purchase of the house at 173 Lloyd Avenue, already approved by the School Committee. Further work is to be done here.

The next meeting of the Executive Committee is to be 5 p.m. Monday, 12 Month, fifth, at Moses Brown School.

Personnel of the new Development Committee will be considered at the next meeting, after the Clerk has consulted with Chester Cobb and Robert Cunningham (see minutes of meeting, 10th Month, fourth, page 2.)

Willard H. Ware,
Chairman

Virginia Townsend,
Secretary

MEETING OF THE EXECUTIVE COMMITTEE OF MOSES BROWN SCHOOL BOARD OF TRUSTEES, NOVEMBER 21, 1960, 4 P.M.

Present: Full committee and Headmaster

23. Mr. Cunningham reported that four members of the staff were eligible for retirement in June and would be forced to retire at that time unless continued on by special approval of the Committee and Headmaster. Because of the School's need for their services, it was voted to ask Miss Wilson, Mrs. Swanwick and Mrs. Ventura to continue for one year.

24. It was voted to authorize the Finance Committee to study the needs and function of the infirmary at the School.

25. The School is nearing time for re-evaluation by the New England Association of Secondary Schools. It was decided to prepare for and invite the Association to conduct this survey in the autumn of 1961.

26. The Development Committee for Moses Brown School (Page 15, Marts and Lundy Report) was discussed and names for membership on the committee were suggested. It was agreed that the committee and its chairman would be appointed at the next meeting of the Executive Committee.

27. The need for a raise in tuition was presented by the Headmaster and Chairman of the Finance Committee. After discussion the Finance Committee was asked to bring in alternate plans and its recommendation for action at the next meeting of the Executive Committee.

28. The problems of dormitory responsibility by those masters living in the main building was discussed. It was approved that each master should receive equal treatment and consideration in dormitory assignments.

29. Summer operation of the Dining Room and Kitchen was discussed. It appeared considerable savings could be effected by closing down for the summer recess. It was voted to make arrangements to close the Dining Room and Kitchen for the period of about one week after the end of classes in June to about one week before the opening of school in September.

30. The damage to certain paintings during renovations of Alumni Hall was discussed, and the matter was continued for further estimates of the cost of repairs.

31. A letter from Ernst and Ernst relative to mechanizing the accounting procedures was read. David Curtis will confer with the Headmaster on the best way to approach this problem. A check of Brown University's facilities was suggested as an alternate plan.

32. Two letters were read from faculty members suggesting ways they could build homes on the School grounds. It was felt that the overall policy on housing (which is related to development plans) must be decided before any answer can be given to these two proposals.

33. Letters from Mr. Herman and Mr. Meserve were read concerning their sabbatical leaves of absence.

34. Mr. Leo Cole's scheduled leave was approved, if he is sufficiently improved to make use of it. This is the last leave of this type which is scheduled. *

35. The Budget for three months and expenditures for the same period were submitted and approved.

The meeting adjourned at 8:15 p.m., to meet again December 15, 1960, at 4 p.m.

Seth K. Gifford
Secretary

* for this year.(see Minutes Trustess 2/6/61)

Executive Committee Minutes (School Committee) of Meeting
held at Moses Brown School December 5, 1960

Present: Dwight Boole, Seth Gifford, Rudman Ham, Frank Lepreau, Gren Pierrel, Virginia Townsend, Willard Ware, and Edward White. Robert Cunningham was present to discuss a few school problems and report on the Annual Giving Campaign, then was excused.

Willard Ware reported that Marian Cartland has agreed to continue on the School Committee, with release from the Executive Committee appointment. Louisa Alger has been appointed to replace Marian Cartland on the Executive Committee.

The recommendations of the last meeting regarding Mary Schaffner's continuing appointment have been carried out. The matter of compensation is to be considered in consultation with the Executive Committee of the Board of Trustees of Lincoln School. It was also approved that membership for Mary Schaffner in the Art Club should be paid for by the School.

In connection with the damage to the paintings in the library during the summer alterations, letters have come from Mary Hoxie Jones, Margaret Sisson, Lyra Wolkins, and Seth Gifford. It seems well to have a sub-committee of the Executive Committee assume special concern for the antique furniture, paintings, bird collection, and other items of real or sentimental interest and value at the Schools. Edward White and Dwight Boole will serve as this sub-committee.

Warren Howe is to be advised that if there is no inconvenience to the School, we can see no reason why the work of the Yearly Meeting Treasurer cannot continue to be centered at Moses Brown School. This will be discussed with Robert Cunningham.

There was continued interest in making Moses Brown and Lincoln School programs available to qualified students from foreign countries, and making this known to Friends abroad. Willard Ware is to talk with Norman Young regarding the concern for securing a well qualified student from Kenya.

The report of the Nominating Committee dividing the School Committee membership into three groups as Visiting Committees was discussed and accepted. It was suggested that visitors be alerted to certain ground rules and areas of concern in the operation of the Schools. Rudman Ham is to notify people of their assignment and obligations.

Willard Ware introduced the subject of the Moses Brown Development Committee. It was thought that the Board of Trustees should take responsibility for the Development Campaign and name people to the Development Committee, with any selections and help from the School Committee it desires.

The Executive Committee members are to take on as homework assignment for their next meeting the drawing up of objectives for the Schools, as they see them.

The next meeting is called for Monday, January 16, 1961, at Lincoln School, at 5 p.m.

Willard Ware, Clerk

Virginia Townsend,
Recording Clerk

Meeting of the Executive Committee of Moses Brown School Board of Trustees, January 5, 1961, 4 p.m.

Present: David Curtis, Foster B. Davis, acting chairman, Seth K. Gifford, Mrs. Dwight H. Owen, Gren O. Pierrel, Willard H. Ware, Edward A. White, and Robert N. Cunningham, Headmaster.

32. After lengthy discussion a schedule of increased tuition rates was approved and will be submitted to the full Board of Trustees and the School Committee with the recommendation that it be adopted.

33. It was voted to engage Marts and Lundy, Inc. as financial counsel for the Moses Brown Development Fund raising efforts.

34. It was decided to consult with Marts and Lundy before selecting a chairman for the Development Committee (Page 15, Marts and Lundy Report). Mr. Cunningham was authorized to act.

35. The use of the school Bulletin in conjunction with fund raising was approved.

36. $500 was approved for alumni activity expenses.

37. The matter of unused surplus furniture was raised. It was noted that a Committee of the School Committee was working on antiques and would report shortly. Another Committee, composed of Mrs. Owen, Mrs. Cunningham, and Mrs. Seidel, subsequently to deal with unused furniture stacked in attic, cellar, etc., was suggested by the Headmaster.

38. No progress could be reported in providing housing for faculty. Although the problem is still receiving attention of Mr. White, he felt that available housing being considered might not be within the range which would be self-liquidating from rentals to teachers.

Thereupon the meeting adjourned at 6:30 p.m.

Seth K. Gifford

Secretary

MINUTES OF EXECUTIVE COMMITTEE (OF SCHOOL COMMITTEE)
MEETING HELD AT LINCOLN SCHOOL FIRST MONTH, 16TH, 1961

The meeting began with a few moments of silence. Despite miserable weather, the following were present: Dwight Boole, Seth Gifford, Frank Lepreau, Virginia Townsend, and Willard Ware.

A letter from Louisa Alger was read, which expressed her regret that she could not serve on the Executive Committee. This matter is referred again to the Nominating Committee for action.

Dwight Boole gave a preliminary report for the Committee for Care of Antiques, Works of Art, etc. recommending steps to bring order to handling of these articles, to reorganize storage of material in the attic, and to dispose of all superfluous furniture. The antique furniture about the buildings has been appraised and a written report will be forthcoming. Willard Ware is to give Robert Cunningham a progress report.

In line with discussion at the last session of the Executive Committee, considerable time was spent in attempting to state a general policy for the Schools, the core of what we expect from Quaker Schools, and what we want to assure those attending Lincoln and Moses Brown Schools. We came back to the central Quaker concern for "that of God in every man." Application of this concern should apply to all areas of policy formulation, administration, teaching, advice and counsel to students, recreation and day to day living. One member stated his conception of basic objectives as follows:

1. Preparation of young people for college with the best faculty and equipment possible within budget limitations.

2. Development of a school atmosphere which faithfully reflects the basic elements of Quaker belief.

Another statement was more detailed and specific and very helpful as a guide to thinking of the qualities and character desired in the Schools. More work needs to be done in this area by more concerned Friends.

Part of the discussion pertained to the most desirable size for the Schools. No specific answer was found, but the

number of students should not be so great as to interfere with or nullify the main policies and objectives which pertain to the best developments of the student as a person.

Concern was expressed to find a more effective and acceptable way to make newer faculty members, particularly, more aware of Quaker beliefs and testimonies in connection with their work in Quaker schools. It was felt that some more personal method, perhaps in smaller groups for frank and easy discussion, should be tried instead of the method of recent orientation sessions.

The meeting adjourned at 8:30, purposing to meet again at 5:00 p.m. Monday, March 20th, at Moses Brown School.

Willard Ware, Clerk

Virginia Townsend
Recording Clerk

To the Committee on Moses Brown School and Lincoln School:
To the Board of Trustees of Moses Brown School: 2/6-7/61

The past few months have been the beginning of a period of consolidation before we move ahead along two somewhat different paths: (1) a re-evaluation of the School by the New England Association of Colleges and Secondary Schools and (2) a campaign for capital funds to provide some, at least, of the very urgently needed improvements in the facilities of the School.

FACULTY

The quality of the new faculty at this stage seems even better than one could have hoped for. At lunch one day, for instance, a post-graduate student from Phillips Exeter Academy remarked that he had thought Exeter was "tough," but that he is working harder here than he had worked at Exeter. Then he added that Mr. Odell is "some" French teacher. Mrs. Paxton, moreover, tells me that her husband has never had a teacher who corrects themes as painstakingly and with as intuitive a grasp of what a student is trying to say as Mr. Sulloway. She adds, also, that she has never known students to come to the library with harder assignments and more enthusiasm for them than those from Mr. Sulloway's class. In still another field, a boy who was having hard sledding in physics with one teacher during the autumn, when transferred to Mr. Pallrand's class, has reported that he now has a good grasp of the subject. These are but three of numerous comparable instances which have come to my notice in recent weeks.

A Team

It seems to some of us that in the past we have been operating in too many semi-autonomous, isolated bailiwicks. An important current effort is to shape ourselves into something like a team, which knows its goal and how to reach it, or at least how to approach it. To this end the Headmaster has appointed two committees: an Executive Committee, composed of Messrs. Whittier, Meserve, and Haughton, representing respectively, dominant responsibilities for discipline, for studies and college advising, and for advising and counselling within the School. Under the chairmanship of Mr. Paxton, another committee, representing most of the larger departments of the School, will undertake to prepare the School for the re-evaluation to be made next October by the New England association. Not only through formal committees, but in informal ways as well, the faculty is beginning to take more shape as a team. A number of the members, both old and new,

have taken to gathering briefly during the recess period in the back dining room. There, over coffee, they have what they call "The Underground Club." In addition, once a week at lunch we have faculty tables, which enable men from different departments to see each other and discuss things informally. Finally, we now meet with our wives for a half hour of coffee in the Headmaster's apartment before our faculty meetings on Monday nights. Thus far the attendance by both husbands and wives has been excellent. In a school like Moses Brown, if we are to work as effectively as possible together, it is highly important that both formally and informally we know men in other departments and be able to discuss matters about the School freely and easily. In general terms, our goal, of course, is the "pursuit of excellence," a phrase which I first encountered in the writings of Sir Richard Livingstone, Vice-Chancellor of Oxford University, though it has now become quite familiar to Americans through its use in the Rockefeller Brothers' report of a year or two ago.

Teachers

Now a few words about individual teachers. Mr. Herman returned from his leave of absence at the end of January, and Mr. Meserve took off on his. Mr. Cole, who has had a heart attack, is now back with a curtailed program. The Executive Committee of the Trustees has authorized me to grant him a leave of absence beginning next autumn; but in discussing the matter with Mr. Cole, I gather that he would prefer to use part of the summer for such a purpose. He plans to do some work in shop in order to take over some of Mr. Howe's classes when Mr. Howe retires, in addition to taking refresher courses in his own arts and crafts. In passing, may I observe that our system of leaves is invaluable to the School in keeping a faculty alive and in holding and attracting good teachers. To take Mr. Meserve's place, Mr. Curwen, who was here for several months last autumn, will return for the spring term. Otherwise, Henry Bragdon, a stimulating history teacher from Phillips Exeter, spent two days with us early in January, as a visiting teacher. He has already submitted a number of useful suggestions.

In discussing plans for next year with various teachers, I can report that I have had a number of fruitful conferences, with many suggestions for the betterment of the School. In most areas we now have an excellent faculty. It is, consequently, most gratifying to find that nearly all of them will be back next year. The long-range problem will be to keep them in the face of stiff competition from other schools. To keep them, we not only need still better salaries and living

quarters, inside and outside the School, but also we must create an atmosphere in which every man and woman can feel that he is an essential part of a vital group working toward goals of excellence.

BOYS

Testimony comes from many sides that the academic standards of the School are rising and that the boys are working hard. In the first issue this autumn, for instance, the editors of the Quaker wrote as follows:

> "If anything is worth doing, it is worth doing well, and better, and better still until, even though it may not be the zenith of human perfection, the student can at least regard it as his very best. This applies to everything in life, be it sports or studies: in baseball, no matter how large your bat or how fast your swing, you get nowhere unless you go up to the plate to hit... For you students, the game is just beginning...let's not wait until the ninth inning before we start swinging..."

Advanced Placement

This year we are offering Advanced Placement courses (college-level courses which lead to advanced placement in college - often with credit toward a college degree) in English, with an enrollment of 5 boys; in chemistry, with an enrollment of 5 boys; in biology, with an enrollment of 4 boys; and in French, with an enrollment of 5 boys. In addition, a program is under way in mathematics which will shortly lead to courses at the level of calculus or beyond for seniors. These developments are of the utmost importance. HenriPeyre, Head of the Department of Romance Languages at Yale, observed, when he visited our French Department a year ago, that the accomplishments of a school in Advanced Placement courses would be more and more the criterion for judging the quality of a school. The New England Association of Colleges and Secondary Schools, moreover, has also added a new area to be examined by those evaluating schools. That is the kind, the amount, and the quality of advanced work being done.

Choosing

The boys are not merely allowing themselves to be driven along the road to higher education: they are taking an active part in furthering their own progress. Evidence of this lies in the decision reached by four students who earned letters

in football in the autumn of 1959. This year each of these boys decided to give up football for the sake of his studies. I may say that, particularly after we had again lost some football games, the Athletic Department wryly raised the question of whether these boys were really using their additional time for study. Though the improvement in grades has not been spectacular, still the willingness to make this choice was an effort in the right direction, for the essence of mature living lies in making choices that serve the most worthy long-range purpose.

Good Will

We can perhaps also take as a sign of happy partnership two nice gestures made to the Headmaster, which are a pleasure to him personally as well as a general encouragement to him as an administrator. The first was the gift of a copy of the Delphian, inscribed by each of the editors, and the second, the award, with amusing ceremony, of a trophy from the football team to the Headmaster as "our twelfth man." Although both may look like more "apples for the teacher," the presentations seem to reflect a general attitude of goodwill which, for the most part, marks the School.

Advisory System

This extremely important function in the School is receiving ever-increasing attention. It has three areas of operation:

1. It should be at the service of the student to ensure that he makes the best use of time and facilities at the School.

2. It should be a fully satisfactory link between the School and the parents.

3. It should serve both the boy and the Director of Studies as the matter of college choice and admission begins to arise.

Under the first point, we are making a concerted effort to control the number of extra-curricular activities in which boys participate at any one time. A few boys are spreading themselves too thin, but on the whole there is a distinctly sounder approach to these very valid interests.

Under the second point, we must say that although not all the letters of advisers to parents are as perceptive and

understanding as one would like, we are gratified by the excellence of some and by the genuine appreciation of the parents receiving them.

To improve the effectiveness of the Advisory System, the Headmaster has appointed a man to take charge of it. We also discuss in faculty meeting examples of good communication between teachers and parents, and we are considering plans for a kind of workshop for advisers before the beginning of school next autumn. The Headmaster feels that this part of a teacher's work is secondary in importance only to his academic work, and may make even greater demands upon him as a person. Until it can be brought to the same level of excellence throughout the School as the teaching, the School cannot feel that it is "educating the whole man."

Honors

In the way of honors there are five seniors who are semifinalists in the Merit Scholarship Competition: Victor C. Goodman, Jonathan E. Kolb, William H. Lynch, Michael W. Traugott, and Edwin Vieira, Jr. In addition, Lawrence-David Weisman has won a prize from the Junior Alliance Française, giving him a trip to the United Nations in New York.

Work Program and Other Activities

In other areas the autumn has been marked by the reintroduction of soccer as an interscholastic sport at the School, by the best Christmas concerts, under the direction of Bruce McInnes, which have been given since I have been at the School, by a splendid production of three one-act plays: The Marriage Proposal, The Happy Journey, and Drums of Oude; and by another successful book fair which sold 1736 books and brought in nearly $1,500 in books and cash for the library.

Perhaps the most important innovation this year has been the introduction of a Work Program involving the entire Upper and Middle Schools for two afternoons. This program, set up between the end of the autumn athletic program and the beginning of the winter athletic program, involved nearly three hundred boys, working approximately an hour and a half on each of two afternoons. Under the direction of their respective advisers, small groups of boys were assigned different areas of the grounds to clean up, as well as other tasks, such as dismantling the bleachers and taking up the tapes from the tennis courts. The program gave the School about 900 boy-hours (possibly to be distinguished from man-

hours) of labor. In addition to saving money, the boys' efforts took a great burden off our limited grounds staff. We hope also, of course, that this kind of participation by boys in the upkeep of the School will develop an additional pride on their part in the School. Hereafter, we hope to carry on the program for a full week between the winter and spring seasons and again for a full week between the autumn and winter seasons.

ADMINISTRATION

Middle and Lower Schools

Under the direction of Mr. George Sipp, the Middle School is now operating very satisfactorily, indeed - with the prospect of still better performance as the School "shakes down" under its new head. At the present time, the Headmaster and Assistant Headmaster are studying the Lower School and reviewing current practices, with an eye to possible modifications of emphasis and to greater coordination.

Daily Bulletin

As an aid to keeping all of us abreast of what is going on daily in the School, Mr. Whittier's office is now putting out a Daily Bulletin of events.

Annual Giving

The Annual Giving Program under the chairmanship of Mr. Edwin B. Krause, with the excellent support of Mrs. Richard A. Jenks, Director of Development, has gone over the top again. As of this date, last year's total of $34,345.33 has been passed, thus bringing to the School an anonymous contingent gift of $2,000. It is now clear that by next June the total returns this year will approach $40,000.

Development

As yet, the Development Committee for the Capital Funds Drive, some twelve or eighteen months hence, has not been appointed. The Executive Committee of the Board of Trustees, however, has employed the firm of Marts & Lundy to direct the campaign. Their president, Mr. Thomas F. Morgan, Jr., along with John Carlson, is meeting with Mr. Cobb, Mr. Robert Davis, and the Headmaster at an early date to discuss plans for development.

Housing

Two faculty families very much interested in better

faculty housing have visited two or three houses in the vicinity. If details can be worked out, it now seems likely that the School will be able to provide this type of housing to at least two families by late spring.

Boarding Enrollment

In recent months the School administration has taken steps to interest more boarding candidates in the School. The Headmaster, for instance, has written to the Headmasters of the George School and of Westtown, asking them whether they could direct to Moses Brown families of Friends with qualified boys whom these schools, for reasons of space, are unable to accept. Much earlier, he communicated with the Admissions officers at Phillips Academy, Andover, and at Phillips Exeter about our interest in good boarding candidates. The Assistant Headmaster is writing somewhat similar letters to the Clerks of Meetings in the Philadelphia area. Finally, the Director of Admissions, Mr. Donald Gardner, is making a careful study of all independent schools, mentioned in Porter Sargent's guide and in Bunting's guide, which terminate at the eighth grade. He plans to acquaint the Headmasters of these schools with our interest and to visit those more readily accessible.

Alumni Association and Parents' Council

Two other groups, the Alumni Association, and the Parents' Council, have likewise been active. During the autumn for the first time the Alumni Association, under the presidency of Randall Bliss, brought the class secretaries to the School for a business meeting and for homecoming. Under the direction of Chairman Douglas Franchot and his associates of the Parents' Council, two excellent dinners were given during the autumn for the purpose of showing the School to parents and of letting them know some of our needs. At these dinners the attendance was far beyond that anticipated. Nearly 90% of all parents in the general Providence area attended one or the other of these dinners. The Council is holding up final formulation of other plans for gatherings this spring, only to work them out in a manner consistent with the advice of the Development Committee shortly to be appointed.

Tuition

The Executive Committee of the Board of Trustees has approved an increase in tuition, averaging a little over $150, to go into effect in the autumn of 1961. Although this increase will bring in about 25% less income over the next three

years than the Finance Committee felt essential if the Budget were to be balanced by the end of that time, it is a not unsatisfactory compromise since certain desirable provisions for the next three years can be reduced in amount or postponed.

Conclusion

In conclusion may I submit that, from the point of view of the faculty in particular, we are in a critical race between Hope and Frustration - hope for the school Moses Brown might be, frustration over present inadequacies. Among recurrent irritations are outworn and outgrown athletic facilities, classrooms, and housing; losses of excellent boys to other schools; cumbersome, over-lapping organization; delay and inertia, overt or disguised. If everyone associated with the School, inside and out, however, realizes that the race is on, in which "that immortal garland is to be run for, not without dust and heat" - and if he can stay the course, Hope can win.

Respectfully submitted,

Robert N. Cunningham
Headmaster

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF MOSES BROWN SCHOOL - FEBRUARY 6, 1961

A meeting of the Board of Trustees of the Moses Brown School was held in Alumni Hall, February 6, 1961, at 7:00 p.m., with the President, W. Chester Cobb presiding. The meeting was opened with a moment of silence. Present were: Moses Bailey, Samuel B. Burgess, W. Chester Cobb, Foster B. Davis,* Russell S. Douglas, Seth K. Gifford, Rudman J. Ham, Barnaby C. Keeney, Edward A. Manice, Mrs. Dwight H. Owen, Gren O. Pierrel, Caleb A. Smith, Thomas E. Steere, Jr., Willard H. Ware, Kenneth B. Webb, Robert N. Cunningham.

The minutes of the meeting of October 3, 1960, were approved as circulated. The minutes of the Executive Committee meetings of November 21, 1960, and January 5, 1961, were approved as circulated, with clarification of the last sentence in Minute 34 to indicate that it was a statement of fact about the current year only.

Mr. Foster B. Davis presented the income and expense statement for the six months period ending December 31, 1960, as compared with the budget. It was VOTED to approve the six months statement.

It was VOTED to approve the schedule of tuition increases as presented by the Executive Committee, and to recommend the adoption of the new tuition schedule to the School Committee.

It was VOTED to accept an emergency fund which is to be given to the School to be used at the discretion of the Headmaster for the benefit of the members of the faculty.

Mr. Robert Davis reported for the Annual Giving Drive. To date, $39,770.00 has been given by 600 contributors. This represents an increase of $5,000.00, or about 15% over last year's drive. It was VOTED to send a letter of appreciation to Mr. Edwin B. Krause for his excellent leadership in the campaign.

It was reported that the house on Lloyd Avenue had been purchased and would be available for teacher housing next year.

Mr. Bliss sent a report for the Alumni Association. He indicated that the meeting of the class secretaries held in October had been successful, and that a program had been undertaken whereby the secretaries were to solicit news from the members of their classes and the news would subsequently appear in the school Bulletin. Three classes have been circularized for the next Bulletin.

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* Robert S. Davis

Mr. Cobb appointed a Nominating Committee consisting of Seth Gifford, Chairman, David Curtis and Mrs. Dwight Owen.

Mr. Robert Davis reported for the Athletic Committee. Their report at this point is essentially a progress report. There is some reason to hope that we shall be able to get the use of construction equipment from either Gilbane or Campanella and Cardi. The only cost would be the wages of the operators, gasoline, etc. The suggested project is the extention of the present middlers football field to a full size field including a running track with a 220 yard straightaway. Any such project would not be undertaken without coordination with the Development Committee.

There was brief favorable comment on the Headmaster's report.

A vote of thanks was passed for a student, Lyle S. Fain, who was instrumental in procuring and setting up the Hi Fi in the studio.

The meeting was adjourned at 8:40 p.m.

The next meeting of the Board of Trustees will be held May 1, 1961.

Thomas E. Steere, Jr.
Secretary

MINUTES OF MEETING OF THE COMMITTEE
ON MOSES BROWN SCHOOL AND LINCOLN SCHOOL
HELD SECOND MONTH, SEVENTH, 1961

The School Committee meeting at Moses Brown School at 10 o'clock opened with a period of silent worship.

The roll call recorded the following as present: Louisa R. Alger, Eleanor C. Bailey, Moses Bailey, T. Dwight Boole, Samuel B. Burgess, Marian P. Cartland, Margaret A. Cates, W. Chester Cobb, Robert N. Cool, Russell S. Douglas, Melita B. Fisher, Seth K. Gifford, Rudman J. Ham, David Holden, Frank J. Lepreau, Jr., Edward A. Manice, Stanley F. Mathes, Daisy N. Newman, Thomas Perry, Jr., Gren O. Pierrel, Florence M. Selleck, Caleb A. Smith, Ernest Stabler, Virginia Townsend, Willard H. Ware, and Kenneth B. Webb.

Excuses were received from Mary Hoxie Jones, Margaret N. Morrison, Leota S. Wadleigh, Edward A. White, and Lyra T. Wolkins.

Also in attendance were Mary L. Schaffner and Robert N. Cunningham.

The minutes of the Committee meeting of Tenth month, fourth, were considered acceptable as distributed.

Letters had been received were read from Lyra T. Wolkins, and Margaret N. Morrison submitting their resignations from the School Committee.* Sincere appreciation was voiced by several members for the long, devoted, and valuable service of Lyra Wolkins to the schools and to New England Yearly Meeting. Moses Bailey was asked to write a letter to Lyra Wolkins expressing the spirit of the Committee. Margaret Morrison's resignation, made necessary by the family situation, was received with regret, especially since she was in the first year of her term as a Committee member.

Out of a discussion of minutes of Executive Committee meetings held since the last School Committee sessions in Tenth month, there was further consideration of the situation in regard to antiques, works of art, books, papers, manuscripts, and other objects of value or interest to Friends and Alumni. Edward White and Dwight Boole reported on appraisal made of antique and other furniture at Moses Brown School, either in use or in the attic. Further interest was expressed in other items of historical interest. The subcommittee on "Antiquities" will continue to work in this area, and it was approved that no disposition of such material would be made without careful study and review by the

Lyra Wolkin's letter was read.

committee and in consultation with the School administration.

Reports had been sent out to School Committee members by the Heads of the schools. Both reports were interesting and informative. Robert Cunningham and Mary Schaffner answered questions and commented further on reports and school problems. Their reports were accepted with appreciation.

School financial operations were studied through reports covering the seven months' period ending 1st month 31st. Actual income and expense for the period were considered in relation to budgets approved at the meeting of the Committee in Tenth month. Both schools are being operated under good financial supervision and control. After discussion of several phases of the reports, they were approved.

A report on the Moses Brown School Annual Giving program indicated final returns in excess of $40,000: exceeding the goal set of $35,000, and an exceptionally fine showing for the second annual campaign. Chester Cobb expressed appreciation for the work of Edward Krause, chairman, and all those who contributed to the success of the drive. Lincoln School's Annual Giving campaign is scheduled for April.

Following the luncheon period, Thomas Perry reported on an investigation during time of luncheon of materials in the Moses Brown attic. He stated that some of the articles are of interest and value, particularly for museums. The suggestion was made that selected articles be donated to a museum on a permanent loan basis, and that these articles be carefully labeled as to original ownership.

The names of three Friends were added to the Committee on the Care of Antiques. These were Thomas Perry, Seth Gifford, and Robert Cool. These members together with Edward White and Dwight Boole are to inquire into the value and desirability of not only furniture, but works of art, books and papers, and recommend their disposition.

No formal report was made by the Moses Brown Development Committee because of delayed action by the firm of Marts and Lundy. It was stated, however, that the Development Committee plans to work closely with this firm and, in general, to follow their recommendations.

There was a discussion concerning the purposes of the Development Committee. It was made clear that this committee is to prepare for and conduct the campaign. The three immediate steps to be followed by the committee are: (1) to prepare plans, (2) to present plans to the Yearly Meeting School Committee, and (3) to receive approval from this body so that public announcement can be made. It was also

felt that there should be a review and adoption of objectives by Marts and Lundy together with the Development Committee.

Chester Cobb expressed the concern that the committee have full freedom to proceed in a manner which will obtain the best results. He felt that it should be given wide latitude in choice of workers. It was noted that the trustees are a competent group of people who understand well the school and the local community.

The importance of action by the Development Committee in the near future was stressed. It was stated that, if possible, plans should be presented to New England Yearly Meeting in June, 1961. It was approved that the Development Committee function according to previously designated plans.

Robert Cunningham presented a plan for tuition increase at Moses Brown School. He stated that if such a proposal were not accepted, there would be sizable budget deficits in the future. The present plan is a three-year program which, if adopted, should enable the school to maintain a balanced budget, and if followed, Moses Brown would be in a median position in relation to tuition rates in comparable private schools. The revised tuition plan was approved.

Report on visitation program: Moses Bailey, Kenneth Webb, Eleanor Bailey, and Edward Manice were able to visit schools prior to this February meeting. They expressed gratitude for enjoyable and informative visits.

The duties of the conveners of the visitation committees were reviewed. No definite rules were established, although it was suggested that these persons remind their committee members of their responsibility. Friends were encouraged to visit the schools at any time, not necessarily during the weeks just preceding the report time of their particular group. Robert Cunningham remarked that the schools would be interested in receiving comments from visiting Friends. Mary Schaffner suggested that advance notice would be helpful concerning the time of an expected visit and the subject area of interest. This would enable the principals to make plans so that these visits would be as rewarding as possible.

There was general discussion concerning the value of visitations. Several commented on the importance of wider acquaintances and greater understanding between members of the School Committee and the faculties of the two schools. There was some concern, however, as to the negative effect on teachers of a written report. This matter will be discussed more fully at a future meeting.

A suggestion was made that the School Committee meet, at each session, with a selected group of teachers - possibly from one department. Another suggestion made was that those teachers not on duty have lunch with the School Committee. There was general feeling that committee members should get to know the teachers as people, not just as educators. Plans for carrying out this concern were left with the principals of the two schools together with the Executive Committee of the School Committee.

The next meeting of the School Committee was set for Fifth month, second, 10 o'clock at Lincoln School.

The session closed with a period of silence.

WILLARD WARE, CLERK.

Virginia Townsend
Recording Clerk

Margaret Cates
Recording Clerk for Afternoon
Session

Meeting of the Executive Committee of Board of Trustees
Moses Brown School, 4 p.m. March 6, 1961

Present: W. Chester Cobb, David Curtis, Seth K. Gifford, Rudman J. Ham, Mrs. Dwight H. Owen, Gren O. Pierrel, Willard H. Ware, Edward A. White, Robert N. Cunningham.

39. The budget allocations and actual expenses for several months were examined.

40. It was reported that the house at 173 Lloyd Avenue had been purchased for the School and the date for the closing was March 15. The New England Yearly Meeting of Friends (through the Permanent Board) authorized borrowing up to $20,000 for this purchase. It was agreed that repayment in five years would be the target date for repayment of the loan.

41. It was voted that it would be a proper use of Annual Giving Funds to renovate housing for teachers since housing is considered akin to a salary item.

42. It was felt that the problem of faculty housing was settled for this year, although there is still pressing need, especially with new teachers. The question of school responsibility for appliances, heating, and utilities in rented housing was referred to the Finance Committee. Mr. Cunningham mentioned the availability in the late spring of a house at 44 Alumni Avenue.

43. Wayne Davis has been consultant to the School for many years in the area of public relations and educational counseling. Because the services of Marts and Lundy have been retained and because of the need to economize it was felt that the School should forego the services of Wayne Davis at the end of the school year. Mr. Cunningham was authorized to inform Wayne Davis of this decision. Mr. Davis has been a long-time and good friend of Moses Brown School.

44. It was decided to review the matter of tuition discounts with the possibility of dropping them or combining them with thescholarship program in the future. Seth Gifford and Foster Davis were appointed to report on this matter.

45. A discussion was held on the responsibility of Moses Brown School in view of the announced closing of St. Dunstan's School. The School has received many inquiries and applications. While keeping the number of students in each class at the same level, it may be possible to accomodate some new applicants.

46. There was a discussion of the possible uses for the Marvel Gym when it is disposed of by Brown University. W. Chester Cobb will appoint a committee to serve with him and to confer with the authorities at Brown University.

47. The following progress was reported on the Development Program: Marts and Lundy has been engaged effective March 1, 1961. John Carlson will be on a consultant basis until January 1962, and from then on in a resident capacity. A convocation will be planned for November of 1962. General solicitation is scheduled to begin in March or April 1963.

48. The Headmaster reported that he was looking into prior offers to grade the athletic fields. After some discussion, the matter of naming certain fields as memorials was referred to the Development Committee and John Carlson. It was agreed to accept their recommendation.

The meeting adjourned at 5:45 p.m.

Seth K. Gifford
Secretary

MINUTES OF THE EXECUTIVE COMMITTEE OF THE COMMITTEE ON MOSES BROWN AND LINCOLN SCHOOLS, MARCH 20,1961.

Present: Willard Ware, Moses Bailey, Gren Pierrel, Edward White, Dwight Boole, Rudman Ham, Frank Lepreau, Seth Gifford.

After a period of silence, the Minutes of the previous Executive Committee meeting were approved.

Gren Pierrel discussed with the Committee the Moses Brown School pension plan (described in a memorandum dated May 1946). Two changes were suggested for clarifying the eligibility provisions. It was approved adding the words "all other employees" in the second paragraph to make clear who is included. It was approved changing the word "may" to "will" in the sixth paragraph to make clear that an applicant can retire between the ages of 60 and 65. Gren Pierrel agreed to prepare a memorandum on this subject including the above changes.

Edward White and Dwight Boole reported on their evaluation of the antiques, birds and paintings. The Executive Committee approved notifying the Headmaster that he can proceed with disposition of the surplus furniture as previously suggested by him (Minute 37 of the January 1961 Meeting of the Executive Committee of the Board of Trustees). The Committee on Antiques was asked to bring in a firm recommendation on the paintings damaged during the renovation of the Library.

A request by the Headmaster to use the Providence Friends Meeting House for Pre-Primary or First Grade classes was read and considered. The Committee approved Seth Gifford's exploring this matter with the School and the Meeting.

Consideration was given the School Committee's Visiting Program. It was suggested that reminders be sent to those scheduled to visit the Schools before the May meeting of the School Committee.

The function of long-range planning in light of the appointment of the Moses Brown Development Committee was discussed. It was felt that the Executive Committee of the School Committee could be the depository of the long-range planning function for the time being and that it should develop a close liason with the Development Committee.

Willard H. Ware
Chairman

Seth K. Gifford
Recording Clerk

Minutes of the Executive Committee of the Board of Trustees, April 10, 1961, Headmaster's Office at 4:00 p.m.

Present: W. Chester Cobb, Mrs. Dwight H. Owen, Foster B. Davis, David Curtis, Edward A. White, Seth K. Gifford, also E. Harold Jernquist and Robert N. Cunningham, Headmaster.

49. It was estimated that to finish installation of new lighting in the School would cost about $7,000. The bid of J. & H. Electric Company to do this work during the summer recess was accepted.

50. Mr. Jernquist was authorized to secure bids for renovating the newly acquired house on Lloyd Avenue so that work can begin as soon as possible.

51. The budget allocations and expenses of the School to date were discussed and approved. It was voted to reimburse the Headmaster and the Assistant Headmaster for their expenses in connection with matters which were in the interest of the School.

52. The responsibility of the Finance Committee in connection with faculty salaries was discussed. It was agreed that the committee should examine this matter annually and make a general report which can be ratified and approved by the Trustees and the School Committee. Increases would be reported in the aggregate.

53. It was voted to match the anonymous $1000. gift for certain unexpected needs of teachers. The fund is administered by the headmaster and the matching $1000. will be budgeted to the Headmaster's Discretionary Fund for next year.

54. Chester Cobb gave a report on the progress of the Development Program. He reported that to date the following have been selected and have agreed to serve on the Development Committee:

Co-Chairmen

Mr. Robert S. Davis
Mr. Edwin B. Krause

Ex-Officio

Mr. Willard H. Ware
Mr. W. Chester Cobb
Mr. Robert N. Cunningham

Committee

Mrs. Dwight H. Owen
Mr. W. Ronald Gill
Mr. Raymond Curtis
Mr. Edward A. White
Mr. Stanley Livingston
Mr. Paul Butterworth
Mr. Douglas W. Franchot

55. The tuition increase was discussed, and it was felt that the increase was decided on late in the School year. The announcement ideally should have been made earlier. It was also mentioned that there was room for improvement in the selling job prior to the announcement.

56. The President reported that Brown University's Marvel Gymnasium was not going to be available in the foreseeable future and plans will therefore not be explored at this time.

Meeting adjourned at 5:45 p.m.

S.K. Gifford
Secretary

1961

To the Board of Trustees of Moses Brown School:
To the Committee on Moses Brown School and Lincoln School:

In the two and one half months of school since my last report, there have been no major developments; rather, it has been a period of transition, with progress on many and varied fronts. This report will aim at presenting these in summary form.

RECENT WEEKS

The current report from the National Registration Office, which correlates school and college academic performance, indicates that the quality of our academic work and our marking of it are sound. If one examines the results at the five colleges to which more of our boys have gone in the last five years than to any others, one discovers the following facts:

The overall average of 40 boys at Brown has been a little over 2% lower than their average at Moses Brown. The overall average of 16 boys at the University of Pennsylvania has, however, been about 7½% higher than their average at Moses Brown, and of the same number, 16, at the University of Rhode Island about 10% higher than at Moses Brown. Fourteen boys at Harvard have compiled averages about 7½% lower than at Moses Brown; while 9 at Cornell have attained averages 5% higher than at Moses Brown. When one considers the variability of human judgment, it is, indeed, remarkable that there should be so close a correlation. The correlation at Brown, for instance, is almost exact. On the whole the figures indicate that our standards are somewhat more rigorous than those at Pennsylvania, at the University of Rhode Island, and at Cornell. Only at Harvard is there a sufficient discrepancy to indicate that there, perhaps, the standards are slightly higher than those at Moses Brown.

Some evidence of our superiority locally is indicated by the results of the 1961 National Mathematics Contest. Of 29 schools in Rhode Island which participated in the contest Moses Brown came out first with a lead of almost 23% over the second-place school.

Reports from the colleges about several individuals are particularly gratifying. At Princeton Russell Carpenter is presently number one man academically in the sophomore class. At the University of Virginia Bruce Perry was on the Dean's List with two A's at the end of the first term. In addition, during spring football practice, Bruce, as a sophomore, was being groomed as first-string fullback on the football team. At Harvard Robert E. Smith, now a junior, has been elected president of the Harvard Crimson, the daily undergraduate newspaper.

The ultimate criterion for judging a school, of course, is not so readily measurable. It is this: Is the School effectively encouraging the fullest possible growth of every boy's potentialities?

We are continuing our efforts to improve our teaching through self-examination. The visiting of each others' classes by teachers in the school, with subsequent conferences, is becoming both more common and more systematic. In addition, in order to keep abreast of current educational practices, each teacher in the Lower School is planning to take educational courses either during the summer or during the evenings next year. During the current spring term, each teacher also hopes to visit at least one other school in order to see at first hand what teachers at the same grade level elsewhere may be doing. Continuing the practice of inviting distinguished teachers from outside to visit the School, we shall have with us for brief periods next autumn, Miss Martha Parsons, retiring head of the Lower School at Friends School, Baltimore, and Miss Virginia Cass, Early Childhood Consultant for Central School District No. 2, Syosset, Long Island, and Head Teacher for three kindergarten and five first-grade sections. The French department has also introduced a promising innovation. During the current year Mr. Whitford has initiated a stimulating program by inviting five Brown professors to visit his Advanced Placement class in French to lecture to them on matters of special interest and value to the class.

The comments of teachers on the reports being sent home periodically, as well as the letters being written by advisers to parents, seem to the headmaster to be improving both in quantity and in quality. While we certainly shall continue to strive for improvement in these areas, we hope at the same time that parents may initiate inquiries and make suggestions ever more readily. In the end, effective communication is a two-way street.

The cataloguing of the library is nearing completion. Concurrently we are ordering many valuable and indispensable books of reference. Among the additions are the new Cambridge Modern History, Chronicles of America Series, Dictionary of American History, The Rise of Modern Europe, the Dictionary of National Biography, the Dictionary of American Biography, the Encyclopedia of World Art, and the Oxford English Dictionary.

Toward the end of the winter term there was some rise in the number of disciplinary cases. Most of them centered

around one form or another of youthful rebellion. Such happenings, however, are hardly unexpected in a world of changing mores and values, particularly toward the end of a long New England winter. On the other hand, an editorial in the February 15th issue of the Quaker indicates the essential perceptiveness and soundness of many boys of the School:

> ### MAN AND MACHINE
>
> Modern technology, despite its wonders, can become a booby trap if it is used as a mechanical device to relieve the world of the necessity for human judgment. Because it is easy to ride, we hesitate to walk. Because we can employ tools, we forget that they were furnished to aid, not to replace, the human hand. Because we can reach far into the sky, we overlook the fact that our roots and our responsibilities are here, deep in the earth.
>
> Too many of us rely upon our calculators and mathematical formulae to chart our course in advance, to prove our case before trial, and to insulate us, in fact, against all risk. The United States was not built by timid souls whose future could be guaranteed, or those who could measure the degree of risk to which their ventures might be exposed. If education can provide a clear picture of personal responsibility and of personal initiative, then we can be sure that we will use our science wisely and not permit it to be obscured behind a dust cloud of irrelevant and superficial considerations.
>
> In this sense, the teachers have a very special responsibility. It should be the teachers' responsibility to make clear those fundamentals which are the core of a progressive society. For the goal of sound education is not how much we shall know, but how shall we use what we know - it is not the shaping of the intellect that is the prime object, but the shaping of human character.

> If young people are deriving less from their exposure to education than they should, it is because they have fallen victim, along with many of their elders, to a philosophy which has for many years held that success by one's efforts is less to be desired than a collective security - a philosophy which, in a word, has suggested that the world owes everyone a living.

At the end of the winter term we once again had a Work Week for the entire Upper School. On each of four afternoons boys and teachers in small groups worked on the grounds for an hour and a half. They helped the ground crew immeasurably in getting the grounds and plant ready for the spring season. In addition, it is hoped that they participated in a valuable educational experience.

From the point of view of wins and losses, the winter athletic season was highly successful. The basketball team, with ten wins and two losses, was one of the strongest preparatory school teams in Rhode Island and southern Massachusetts. The wrestling team compiled the best record in its history. In addition, on two different occasions during the winter each of our five teams came out victorious.

Finally, the proceeds from Annual Giving continue to mount. At this writing the total is approximately $41,000, nearly $7000 more than last year's total achieved by June 30.

LOOKING AHEAD

We are continuing to look ahead and are moving towards our goals by many different paths. Mr. Paxton is heading up a committee which is preparing the School for the visit of the Re-evaluation Committee of the New England Association of Colleges and Secondary Schools to be made next October. In the process they are reviewing the curriculum and making suggestions involving possible changes in the future and better co-ordination of the curriculum from the Lower and Middle Schools through the Upper School.

The School has bought a house on Lloyd Avenue, which next year will house two faculty families more happily than they have been housed in the past. In addition, changes within the main building itself are making more adequate

quarters for two families of the staff, even though these quarters are still somewhat short of the ideal.

The increase in tuition will put us in a still stronger position in the competition for good teachers. As nearly as the Headmaster can ascertain, our salary scale for next year will be slightly above the median of some 140-150 boys' independent day and boarding schools reporting to the National Council of Independent Schools. In addition, the Clerk of the School Committee and the President of the Board of Trustees have shown unusual understanding about the problems involved in keeping good men at the School and are making exceptional efforts to see that we do not lose such men for want of meeting competition.

At this time the faculty for next year is virtually complete. The turnover will be considerably less than last year although somewhat larger than originally anticipated, - the increase coming chiefly because of illness, because of expected babies, and because of one or two last-minute changes in plans. Among the new appointments is the new Head of the Lower School, Richard McLeod, who comes to us after some fourteen years' experience at both Trinity-Pawling and Buckley Schools in New York City. At the latter school for some years Mr. McLeod has been in charge of the fourth, fifth, and sixth grades. Another interesting development is the probability that next year we shall have with us a visiting German as a physics teacher.

The Director of Admissions reports that at this time next year's enrollment also is virtually complete. There are still a few openings at some levels, though even at this date there are many more applications not yet complete than there are openings. We now have an overall choice of about one boy out of four. At this time it looks as though we should have several more boarders than during the current year, although several excellent-appearing boarders whom we had already accepted subsequently have written to say they are going to other schools. It is possible, also, that we may have with us a French exchange student from the school in Menton with which we have established an association.

We are continuing efforts to interest more boarders in Moses Brown. Mr. Gardner has written to the heads of approximately fifty independent elementary schools and has begun a round of visits to them. At the recent Quaker Headmasters' Meeting the headmaster made a special appeal to the Quaker headmasters to encourage good Quaker applicants for whom they had no space to apply at Moses Brown.

The colleges and testing agencies continue to advance the dates at which important tests for college admission are to be taken. Juniors may now take the battery of tests in May of their junior year and have them sent on to the college as a basis for admission. The sheer number of applicants seems to be forcing the universities and colleges to take such action. Many schoolmasters, I might add, believe that necessary as the increasingly early dates seem to be, they lead to some loss of motivation for seniors.

Otherwise, the Development Committee has been very busy in recent weeks discussing possible future plans for the School with four separate architects; the Executive Committee of the Trustees have made funds available to complete the installation of new lights throughout the entire school, and to begin the grading of some of the playing fields during the summer.

Finally, on April 26th in New York City the alumni of that area gave a very successful dinner, attended by approximately 100 persons. At the dinner the Headmaster spoke briefly of recent developments at the School and of future plans.

Respectfully submitted,

Robert N. Cunningham,
Headmaster

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF MOSES BROWN SCHOOL - MAY 1, 1961

A meeting of the Board of Trustees of the Moses Brown School was held in Alumni Hall, May 1, 1961, at 7:25 p.m., with the President, W. Chester Cobb, presiding. The meeting was opened with a moment of silence. Present were: Moses Bailey, Randall W. Bliss, W. Chester Cobb, David Curtis, Robert S. Davis, Russell S. Douglas, Mrs. Harold J. Field, Seth K. Gifford, Charles E. Gross, Rudman J. Ham, Edward A. Manice, Mrs. Dwight H. Owen, Caleb A. Smith, Thomas E. Steere, Jr., Willard H. Ware, Edward H. White, Robert N. Cunningham.

The minutes of the meeting of February 6, 1961, were approved as circulated. The minutes of the Executive Committee meetings of March 6, 1961, and April 10, 1961, were approved as circulated.

Mr. Cunningham presented the Treasurer's report. It appears that at this time the annual deficit will be approximately $3,000 as opposed to the budgeted $10,000. The Preliminary Budget for the year 1961-1962 was approved as presented.

Mr. Cunningham reported that the Annual Giving Campaign stands at $41,241.00 received from 653 contributors.

Mr. Bliss reported for the Alumni Association: (1) They are working on a project of arranging small dinners with members of the School, Alumni, and community which would probably be held from time to time at the School. (2) The dinner for Mr. Howe held recently was a great success. (3) The Alumni Association plans to have the graduating seniors as their guests at a lunch around commencement time as was done a year ago.

Mr. Robert Davis reported for the Development Committee. An annual dinner was held in New York, April 26th. Approximately 100 people attended. It is felt that this dinner, like the one in Boston a year ago, was a very successful and worthwhile undertaking.

Mr. Davis further reported, that the Development Committee plans a convocation for November of 1961 [February, 1962, now seems a more likely date], the theme of which will probably be the: Importance of the Preparatory School to the Community. The Special Gifts solicitation is scheduled for December, with the general campaign early in 1962.

Mr. Davis then outlined the general plans of the Development Committee, which call for the erection of a new upper school class room building in the fall of 1961, followed about a year later by construction of a new Athletic facility, either a Gymnasium or a Field House, and renovation of the existing school buildings.

After considerable discussion, it was unanimously Voted to recommend to the School Committee that as the opening phase of a building and renovation program of approximately one million dollars, $300,000 of unrestricted funds of Moses Brown School be made available for construction of a new classroom building with the understanding that s subsequent fund raising drive among parents, alumni, and friends be conducted by the Development Committee with a goal of $300,000 - $400,000 for additional improvements for the School.

At the request of the Development Committee, it was agreed to employ The Architects Collaborative.

It was Voted to recommend to the School Committee approval of the purchase of the property at Olney and Weymouth Streets for $32,000.00.

Mr. Gifford reported for the Nominating Committee. Elected as Trustees for three years were: Edwin B. Krause, Dr. Henry C. McDuff, Mrs. Robert Rulon-Miller and Wilbur H. Norton. W. Chester Cobb was elected President, Foster B. Davis, Jr., was elected Vice President and Treasurer, and Thomas E. Steere, Jr., was elected Secretary. Elected to the Executive Committee were: David Curtis, Foster B. Davis, Jr., and Mrs. Dwight H. Owen.

It was Voted to express the thanks of the Board to the retiring members: Mrs. Harold J. Field, Charles E. Gross and Barnaby C. Keeney.

Mr. Cunningham explained that the Assistant Headmaster, Mr. Whittier, had offered to construct a Lodge, for boarding students, and a house which could serve as a retreat for two faculty families, on his land in Little Compton. It was hoped that construction and use of this property by members of the Boarding Department would enhance that Department. It was pointed out that there is a meeting house not presently in use which would be available for Sunday services. It was Voted to authorize the Executive Committee to work out a three-year agreement with Mr. Whittier at a cost not to exceed $6,000.00 a year. This $6,000.00 was to include both rental and salary.

Mr. Cobb announced the appointment of Harold Brewster as chairman of the Committee on Grounds and Repairs.

Mr. Bailey mentioned that Alexander Purdy had first become associated with Moses Brown School as its Minister some 50 years ago. A letter of recognition is to be sent to Mr. Purdy by the President.

There was favorable comment on the dinner at which the upper school faculty and their wives joined the Trustees. The middle school faculty will join us at the September meeting.

The meeting was adjourned at 10:45 p.m.

Thomas E. Steere, Jr.
Secretary

MINUTES OF THE MEETING OF THE COMMITTEE ON MOSES BROWN SCHOOL AND LINCOLN SCHOOL
HELD FIFTH MONTH, SECOND, 1961

The School Committee meeting at Lincoln School opened at 10 o'clock with a period of silent worship.

The following were present: Louisa R. Alger, Moses Bailey, T. Dwight Boole, Marian P. Cartland, Margaret A. Cates, Robert N. Cool, Russell S. Douglas, Melita B. Fisher, Seth K. Gifford, Rudman J. Ham, David Holden, Frank J. Lepreau, Jr., Edward A. Manice, Stanley F. Mathes, Thomas Perry, Jr., Florence N. Selleck, Caleb A. Smith, Virginia Townsend, Leota S. Wadleigh, Willard H. Ware, and Edward White. W. Chester Cobb attended the afternoon session.

Excuses were received from Eleanor Bailey, Winnifred A. Barrett, Daisy Newman, Gren O. Pierrel, Kenneth B. Webb, Samuel B. Burgess, and Mary Hoxie Jones.

Robert N. Cunningham and Mary L. Schaffner also attended the complete sessions.

The Minutes of the meeting of Second Month, Sixth, were approved with two corrections.

Plans for luncheon were presented. The arrangement to eat lunch at 1:15 with members of the faculty came out of the suggestion made at the last sessions of the Committee as a way to know more about the Schools by knowing more about the people. Moses Brown had arranged a similar get-together of faculty members and wives the previous evening before the meeting of the Trustees.

Reports to the School Committee had been sent out by the Heads of the Schools. In commenting on the reports, various items of interest and concern were discussed. Mary Schaffner spoke of the admissions situation; an embarassment of riches at many levels for day student admission. We put our thoughts to what we can do to compensate for limitations of a city boarding school and one where students of the boarding department are outnumbered by the day students. Similar concern was expressed in regard to Moses Brown School.

Willard Ware spoke of the success of the New York City Alumni Meeting mentioned in Robert Cunningham's report.

Moses Brown's operation for 8 months ending 2/28/61 shows very effective control of expense, in relation to budgeted and actual income for the period. The preliminary budget for 1961-1962 was presented. It showed increased

income from tuition increases and increased anticipated
anticipated expenses in assistance to students, faculty benefits, food expenses, and property repairs. Annual Giving this year is $7,000 ahead of last year and is expected to exceed $40,000. The preliminary budget for Moses Brown School for 1961-1962 was approved as presented.

Lincoln School's operational report for 9 months ending March 31, 1961 was presented. It showed the School to be in a good position financially. The annual giving program started in fourth month is to date matching last year's success.

The Clerk expressed our appreciation of the community support of the Schools as evidenced in this continued generous response to the annual giving appeals.

Seth Gifford and Russell Douglas spoke of legislation introduced in the Rhode Island legislature in connection with the Lucy Melcher bequest to Lincoln School. If successful, the School would receive the bequest without being taxed by the State of Maine.

Robert Davis, Co-Chairman of the Moses Brown Development Committee, met with us. He introduced his report on the work of the Development Committee with a recommendation from the Trustees of Moses Brown School.

"After considerable discussion, it was unanimously voted to recommend to the School Committee that as the opening phase of a building and renovation program of approximately one million dollars, $300,000 of unrestricted funds of Moses Brown School be made available for construction of a new classroom building with the understanding that a subsequent fund raising drive among parents, alumni, and friends be conducted by the Development Committee with a goal of $300,000 - $400,000 for additional improvements for the School."

Before we acted upon this, he outlined as the greatest needs of Moses Brown School a new classroom building, a gymnasium and/or field house, and renovation of the existing plant. Robert Cool, Chairman of the Vaults Committee, introduced the urgency of his concern for enlarged and improved facilities. This consideration was approved and will be referred to the Development Committee and the architects for further study. The recommendation of the Board of Trustees was approved.

The action of the School Committee in tenth month was revised to allow for a new classroom building to be built with Endowment Funds before a capital fund drive for other construction and renovation.

Seth Gifford was asked to work with Harold Jernquist and prepare a list of the endowment funds that could be used for these purposes.

In order to acquaint the Permanent Board and other friends of the Yearly Meeting with this proposed use of endowment funds prior to Yearly Meeting, the Executive Committee was asked to arrange for a meeting and to prepare any statement indicated.

It is anticipated that the School Committee report to the Yearly Meeting will be largely concerned with the plans of the Moses Brown School Development Committee.

Edward White presented a report from the Antiquities Committee in regard to the values of furniture and paintings. The Committee will continue its care in this area.

Thomas Perry reported on possible disposition of the mineral collection of Professor Griscomb, Moses Brown Headmaster in 1832, now housed in the barn. The clerk read a letter from Professor Quinn, Chairman of the Department of Geology at Brown University. We approved leaving the disposition of this collection and the shell collection to Thomas Perry. It is thought that the bulk of the mineral collection, with the possible exception of a few especially beautiful specimens, will be given to Brown University. This is left with Thomas Perry to arrange.

We approved that the sorting out and disposition of old books, magazines, and periodicals found in the barn and elsewhere be left with Robert Cool and Mrs. Paxton.

Frank Lepreau reported that the bird collection was probably of little scientific value. The sense of the meeting was that for the time being the collection be left where it is.

We authorized Mrs. Cunningham, Mrs. Owen, and Miss Young to make disposition of the "furniture of little value", now in the attic and elsewhere.

Edward White presented a report on the completion of purchase of the house on Lloyd Avenue for Moses Brown School as approved in Tenth month, 1960.

Willard Ware reported the purchase of a house at Weymouth Street and Olney Street, beside the Friends Meeting House, for Moses Brown School. The Committee authorized request to the Permanent Board for authorization to borrow up to $32,000 in the usual manner for this house. House is to be paid for from operating funds of the School and from the Annual Giving Campaign funds over a five-year period.

Rudman Ham presented the report of the Nominating Committee. The following recommendations were made for the following year:

1. Willard H. Ware, Clerk
   Seth K. Gifford, Assistant Clerk
   Virginia Townsend, Recording Clerk

2. Executive Committee:
   Moses Bailey
   T. Dwight Boole
   Seth K. Gifford
   Frank J. Lepreau
   Virginia Townsend
   Willard H. Ware
   Edward A. White
   With two to be appointed later.

3. Scholarship Committee:
   Robert N. Cunningham
   Russell S. Douglas, Chairman
   Frank J. Lepreau
   Mary L. Schaffner
   Caleb A. Smith

4. Members appointed by the School Committee:
   T. Dwight Boole
   W. Chester Cobb
   Stanley Mathes

These recommendations were approved.

An excerpt from Permanent Board Minutes of 2/22/61 was read concerning the Anna M. Brown Fund, interest on which has accumulated and is available for use for assistance to deserving sons and daughters of farmers in New England who may want to attend either of the Schools.

Clerk Willard Ware reviewed with us a proposal to clarify two provisions of Moses Brown School Pension Program. It was referred back to the Executive Committee for further review and action.

Mary Schaffner read the Lincoln School "Proposed Plan for Sabbatical Leave" that was approved by the Lincoln Board of Trustees. It was approved.

Chester Cobb presented a proposal made by Whittemore Whittier, which had been approved by the Moses Brown Board of Trustees and recommended to the School Committee, concerning provision of lodge and cabin facilities for use of Moses Brown

students and faculty. The background of the proposal, and conditions prompting it, were presented and discussed. It was approved that the matter be left to Willard Ware, Chester Cobb, and Robert Cunningham to arrange details and enter into an agreement with Whittemore Whittier for a three-year trial period, with an option to buy the property at the end of this time.

David Holden presented a concern of his in connection with School visitation and furthering friendship and understanding between faculty and committee members. It seemed as though a discussion type meeting with competent leadership could be substituted for the former orientation programs. He was asked as convener to work with headmaster, headmistress, faculty representatives, and Willard Ware to implement this.

Chester Cobb expressed his appreciation of the harmonious way in which those interested in the Schools, trustees and School Committee, have worked together.

The next meeting of the School Committee will be held at Bowdoin College, Sixth month, twenty-second, and probably twenty-third. The fall meeting is scheduled for Tenth month, third, at Moses Brown School.

The Clerk expressed to the Heads of the Schools, the appreciation of Committee members for the hospitality received, and the opportunity given by both Schools to further acquaintance between faculty and Committee members.

The meeting was closed with a period of silent worship.

Willard Ware, Clerk

Virginia Townsend, Recording Clerk

MOSES BROWN SCHOOL

REPORT TO YEARLY MEETING

1961

It is my pleasure and privilege to submit once again to the New England Yearly Meeting my annual report on Moses Brown School.

STANDARDS AND AIMS

The latest report from the National Registration Office, which correlates school and college academic performance, indicates that the quality of our academic work and our marking of it are sound. If one examines the results at the five colleges to which more of our boys have gone in the last five years than to any others, one discovers the following facts:

The overall average of 40 boys at Brown has been a little over 2% lower than their average at Moses Brown. The overall average of 16 boys at the University of Pennsylvania has, however, been about 7½% higher than their average at Moses Brown, and of the same number, 16, at the University of Rhode Island about 10% higher than at Moses Brown. Fourteen boys at Harvard have compiled averages about 7½% lower than at Moses Brown; while 9 at Cornell have attained averages 5% higher than at Moses Brown. When one considers the variability of human judgment, it is, indeed, remarkable that there should be so close a correlation. The correlation at Brown, for instance, is almost exact. On the whole the figures indicate that our standards are somewhat more rigorous than those at Pennsylvania, at the University of Rhode Island, and at Cornell. Only at Harvard is there a sufficient discrepancy to indicate that there, perhaps, the standards are slightly higher than those at Moses Brown.

Some evidence of our superiority locally is indicated by the results of the 1961 National Mathematics Contest. Of 29 schools in Rhode Island which participated in the contest Moses Brown came out first, with a lead of almost 23% over the second-place school.

Reports from the colleges about several individuals are particularly gratifying. At Princeton Russell Carpenter, Moses Brown '59, is presently reported as number one man academically in the sophomore class. As a junior, Richard Hillman, Moses Brown '58, has been elected to Phi Beta Kappa at Brown, and is entering Yale Medical School. At the University of Virginia, Bruce Perry, Moses Brown '60,

was on the Dean's List with two A's at the end of the first term. In addition, during spring football practice, Bruce was being groomed as first-string fullback on the football team. At Harvard, Frank Robinson, Moses Brown '57, has been awarded a Fulbright Fellowship to the University of Utrecht next year; and Robert E. Smith, Moses Brown '58, has been elected president of the Harvard Crimson, the daily undergraduate newspaper.

The ultimate criterion for judging a school, of course, is not so readily measureable. It is this: Is the school effectively encouraging the fullest possible growth of every boy's potentialities? Marks and prizes as such have very little to do with it. Sound education involves curiosity, effort, - "activity in the presence of knowledge," - responsibility, and sound values. No boy ever developed biceps by letting someone else lift dumbbells, - just as surely as no one ever regularly lifted dumbbells without developing his biceps. Effort is the only known path to growth and fulfillment. Moses Brown attempts to develop these qualities by demanding the best in the classroom, on the playing field, and in other areas of school life.

In thus seeking excellence, we are trying not only to produce an "A" student; we are trying rather to induce in a boy the pride of a craftsman in a job well done, a respect for a job well done, whatever its nature or level, be it waiting on table, handling telephone calls, or preparing a sound, well-written term paper based on research in the library.

Although we do a good deal directly to encourage spiritual growth at the school through talks at morning chapel, and through asking all boys to take a course in religion and in Friends' principles, we feel that the essence of all that we are striving for in education is implicitly religious.

> "When one considers in its length and in its breadth the importance of this question of the education of a nation's young, the broken lives, the defeated hopes, the national failures, which result from the frivolous inertia with which it is treated, it is difficult to restrain within oneself a savage rage. In the conditions of modern life the rule is absolute, the race which does not value trained intelligence is doomed. Not all your heroism, not all your social charm, not all your wit, not all your victories on land or at sea, can move back the finger of fate. Today we maintain ourselves. Tomorrow science will have moved forward yet one

> more step, and there will be no appeal from the judgment which will then be pronounced on the uneducated.
>
> We can be content with no less than the old summary of educational ideal which has been current at any time from the dawn of our civilization.
>
> The essence of education is that it be religious.
>
> Pray, what is religious education?
>
> A religious education is an education which inculcates duty and reverence. Duty arises from our potential control over the course of events. Where attainable knowledge could have changed the issue, ignorance has the guilt of vice. And the foundation of reverence is this perception, that the present holds within itself the complete sum of existence, backwards and forwards, that whole amplitude of time, which is eternity."
>
> ....Alfred North Whitehead

FACULTY

The accomplishment of these aims, of course, depends first and above all upon the quality of a school's faculty. The quality of the Moses Brown faculty - always high - continues to improve. This, for instance, is a visiting teacher's estimate of Mr. Paxton, from whom Moses Brown boys have been learning for thirty-six years:

> "Good teaching is clear, systematic, persistent. Paxton impresses me as being a highly skilled practitioner, a devoted one, too. He knows what he wants, knows how to work toward it, and he catches the attention of his class by the very earnestness with which he works. And he knows his books. He works at his craft."

With respect to younger teachers, a post-graduate student from a distinguished academy remarked at lunch one day that he had thought the academy which he had previously attended was "tough," but that he is working harder at Moses Brown than he had worked there. Then he added that Mr. Odell is "some" French teacher. Mrs. Paxton, moreover, tells me that her husband has never had a teacher who corrects themes as painstakingly and with as intuitive a grasp of what a student is trying to say as Mr. Sulloway. She adds, also, that she has never known students to come to the library with harder assignments and more enthusiasm for them than those from Mr. Sulloway's class.

Now a few words about other individual teachers. Marion Herman returned from his leave of absence at the end of January, and Basil Meserve left on his. Leo Cole, who had a heart attack, returned after Christmas with a curtailed program. After thirty-six years of devoted service, Warren Howe retired in June.

Through a grant from the Parents' Council Mr. Cole will take refresher courses at the University of Colorado during the summer. In passing, may I observe that our system of leaves is invaluable to the school in keeping a faculty alive and in holding and attracting good teachers. To take Mr. Meserve's place, Mr. Curwen, who was here for several months last autumn, returned for the spring term. Otherwise, Henry Bragdon, a distinguished and stimulating history teacher from another school, spent two days with us early in January, visiting our history department. He submitted a number of useful suggestions.

We are continuing our efforts to improve our teaching through self-examination. The visiting of each others' classes by teachers in the school, with subsequent conferences, is becoming both more common and more systematic. In addition, in order to keep abreast of current educational practices, each teacher in the Lower School is planning to take educational courses either during the summer or during the evenings next year.

During the current spring term, each Lower School teacher also visitied at least one other school in order to see at first hand what teachers at the same grade level elsewhere may be doing.

Continuing the practice of inviting distinguished teachers from outside to visit the school, we shall have with us for brief periods next autumn, Miss Martha Parsons, retiring head of the Lower School at Friends School, Baltimore, and Miss Virginia Cass, Early Childhood Consultant for Central School District No. 2, Syosset, Long Island, and Head Teacher for three kindergarten and five first-grade sections.

At this time the faculty for next year is virtually complete. The turnover will be less than last year although somewhat larger than originally anticipated, - the increase coming chiefly because of illness, because of expected babies, and becuase of one or two last-minute changes in plans. Among the new appointments is the new Head of the Lower School, Richard McLeod, who comes to us after some fourteen years' experience at two highly-regarded independent schools in New York State. At the latter school for some years Mr. McLeod has been in charge of the fourth, fifth, and sixth grades. Other interesting developments are that next year we shall have

with us a visiting German as a physics teacher; an accomplished negro, Louis Davis, who has been on the faculty at Phillips Academy, Andover, as director of music; and Hui-Ming Wang, a Chinese, who has been teaching at Yale, as an art teacher. Another promising addition is that of Robert Cool of the Providence Monthly Meeting, who has secured a nine-month leave of absence from the Providence Journal to join the faculty next year. Mr. Cool will teach geography, history, and possibly mathematics. Of particular interest to Friends is the effective liaison with various New England Meetings, particularly through his concern for the vault, which another Friend's presence should contribute.

Although our curriculum is undergoing constant study and revision, the most significant development, perhaps, is that of the Advanced Placement Program. This year we offered Advanced courses (college-level courses which lead to advanced placement in college, - often with credit toward a college degree) in English, with an enrollment of 5 boys; in chemistry, with an enrollment of 5 boys; in biology, with an enrollment of 4 boys; and in French, with an enrollment of 5 boys.

In this connection the French department has also introduced a promising innovation. During the current year Mr. Whitford has initiated a stimulating program by inviting five Brown professors to visit his Advanced Placement class in French to lecture to them on matters of special interest and value to the class.

In addition, a program is under way in mathematics which will shortly lead to courses at the level of calculus or beyond for seniors. These developments are of the utmost importance. Henri Peyre, Head of the Department of Romance Languages at Yale, observed, when he visited our French Department a year ago, that the accomplishments of a school in Advanced Placement courses would be more and more the criterion for judging the quality of a school. The New England Association of Colleges and Secondary Schools, moreover, has also added a new area to be examined by those evaluating schools. That is the kind, the amount, and the quality of advanced work being done.

BOYS

Testimony comes from many sides that the boys are working hard and are taking responsible attitudes. In an early issue of the Quaker, for instance, the editors wrote as follows:

> "If anything is worth doing, it is worth doing well, and better, and better still until, even though it may not be the zenith of human perfection, the student can at

> least regard it as his very best. This applies to everything in life, be it sports or studies: in baseball, no matter how large your bat or how fast your swing, you get nowhere unless you go up to the plate to hit....For you students, the game is just beginning...let's not wait until the ninth inning before we start swinging..."

Honors

In the way of honors five seniors were finalists in the Merit Scholarship Competition: Victor C. Goodman, Jonathan E. Kolb, William H. Lynch, Michael W. Traugott, and Edwin Vieira, Jr. In addition, Lawrence-David Weisman won a prize from the Junior Alliance Francaise, giving him a trip to the United Nations in New York, a prize in the National French Contest conducted in this area by the French government, and a first prize in the form of a scholarship to Mexico in a spoken Spanish contest sponsored by the Pan American Society and the American Association of Teachers of Spanish and Portuguese. Edwin Vieira, Jr. and Shahin Shane Akhavi, the latter from Iran, won somewhat comparable awards.

Choosing

The boys are not merely allowing themselves to be driven along the road to higher education: they are taking an active part in furthering their own progress. Evidence of this lies in the decision reached by four students who earned letters in football in the autumn of 1959. This year each of these boys decided to give up football for the sake of his studies. I may say that, particularly after we had again lost some football games, the Athletic Department wryly raised the question of whether these boys were really using their additional time for study. Though the improvement in grades was not spectacular, still the willingness to make this choice was an effort in the right direction, for the essence of mature living lies in making choices that serve the most worthy long-range purpose.

Good Will

We can perhpas also take as a sign of happy partnership two nice gestures made to the Headmaster, which are a pleasure to him personally as well as a general encouragement to him as an administrator. The first was the gift of a copy of the Delphian, inscribed by each of the editors, and the second, the award, with amusing ceremony, of a trophy from the football team to the Headmaster as "our twelfth man." Although both may look like more "apples for the teacher," the presentations seem to reflect a general attitude of good will which, for the most part, marks the school. May I add that after Commencement a number of seniors dropped in at the Headmaster's office to say individually that they like the direction in which the school is moving and want to be called on for help in the years ahead.

College Choices

Members of this year's senior class will attend the following colleges and schools:*

Number	College
4	Boston University
1	Bowdoin
6	Brown University
1	Carnegie Institute of Technology
1	Columbia
1	Dartmouth
1	Elon
4	Harvard
1	Haverford
3	Hobart
1	Holy Cross
1	Knox College
1	Lafayette College
1	Lawrence College
1	Muskingum College
1	Ohio University
2	Ohio Wesleyan University
1	Princeton
1	Providence College
1	Rensselaer Polytechnic Institute
1	Suffolk University
1	Trinity College
1	University of North Carolina
4	University of Pennsylvania
5	University of Rhode Island
1	University of Rochester
1	University of Vermont
1	Wittenberg University
3	Worcester Polytechnic Institute
1	Deerfield Academy
2	Unsettled

*The plans of at least two boys are still not final.

ADVISORY SYSTEM

Otherwise, possibly our most important efforts are being directed toward the improvement of the Advisory System. This extremely important function in the school is receiving ever-increasing attention. It has three areas of operation:

1. It should be at the service of the student to ensure that he makes the best use of time and facilities at the school.

2. It should be a fully satisfactory link between the school and the parents.

3. It should serve both the boy and the Director of Studies as the matter of college choice and admission begins to arise.

To improve the effectiveness of the Advisory System, the Headmaster has appointed a man to take charge of it. We also discuss in faculty meeting examples of good communication between teachers and parents, and we are considering plans for a kind of workshop for advisers before the beginning of school next autumn. The Headmaster feels that this part of a teacher's work is secondary in importance only to his academic work, and may make even greater demands upon him as a person. Until the Advisory System can be brought to the same level of excellence throughout the school as the teaching, the school cannot feel that it is "educating the whole man."

FRIENDS INFLUENCE

These concerns lead to steps being taken to extend Friends' influence in the school, directly or indirectly. In the past I have mentioned that the boys now attend Sunday services in the Meetinghouse. I have also mentioned earlier in this report the contribution which we hope will come from the appointment of Mr. Robert Cool to the staff.

Work Program

One of the very useful efforts introduced this year has been that of a Work Program in which all students and faculty joined during a week in the autumn between the autumn sports season and the winter season, and again for a week in the spring between the winter season and the spring season. Through the program in cleaning up the grounds, in taking down the bleachers and setting them up, and in many other kinds of activity, the students, we believe, not only had an experience valuable in itself, and increased, perhaps, their appreciation of the school, but, incidentally, saved the school considerable money in wages.

Friends Teachers and Boys

We are constantly, of course, trying to find more qualified Quakers as teachers, though it is not easy to find such persons who are ready to move to Providence. In addition, Mr. Gardner, the Director of Admissions, is making very strenuous efforts to interest more Friends' children in the school. He has already written over fifty letters to schools, indicating our interest in

boarding candidates, particularly the sons of Friends; and the Headmaster has acquainted each of the Quaker headmasters in the Quaker Headmasters' Association with our readiness to consider the qualified sons of any Friends for whom they may not be able to find a place. During the summer and coming months Mr. Gardner will also be writing letters to Quaker Meetings throughout the nation, indicating our interest, and putting these Meetings on the mailing list for communications and publications from the school. Although we now have a selection of approximately one boy out of 4 overall, and although we are seeking more boarding students, particularly Quaker students, let me state clearly and emphatically that there are no plans presently pending to enlarge the school in size.

As an aside I might mention a matter which may be of particular interest to Friends. At the present time, we are receiving inquiries both from boys in Kenya and in Japan about the possibility of attending Moses Brown. Thus far we have not been able to resolve two problems. The first is the problem of judging somehow whether the boys are at all ready for a school environment like that of Moses Brown. The second is to surmount the financial problem since nearly all applicants need both transportation to and from their homes to this country, and full scholarships at the school. May I suggest that a study of this program would seem to me to be a very worthwhile project for an appropriate Friends Council, since the international benefits resulting from bringing about a fuller exchange of properly qualified students can hardly be over-estimated.

Otherwise, the Headmaster himself has spoken during the spring at the Providence Monthly Meeting, and at a meeting of the Quaker Headmasters at Friends Select School in Philadelphia, - each time on the subject of Soviet education. He has also attended a meeting of Quaker educators at both secondary school and college level held in May at Davis House in Washington.

Besides sending boys to seminars on Soviet and Spanish affairs this spring, we have also enjoyed as a visitor at the school Mr. Irvin Poley of the Friends' Council on Education.

In addition, we are developing plans for a weekend house and lodge at Little Compton, Rhode Island, to which we can take boarders and extend the work program already started this year. In the immediate vicinity of the house and lodge is a Quaker Meetinghouse, in which it is hoped that we may be able to have meetings.

ALUMNI ASSOCIATION AND PARENTS' COUNCIL

Two other groups, the Alumni Association and the Parents'

Council, have likewise been active. During the autumn for the first time the Alumni Association, under the presidency of Randall Bliss, brought the class secretaries to the school for a business meeting and for homecoming. Under the direction of Chairman Douglas Franchot and his associates of the Parents' Council, two excellent dinners were given during the autumn for the purpose of showing the school to parents and of letting them know some of our needs. At these dinners the attendance was far beyond that anticipated. Nearly 90% of all parents in the general Providence area attended one or the other of these dinners.

Annual Giving

The Annual Giving Campaign this year, under the vigorous chairmanship of Edwin B. Krause and with the able help of Mrs. Richard A. Jenks of the Development Office, has now reached a total exceeding $43,000. This material evidence of the real commitment to the school by parents and friends is most heartening, indeed.

ACCREDITATION

Among other impending events will be the visit in October of an accrediting committee of the New England Association of Colleges and Secondary Schools. It is essential that we maintain our good standing in this Association, for without it boys at Moses Brown would suffer in moving to other schools and on to college. Membership is dependent upon having acceptable aims carried out with integrity, as judged by visiting committees sent by the Association to make periodic surveys. OuR time to be re-evaluated has come around once more, and it is such a committee which will be visiting us this coming autumn.

CONCLUSION

Finally - let me say that in this report I shall not go into detail at all about the urgent needs of the school with respect to larger and better facilities. These will be discussed fully, I understand, by appropriately qualified persons at the session devoted to Moses Brown School at this Yearly Meeting.

Let me only reaffirm the core of the service given by the Society of Friends through Moses Brown School. All of us at the school are concerned to develop to the highest degree a respect for that of God which is in every man. We seek, in the ways related in this report, to stimulate each boy to draw from

himself his best: in quality of performance, in breadth of viewpoint, in brotherly concern for all his fellows. We believe that we are encouraging spiritual values, if I may paraphrase President Kennedy, in asking boys to think not of what the school can give to them, but of what they can give to the school. This to us is the essence not only of sound education but also of a growing life of the spirit.

Herein lie the service and the widening opportunity of the New England Yearly Meeting through its instrument,

"The Good School"

Respectfully submitted,

Robert N. Cunningham, Headmaster

June 15, 1961

MINUTES OF MEETINGS OF THE COMMITTEE FOR MOSES BROWN SCHOOL AND LINCOLN SCHOOL HELD AT BOWDOIN COLLEGE, SIXTH MONTH, 22nd AND 23rd, 1961

At the session on the 22nd, at 1:30, the following were present: Louisa R. Alger, Eleanor C. Bailey, Moses Bailey, Samuel B. Burgess, W. Chester Cobb, Robert N. Cool, Russell S. Douglas, Melita B. Fisher, Seth K. Gifford, Rudman J. Ham, Frank J. Lepreau, Jr., Edward A. Manice, Stanley F. Mathes, Daisy N. Newman, Thomas Perrry, Jr., Florence M. Selleck, Willard H. Ware, and Edward A. White. Others attending this meeting were: Edward Krause, Robert N. Cunningham, Mary L. Schaffner, and Whittemore Whittier.

The report of the Yearly Meeting Nominating Committee not being ready with naming of new members to the School Committee, a further meeting to complete the allocation to Boards and Executive Committees was scheduled for the 23rd.

There was discussion of the best way to announce publicly the decision of the Yearly Meeting to release $300,000 of unrestricted funds of Moses Brown School for the building of the proposed new classroom building and for other improvements. Plans were made for a letter to be sent at once to parents and faculty, and for an article in the Providence Journal.

Robert Cunningham reported Warren Howe's request for a grant of funds to assist him in visiting Meetings in New England. In a letter, Warren Howe wrote, " I am mainly concerned, during that time, to participate in the intervisitation program of New England Yearly Meeting. It would be my hope to visit every Monthly Meeting to urge several matters. Among them would be a plea for larger per capita financial support of the Yearly Meeting and, if the School Committee deems it advisable, an explanation of the present and future plans of Moses Brown School, with particular emphasis on the benefit that Monthly Meeting members might derive from such planning."

Funds for leaves of absence having been already allocated for this year, there are no funds immediately available for the purpose. Warren Howe has served at Moses Brown School for 36 years without leave of absence; it could be expected that he would do a very competent job at interpreting the School's ideals and purposes to the Meetings. It was agreed to have Louisa Alger, Moses Bailey, Seth Gifford, and Edward Manice consider the matter with Warren Howe and bring in a recommendation.

The Committee approved the suggestion that the Committee on Arrangements of the Yearly Meeting should be asked to look favorably on a plan to hold sessions in 1962 in Providence, Rhode Island.

The meeting was adjourned to meet again on the following day (23rd).

Those present on the 23rd were: Louisa R. Alger, Eleanor C. Bailey, Moses Bailey, Thomas S. Bassett, Gordon M. Browne, Jr., Samuel B. Burgess, Melita B. Fisher, Seth K. Gifford, Katherine E. Locke, Edward A. Manice, Florence M. Selleck, Caleb A. Smith, Willard H. Ware, Edward A. White, and Mary L. Schaffner.

New committee members or re-appointees approved by the Yearly Meeting were assigned to duty on the Boards of Trustees as follows:

To Moses Brown School:

Thomas S. Bassett, Katherine E. Locke, and Edward A. Manice.

To Lincoln School:

Mary S. Barrett, Gordon M. Browne, Jr., Russell C. DeBurlo, and Ralph Williams.

The following appointments were made for the next year:

To the Executive Committee of the School Committee:

Rudman J. Ham.

To the Executive Committee of the Moses Brown Board of Trustees:

Caleb A. Smith

Reappointments to the Executive Committee of the Moses Brown Board of Trustees were:

Seth K. Gifford, Rudman J. Ham, Willard H. Ware, and Edward A. White.

To the Executive Committee of the Lincoln School Board of Trustees:

Mary S. Barrett

Reappointments to the Board were:

Seth K. Gifford, Frank J. Lepreau, Jr.,
Thomas Perry, Jr., and Virginia Townsend.

The presidents of the Boards of Trustees shall be listed in the Minutes of the Yearly Meeting as appointed members to the School Committee.

The Committee on Scholarships advised that $6,150 is available for next year, which has been apportioned for scholarship aid to students who are Friends. Approximately 10% of Lincoln School's operating income goes into scholarship aid to the students in the School who need aid.

The School Committee approved leaving Warren Howe's request for financial assistance in traveling through the Yearly Meeting to promote the interests of Moses Brown and of the Yearly Meeting in the hands of Seth Gifford and Edward White for further discussion and planning.

Approval was given to the proposed budget of Lincoln School for the year 1961-1962.

The meeting was closed with a brief period of silence and the dates of the fall meetings were announced. The Lincoln School Board, at 4 p.m., 10th month, second, and the Moses Brown Board, at 7:30 on the second. The full School Committee session to begin at 10:00 a.m. 10th month, third, at Moses Brown School.

Willard H. Ware, Clerk

Louisa R. Alger
Temporary Recording Clerk

Oct. 196

Moses Brown School
PROVIDENCE 6, RHODE ISLAND

To the Board of Trustees of Moses Brown School:
To the Committee on Moses Brown School and Lincoln School:

Events during the three vacation months since the Yearly Meeting last June have been few. Moses Brown School officially began its 178th year of existence, and its 143rd year of operation in the city of Providence, on Monday, September 18. Apart from the usual meetings of the entire faculty, of the three divisions of the school, and of departments, the chief innovation this year was a workshop on advising. It is hoped that this latter meeting may prove to have been a useful indoctrination of new teachers and advisers, and a profitable exploration of ways in which the school may offer more effective counselling. On the previous Sunday afternoon, September 17, the Headmaster and Mrs. Cunningham welcomed the entire faculty and staff to the new school year.

ENROLLMENT

The enrollment at Moses Brown on the day school opened this year was 502, smaller by three boys than the enrollment at the opening of school a year ago. Of the total enrollment, resident students number 69, an increase of 3 over last year at this same date. Two hundred and twenty boys constitute the Upper School (grades 9 through 12); 91 boys the Middle School (7th and 8th grades); and 191 boys the Lower School. The year began with a senior class of 54.

The demand for admission to the school, however, continues to increase. This year Mr. Gardner, the Director of Admissions, has been able to admit only one boy out of approximately every four applicants. Among the new boys are several from varied as well as distant homes. E. John Pennington, III, the number one boy in his class at Ball High School, Galveston, Texas, and the son of Elgar J. Pennington, Jr., Moses Brown, '39, is coming to New England from the Southwest. From Georgia there is Robert Boyd, the son of a now deceased leader in the movement for school integration in the South, as well as Scott Hanson of Augusta, who is joining his good friend, David Bertsche, at Moses Brown. The grandson of Duke Ellington, Edward Ellington, is among those entering the Fourth Form. The Blanco brothers, Luis and Carlos, are sons of Luis Blanco-Lugo, Associate Justice of the Supreme Court of Puerto Rico. Dennis P. Burgess is coming from Puerto LaCruz, Venezuela, and Christian Davin-Mariani is entering as an exchange student from the school in Menton, France, with which we are

affiliated through Mr. Whitford's visit during his leave of absence. Christian will live with the Packard family and attend Moses Brown this year, while Bill Packard, who would have been a junior this year, will live with Christian's family and attend school in Menton. Among others from distant parts are Sajjad Taqi, a Pakistani boy, whose father has been in this country for some years with the United Nations.

New teachers represent something of the same variety with respect to race and nationality. Louis Davis, a highly-qualified young negro, is coming to us from Phillips Academy, Andover, to take charge of our music. Hui-Ming Wang, a Chinese artist, formerly at Yale University, is joining the art department; and Walter Wetzels, a German with six to eight years of experience in teaching mathematics and physics at a Gymnasium in Cologne, is joining the science department. We are particularly fortunate in having as the new Head of Lower School, Mr. Richard McLeod, who has had some twelve to fourteen years' experience at Trinity-Pawling and at Buckley Schools in New York City. He comes to us with the highest recommendations.

In lieu of leaves of absence during the current year, we encouraged a number of our faculty to undertake summer work. A few also plan to carry on late afternoon or evening courses during the school year. Leo Cole, for instance, spent the summer at the University of Colorado refreshing his acquaintance with current practices in the teaching of arts, crafts, and shop. Frank Fuller, on a fellowship from Newspaper Fund, Inc., sponsored by the Wall Street Journal, attended a seminar in journalism at the University of Missouri. At Central Michigan University Mr. Allen took courses in elementary mathematics and in the teaching of reading. Mr. Herman, as well as Mr. Allen, attended a conference of the National Council of Teachers of Mathematics held this summer at the University of Toronto, Ontario. Mrs. Keegan, who is teaching in the Lower School, took a graduate course in remedial reading at the University of Rhode Island during the summer, and Miss Eastman, the first grade teacher, studied "The Teaching of Crafts in the Elementary Grades" at the University of New Hampshire summer session. During the autumn, Mrs. Espo, who assists in the Lower School, plans to attend Rhode Island College two evenings a week, to take a course in Tests and Measurements. Mrs. Bachman, the fourth grade teacher, and Miss Wilson, third grade teacher, also plan to take a course in Psychology of Personality Development to be given at Brown University on Monday evenings for twelve sessions.

At the Pendle Hill Conference, which provides a fine indoctrination in the attitude of Quaker schools, we were represented this year by three of our teachers, Robert Cool, John Jeffers, and Andrew Smyth.

SUMMER IMPROVEMENTS

Otherwise, during the summer at school we have continued to make improvements in the plant. New lighting has now been installed throughout the school. Mike O'Keefe, who has taken charge of the grounds during the summer, with the assistance of Ed Armstrong, has done a remarkable job in improving their appearance. The backlog of work still to be done, however, is such that it will be some time before we have all areas looking as well as we should like. We are now planning further improvements in this area with the help of the boys during autumn Work Week.

Throughout the summer the kitchen has been closed. Although this situation has involved considerable inconvenience for those living and working at the school during the summer, we hope the saving will prove to have justified this action.

The faculty house at Little Compton is virtually complete, and a start has been made on the boys' lodge; we are, therefore, prepared to go ahead with this aspect of a week-end outing and work program for resident students. We are also drawing up for boarders a program of week-end events in Providence and in Boston.

ADVISING, SPECIAL HELP, AND EXTRA-CURRICULAR ACTIVITIES

In an effort to improve our counselling and advising, to make teachers more available for individual help, and to provide more adequate time for extra-curricular activities, we have been able to schedule one period daily after lunch for these activities. We believe that this provision should contribute considerably toward the effective performance of the school.

Again this year two girls will be coming from Lincoln School for a third-year German course at Moses Brown.

FUTURE

The exciting news of the early summer, of course, was the approval by the New England Yearly Meeting of Friends of the transfer of unattached funds to a building fund. As most of you know, the Friends made available approximately $300,000 for this purpose. This generous and foresighted action has already been a cause of genuine excitement in the school community and, of course, a catalyst for action here.

During the summer The Architects Collaborative have been busy drawing up plans for the location of the new buildings and for different uses of some of the old

buildings. A Building Committee, composed of Harold Brewster, chairman; John Nicholas Brown; and Dr. Thomas Perry, which is a sub-committee of the Development Committee, has met regularly and, subject, to review, has settled on the location of the new buildings. Willard Ware, Chester Cobb, and the Headmaster have regularly attended these meetings in ex-officio capacities.

The Headmaster and Messrs. Harkness and Gallagher of The Architects Collaborative have met with Harold Gores of the Educational Facilities Laboratories, Inc., of the Ford Foundation, about their possible interest in our building plans. The Laboratories have just made the school a modest initial grant to defray the expense of research and exploration which could lead to an exciting building, and one which could prove to be a concrete stimulus to education in Rhode Island. Incidentally, the Educational Facilities Laboratories feels that Rhode Island needs such an example.

These activities represent the present stage of thinking, begun seven years ago with the Jones-Parkman-Tillinghast Report, and carried on steadily since then by Messrs. Callard and Scattergood, by the faculty, and by various sub-committees of the Trustees and School Committee.

Now, though academic education and buildings imaginatively designed to facilitate it must take pride of place in our school, we know that boys cannot become men without the moral and physical strengthening of exercise. Our fields and track have left much to be desired, to the point of real hazard to safety in some areas. In view of this, it is with the greatest pleasure that I am now able to inform you of an extremely generous offer that has been made to Moses Brown School by Mr. Santi Campanella of Campanella & Cardi, whose son was a student here until last year. Mr. Campanella proposes, as a memorial to his late wife, to build a varsity football field, to install a first-class running track around it, at a figure well below cost, and at the same time to level off other areas. His offer represents a very generous contribution, indeed. If you will wander around the school grounds, you can possibly observe the beginning of this undertaking.

During the current period of development, the Associates of Annual Giving will suspend their activities. By the time of the meetings on 2-3 October, the Headmaster hopes to have a short statement from our public relations consultant on what by then it will be appropriate to discuss openly with respect to plans for the future.

Finally, the Headmaster has already called in the heads of the departments to see the plans which the architects have drawn up and to ask the department heads for their suggestions. At the beginning of school he did likewise

with the entire faculty. One of the very satisfying and promising side effects of the new building program is the stimulation of thinking about appropriate goals for teaching in a school such as Moses Brown. Nothing could contribute more to the alertness and effectiveness of a faculty.

Respectfully submitted,

Robert N. Cunningham,
Headmaster

2-3 October
1961

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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF MOSES BROWN SCHOOL - OCTOBER 2, 1961

A meeting of the Board of Trustees of the Moses Brown School was held in Alumni Hall, October 2, 1961, at 7:30 p.m., with the President, W. Chester Cobb, presiding. The meetng was opened with a moment of silence. Present were: Moses Bailey, Thomas S. D. Bassett, Randall W. Bliss, W. Chester Cobb, Robert S. Davis, Russell S. Douglas, Edwin F. Drew, Seth K. Gifford, Rudman J. Ham, Edwin B. Krause, Mrs. Katherine E. Locke, Edward A. Manice, Henry C. McDuff, Mrs. Dwight H. Owen, Caleb A. Smith, Ernest Stabler, Thomas E. Steere, Jr., Willard H. Ware, Kenneth B. Webb, Edward H. White, Robert N. Cunningham, Whittemore Whittier.

The minutes of the meeting of May 1, 1961, and the subsequent meetings of the Executive Committee were approved as circulated.

It was VOTED to express to the New England Yearly Meeting and the School Committee, the Trustees' appreciation for the allocation of approximately $300,000 of unrestricted funds for purposes of immediate construction.

Mr. Davis, Mr. Krause and Mr. Cunningham reported for the Development and Building Committees. Mr. Santi Campanella of Campanella & Cardi, whose son had been a student at Moses Brown, has offered to rebuild the Athletic Field behind the power house into a full football field, complete with a first class running track including a 220 yard straightaway. The cost to the School would be $50,000. According to estimates received from independent contractors, a normal price for such a project would be $75,000, with a possibility of $10,000 additional because of the probability of running into a rock formation at the North end of the field. In addition, Mr. Campanella is to regrade the present varsity baseball field so that it will be on the same level as the football field and to regrade the field at the corner of Lloyd and Weymouth so that it will be a full size field. This additional regrading has a value of approximately $10,000. Mr. Campanella offers to build the field as a memorial to his late wife. It is hoped that this work can be completed so that the seeding can be done this fall. This work will, of course, take some of our athletic fields out of circulation for some time. It appears that arrangements can be made to use some of the fields immediately across Lloyd Avenue in Brown's Aldrich-Dexter Field. It was VOTED to recommend that Mr. Campanella's offer be accepted.

The next step in the development program is to construct

a new two story Upper School classroom building. This building will run approximately East and West from near the North-East corner of Alumni Hall toward the present Lower School gymnasium. It is hoped that this will be ready for occupancy by the fall of 1962. Subsequent steps in the development program over a five-year period would probably include (subject to the amount of money raised) the following: A new field house on the corner of Alumni and Morris Avenues. This in turn would free the old gymnasium to become the dining hall and the present Lower School gymnasium to become a Science Lecture Hall. It is contemplated that the Lower School building might well become the Middle School building and the present Science Lab and some portion of the West Wing, the Lower School. This would result in the grouping of each element of the School near their own facilities and eliminate much of the present cross traffic. It is felt that the renovation of the main school building would have to be completed in three stages, probably in the third, fourth, and fifth years.

The Development Committee is proceeding with solicitations of initial and advance gifts this fall. Only when this has been accomplished can the goal for the Capital Fund Campaign be accurately set. It is hoped that the Capital Fund Drive will begin in March after a Convocation in February. Mr. Douglas W. Franchot has agreed to take charge of the Convocation arrangements.

It was VOTED to enthusiastically endorse the proposals of the Development and Building Committees.

Mr. Edwin Drew reported for the Parents' Council. They plan to have a "new parents" night on November 7th. This will give the new families an opportunity to meet the faculty, see the School, and hear from Mr. Cunningham. At the present time they plan Parents' Open House for all parents after the first of the year. At Mr. Cobb's suggestion Mr. Drew agreed that the Parents' Council would look into the feasability of obtaining a Language Lab as their project for this year.

Mr. Bliss reported for the Alumni Association. Donald Blount, Class of '37, has agreed to be in charge of the Homecoming activities on November 11th. The Bulletin will continue to have reports on three classes in each issue. These are provided by the individual class secretaries. There will probably be a meeting of class secretaries at school later this year.

Mr. Cunningham presented the Treasurer's report. The deficit, instead of being $7,000 below budget had been $6,000 above budget. Almost all of this difference was in the item of maintenance. Because of Mr. Jernquist's illness, the regular budget was not prepared in the usual form. It was VOTED to accept the recommended budget in principal. It was VOTED to request that Mr. Jernquist attend the May meeting and that he bring the Balance Sheet.

It was VOTED to extend the thanks of the Trustees to Michael O'Keefe, for the significant improvement in the appearance of the School grounds. The Secretary was requested to pass the resolution on to Mike in the form of a letter.

Discussion of the Headmaster's report brought forth comment on the question of boarder and teacher turnover. The situation in both areas is apparently markedly improved.

Mr. Whittier reported that the faculty week-end retreat was coming along nicely with one house completed. Numerous activities, both construction and recreation will continue there this fall and the response of the boarders has been most enthusiastic.

Mr. Cunningham stated that the School had received a $2,000 grant from the Educational Facilities Laboratories Inc., a branch of the Ford Foundation.

The School is to conduct a "Brainstorming" session to determine what the educational philosophy of an independent school should be and as a result what types of buildings are best suited to the needs of such a school. This program, to be held on Friday the 20th of October, will be attended by educators, architects, and others. It is a considerable compliment to the School that it was chosen for this task. A transcript of the results of this session will be sent to the Trustees.

Mr. Cunningham presented a letter of appreciation from Mr. Meserve to the Board for his recent leave of absence.

There being no further business, the meeting was adjourned at 9:55 p.m.

Executive Committee meetings will be held in the Headmaster's Study at 4:00 p.m., November 6th, and December 4th. The next meeting of the Board of Trustees will be held Monday, February 5, 1962.

It is planned to have dinner with the faculty of the Middle School prior to that meeting.

Respectfully,

Thomas E. Steere, Jr.
Secretary

DEVELOPMENT AND BUILDING COMMITTEES

(The Building Committee is a sub-committee to the Development Committee.)

Development Committee

Co-Chairmen

Robert S. Davis
Edwin B. Krause

Harold D. Brewster
Mrs. John Barrett
Milton I. Brier
Paul Butterworth
W. Chester Cobb
Robert N. Cunningham
Raymond Curtis
Mrs. Harold J. Field
Douglas W. Franchot
W. Ronald Gill
Mrs. Richard A. Jenks
Stanley Livingston, Jr.
Mrs. Dwight H. Owen
Neil Pansey
Clarke Simonds
Phineas Sprague

Building Committee

Harold D. Brewster
Thomas Perry, Jr.
John Nicholas Brown
Willard H. Ware
Robert N. Cunningham
W. Chester Cobb

MINUTES OF THE MEETING OF THE COMMITTEE ON MOSES BROWN SCHOOL AND LINCOLN SCHOOL HELD AT MOSES BROWN SCHOOL ON TENTH MONTH, THIRD, 1961

All members of the Committee were present except Eleanor C. Bailey, Winnifred A. Barrett, Margaret A. Cates, Frank J. Lepreau, Jr., and Stanley F. Mathes. Thomas Perry, Jr. joined at noon. Mary Schaffner, Robert Cunningham, and Whittemore Whittier were also present.

The period of silent worship opening the meeting was preceded by an appropriate reading from Acts 15 by Willard Ware, Clerk.

Our business session began with the introduction of new members. We then considered the reports of the School Heads. We were aware that in each report there was evidence of working with faculty groups on matters of planning of curriculum and space within the schools.

Sam Burgess shared his concern for the schools to use Friends for convocation speakers. Mary Schaffner and Robert Cunningham encouraged us to give them the names of members of the Society of Friends who were qualified to give a good start to the school year or to give a good address for commencement or at other important school functions.

In enlarging on her report, Mary Schaffner spoke of the new faculty members, of changes going into effect in the grading system, and of an approaching curriculum study which promises to be lively. Robert Cunningham shared some details of curriculum at Moses Brown.

Russell Douglas shared his concern over the physical condition of the Moses Brown boarding department. We approved that all possible be done to speed some renovations in this area even if it necessitates borrowing.

Robert Davis, Co-chairman of the Development Committee, with the help of an architect's drawing, brought us up to date on the activities of the Development and Building Committees.

Negotiations for work on the new athletic fields were approved and the Campanella Memorial Field construction is getting underway immediately. On October 20 there is to be a conference, financed by the Ford Foundation, from which it is anticipated there will come valuable ideas for one new upper school classroom building. Home Coming is scheduled in November and Special Gifts actively will be started during the last months of 1961. A Convocation is in mind for February and the Capital Fund Drive will move into its public phase in February and extend into March and April.

A tentative price tag of $300,000 to $500,000 is put on the proposed field house and dining hall, and another $300,000 for the refurbishing of the present buildings.

Herbert Gallagher of Architects' Collaborative gave a very sympathetic presentation of the evaluation of plans which will meet our particular needs and fit our educational philosophy and the trend toward individual study and team teaching. The current overall plan suggests moving the lower school to the science building and the dining facilities to the present gymnasium building. We expressed our general approval of Architects' Collaborative to our development problems and their adjustment to our needs and philosophy. We appreciate the presentations of Robert Davis and Herbert Gallagher.

We approved the following recommendations of the Nominating Committee: Mary Barrett to the Antiques Committee, and Russell DeBurlo and Thomas Perry, Jr. to the Executive Committee of the School Committee.

We approved leaving suggestions for any appointments to the school committee to fill the positionsheld in the recent past by Dwight Boole and Mary Hoxie Jones to the Nominating Committee for future action.

With the consideration of the proposed budgets for the schools, we became concerned again for a uniform presentation. The matter was referred to the Executive Committee of the Schools Committee for their consideration and a recommendation for the future.

We approved the proposed budgets of the two schools.

We approved the current estimates of the Development Committee, as its studies have progressed, that the first steps will be the grading of the playing field areas, second the construction of the upper school classroom building; then the new athletic facility, and the renovation and modernization of the present buildings. This latter part of the program may be carried on at the same time as some of the other projects, and carry over a span of 3 to 5 years.

Whittemore Whittier reported on developments at Little Compton which will help to enrich the boarding department program appreciably.

David Holden talked of his proposal for knowing the schools better. Considerable discussion followed.

It was proposed that our second month Trustee Meetings

be concurrent and an opportunity for further faculty acquaintance be available. In fifth month we would hope to be invited to both Trustee Meetings.

Edward White reported for the Committee on Antiquities:

"This report from the committee appointed by the Moses Brown School Executive Committee on December 5, 1960 to 'assume special concern for the antique furniture, paintings, bird collection, and other items of real or sentimental interest and value at the schools' is in the nature of a review, since the committee presented a report to the Executive Committee of Moses Brown School on March 20, 1961.

"This committee, composed of Dwight Boole and Edward A. White, confined its efforts to furniture and paintings; another committee, composed of Thomas Perry and Frank Lepreau, was appointed to study action to be taken with the bird collection in the middle house, and also the mineral collection in the barn.

"On January 16, 1961, Dwight Boole reported progress, stating that the antique furniture at Moses Brown School had been appraised and that a report would be made soon.

"On March 20, 1961, Edward White and Dwight Boole reported that Maxwell Turner, a well known and respected appraiser, had filed with the committee an itemized list of the antiques with individual appraisals, which totaled $7352. His appraisal was intended for inventory or insurance purposes and did not indicate prices at which the items should be sold, if at any time it seemed desirous to dispose of any.

"Subsequent to Mr. Turner's written report, he telephoned me that he had taken a New York antique buyer to see some of the furniture and that this buyer had told Mr. Turner that he would give Moses Brown School $5000 for five fiddle-back diningroom chairs and a Santo Domingo drop leaf table.

"In a letter dated July 13, 1961, to Willard Ware, I suggested that, in my opinion, it would be well to have some individual at the school appointed to keep a record of the appraised items and their location, and also to record any changes in location, so that the exact whereabouts of these valuable pieces would be known at all times.

Mr. Turner inspected the paintings but did not feel qualified to appraise them, and he suggested a Boston man, who had more knowledge of paintings. Mr. Turner said, however, that he felt the paintings had little monetary value, and their value was largely historical and sentimental. Messrs. Boole and White subsequently had Mr. Frederick J. Warnock look at all of the paintings, and his appraisal concurred with Mr. Turner's. Although some further inquiry has been made as to the possibility, and probable cost, of restoring several damaged pictures, I am sorry to report that the committee has no positive progress to report at this time.

Respectfully,

Edward A. White "

A letter is to go from the Clerk to the Headmaster concerning the safe keeping of antiquities.

Thomas Perry, Jr. reported that the recommendation was that the bird collection be kept where it is, if it is to be kept. If it is to be broken up, there are a few specimens that should not be destroyed. (distributed)

Audubon Society of R.I. is interested in the whole

The mineral collection in very nearly its entirety has gone to Brown University and been acknowledged with appreciation.

Mary Schaffner reported that at Lincoln School they were having professional assistance in facing problems of space and that they were having an appraisal for insurance purposes. We approved this.

With a few words from Caleb Smith on his recent African experience, we adjourned purposing to meet next second month, sixth, 1962 at 9:00 a.m. at Lincoln School.

Willard Ware, Clerk

Virginia Townsend, Recording Clerk

MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF MOSES BROWN SCHOOL, NOVEMBER 7, 1961

Present were: W. Chester Cobb, David Curtis, Seth K. Gifford, Rudman J. Ham, Caleb A. Smith, Willard H. Ware, Edward A. White, and Robert N. Cunningham, Headmaster.

1. The budget and income and expense figures submitted were examined and discussed. It was agreed that

   A) Such statements should be sent to members one week prior to the day of the meeting.

   B) Certain items in the budget are in the nature of capital expenditures. These items will be studied by the below named committee so that a more realistic operating budget will result.

   C) The School Committee wishes more uniform reporting by Moses Brown and Lincoln.

   D) The matter of office procedure and office efficiency was discussed briefly. It was agreed that some outside consultant might be needed to analyze this situation.

   Therefore the chairman appointed a committee of Caleb Smith, chairman, and Foster Davis which is to be added to as they see fit. This committee is to work on revising the budget and statements as referred to in B and C above and also to take charge of item D above.

2. Development Program was discussed. The participation of the Educational Facilities Laboratories of the Ford Foundation by way of a seminar was described as stimulating.

3. Changes in Pension Plan and the extent of the School's contribution from operating expenses for past service were discussed briefly. It was agreed that a more thorough discussion of these and related problems should be had; and the matter should be considered at the next meeting.

4. The pre-primary situation, including present lower enrollments, was discussed. Mr. Cunningham was asked to discuss possible solutions with Lincoln School.

5. The responsibility of the governing body to the administration was outlined with approval of the following procedure:

Step #1 Any grievances brought to the attention of a Trustee or member of the School Committee will be referred to the Headmaster.

Step #2 If there is no satisfactory solution after Step #1, then a meeting for those involved will be scheduled with the Headmaster and either the President of the Board of Trustees or the Clerk of the School Committee or all three, depending on their availability.

It was recommended that all members of the Board of Trustees and of the School Committee be requested to follow the foregoing procedure.

6. Civil Defense and bomb shelters were discussed. More material is being sought, and the matter is continued under study.

7. Language Laboratory
After discussion of proposals made by the language department, the expenditure of money was authorized to secure one unit of a portable language laboratory. Before we buy a unit, it was hoped that one could be rented to test its effectiveness as a teaching aid. Ed Krause is to be consulted on this matter, and the matter is referred back to Mr. Whitford.

8. Request for an increase in salary by Stanley Johnson was laid before the meeting. Although sympathetic to the difficulties of a younger teacher with a new family, the committee did not feel justified in granting an individual increase in this case.

9. Other Business

a) It was agreed Rotary could be dropped.
b) There should not be a fee for skating for the present time. The exception would be if some

arrangement were made for week-end skating by boarders.

c) The rule requiring Boarders to board if they must otherwise commute more than 45 minutes daily each was was affirmed.

d) Any change in the charge for faculty children's lunches will be made effective with the Fall Semester, 1962.

e) I.S.F.R.I. attendance at meetings of this foundation was discussed by those involved.

The meeting adjourned at 6:15 p.m.

Seth K. Gifford
Secretary

MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF MOSES BROWN SCHOOL, DECEMBER 4, 1961

Present were: W. Chester Cobb, Foster B. Davis, Seth K. Gifford, Mrs. Dwight H. Owen, Caleb A. Smith, Edward A. White and Robert N. Cunningham, Headmaster.

1. The chairman of the Executive Committee has appointed the following athletic advisory committee, specifically to consult with Mr. Armstrong about the new athletic building:

Edmund F. Armstrong	Anthony A. Kemalian
Robert N. Cunningham	Edwin B. Krause
Richard H. McLeod	Edmund M. Mauro, Jr.
Jerry Zeoli	Robert A. Whitaker

It was explicitly stated that their role is advisory only. At a subsequent date Mr. Foster B. Davis may become a member when he is relieved of his duties as treasurer.

2. Mr. Caleb Smith's committee, appointed to study office procedure and office efficiency, made a progress report. A joint committee representing Moses Brown and Lincoln School and composed of the following members: Caleb A. Smith, Chairman, Charles B. Cornelius, John S. Cumming, Jr., Russell C. DeBurlo, and Foster B. Davis, is attempting to establish the kind of organization and procedure in both schools which the Trustees would ideally like to see. Subsequently they will turn their attention more specifically to each particular situation and existing problems and details.

3. Mr. Smith's committee was asked, also, to make a study of capital expenditures now included in the operating budget, and to bring back recommendations of those which might properly be eliminated from the budget. Mention was specifically made of the recent expenditure for real estate and of the $10,000/year currently being taken from operation to build up the original pension fund for past service.

4. The committee requests that the treasurer attend the next meeting to be held in the Headmaster's office at 4 p.m. on Monday, January 8, to discuss specifically the then current Income and Expense Statement and the overall financial condition of the school. In preparation

for this meeting, the committee again asks that the expense statements be mailed to each member of the committee, including the Headmaster, a week before the date of the meeting, January 8, and that a summary statement on the position of capital items as of 1 July, 1961, likewise be sent to the same persons in the same mailing.

5. The committee approved the suggested revision of the Moses Brown School Pension Plan with T.I.A.A. The pension plan was amended to eliminate from #2 paragraph C, entitled "Contributions," this phrase: "this amount to be reduced by the School contribution to Social Security." Henceforth, the Plan will read:

> "For each participant in this retirement plan Moses Brown School shall contribute an amount equal to 10% of the individual's cash salary. (For those living in the School or having a house allowance, the sum of $500 a year shall be added to the cash salary in computing the premium.)

6. The Committee is unwilling to add any participants to the original pension plan which became effective in May, 1946. The Committee recognizes, however, that the school has a definite obligation to persons who have given long service, such as Mr. Basford and Mr. O'Keefe. (1) They request that a study be made to see whether Messrs. Basford and O'Keefe might be admitted to the more recent plan with T.I.A.A. and if so, (2) what would be the annual cost to the school and (3) what payment, if any, of past service benefits would seem appropriate. They also ask that this study make recommendations about other wage earners at the school not now included in a pension plan. Mr. Seth Gifford agreed to initiate this study with the Treasurer.

7. The Committee asked that for the next meeting complete information be prepared by the Treasurer on the school's participation in Blue Cross and Physicians Service, with a clear explanation of our current rates and the basis for them. They asked that information be submitted by the treasurer as to what it would cost the school if the school paid the fee for each individual participant but left it up to the participant to pay an additional fee for members of his family if he chose to include them. The Committee also asked that it be clearly indicated whether fees are any less if the school pays them rather than individuals. In addition, they asked that an estimate of the additional benefit to teachers and staff be made if the school should under-

take to pay the Blue Cross and Physicians Service fees either (1) for the individual or (2) for the individual and his family and (3) if the participants in T.I.A.A. were simultaneously required under either (1) or (2) to contribute 2½% of their salary toward their T.I.A.A. pension fund.

8. The Committee reviewed the report of the Reevaluation Committee and thought, on the whole, that the report expressed a favorable opinion of the school. They were particularly concerned to see whether excellent teachers now involved in administration could not somehow spend more time in the classroom.

9. The Treasurer was authorized to pay all of the bills submitted by the Architects Collaborative under date of November 30, 1961, making note of the fact that the amounts in two of the bills will be credited against The Architects Collaborative regular fee if complete plans and specifications are authorized.

10. The Committee requested the Headmaster to continue explorations with our own faculty and with Miss Schaffner of Lincoln of the wisdom of continuing or of discontinuing our kindergarten. Apart from the considerably higher fee at Moses Brown, and the shorter day, it was pointed out that the philosophy of education and the practice have been different at Moses Brown.

Respectfully submitted,

Robert N. Cunningham
Recording Secretary

MINUTES OF THE EXECUTIVE BOARD OF THE SCHOOL COMMITTEE OF MOSES BROWN SCHOOL 12th MONTH 6th, 1961

Present: Moses Bailey, Seth K. Gifford, Rudman J. Ham, Frank J. Lepreau, Jr., Caleb A. Smith, Edward A. White, Willard H. Ware.

The first matter discussed was the Moses Brown Pension Plan which was referred to the Executive Committee for action by the School Committee in 10th month.

Two actions were taken to formalize the changes desired. These are in the nature of final action.

1. It was agreed that Thomas Basford, a cook at Moses Brown with thirty-five years of service, and Michael O'Keefe, maintenance department with thirty-nine years of service, are included in the original pension plan. No further expansion of coverage of the old plan is contemplated, but the two individuals named above will be included therein.

2. It was agreed to change the provision for early retirement to read as follows:

> "Provision for retirement between the ages of sixty and sixty-five will be arranged for anyone eligible who requests retirement by written application. Such application must be received six months before such retirement can become effective."

The above provision will take the place of paragraph seven in the Plan entitled Moses Brown School Pension Program - Effective May 1946.

The Executive Committee asked Seth Gifford to draw up a memorandum on the history of the Moses Brown Pension Program and its current status.

The Committee approved of Seth Gifford's acting as Clerk of the School Committee in Willard Ware's stead while Willard is working on another assignment which will take him to Africa for some length of time.

The Committee approved adding Edward A. White to the Building Committee of the Moses Brown School Development Committee.

Respectfully submitted,

Seth K. Gifford
Secretary

Minutes of Meeting of Executive Committee of
Board of Trustees, January 8, 1962

Present were: W. Chester Cobb, David Curtis, Seth K. Gifford, Caleb A. Smith, Edward A. White, and the Headmaster, Robert N. Cunningham.

It was noted that Foster Davis, following an emergency operation, is ill in the hospital. A resolution was passed expressing the Committee's sympathy and the hope for a rapid and complete recovery.

Caleb Smith reported that his Committee on Personnel and Organization has met once and would be meeting again on the evening of January 8th. Thus far their discussions have been concerned with financial and business practices of Moses Brown and Lincoln Schools on a rather general basis.

The Treasurer, Harold Jernquist, explained the reasons for the delay in providing the budgetary and other information requested by the Executive Committee, and assured the Committee that a current statement on income and expenditures would be mailed to every member of the Trustees and School Committee well in advance of February 1st.

The Treasurer was authorized to employ one additional person for not more than three weeks to bring the business of his office up to date. After further study by Mr. Smith's committee and the Executive Committee, the Executive Committee will decide whether additional part-time help is essential. It will also review the possibility of greater use of office machines.

The Executive Committee would also like to explore the matter of Major Medical insurance for the faculty and staff. They asked the Headmaster to secure the necessary information from T.I.A.A. as soon as possible.

The Headmaster mentioned receipt of a letter from the New England Association of Colleges and Secondary Schools formally notifying Moses Brown School of its reaccreditation and membership.

The chairman requested the Housing Committee to continue its study of the housing of the entire faculty and to bring in to the next meeting its recommendations for the future.

The Committee approved the expenditure of a maximum sum of $200 per room for each of two boys' rooms for their modernization and improvement. This amount is over and above the labor costs of our own staff.

The Committee agreed that it will be necessary to operate a pre-primary class again this coming year. They directed the Headmaster to confer with Miss Schaffner and to bring in a recommendation for the future by September 1st of next year. The present differential between the two Schools in tuition charges is a matter of some concern.

The Chairman of the Committee, Mr. Cobb, was authorized to appoint, in consultation with John Carlson, a special treasurer for the Program of Progess.

The Committee authorized a review of the two insurance plans now supported by the School, with the thought of making available again to those covered by the old plan the possibility of changing to the plan with T.I.A.A. on an appropriate actuarial basis if any members now under the old plan would now like to make such a change.

Seth Gifford informed the Committee that in projecting the costs of the old plan Messrs. O'Keefe and Basford had been included in the projected financing. Since the Committee had not known that financial provisions had been planned for these men, they rescinded the action of the last meeting and authorized the inclusion of these two men in the old plan.

Robert N. Cunningham
Secretary

To the Board of Trustees of Moses Brown School:
To the Committee on Moses Brown School and Lincoln School:

BOYS

Re-accreditation

In this mid-year report, let me dwell first on the academic standing of the school, particularly with respect to the boys' accomplishments. In October a committee from the New England Association of Colleges and Secondary Schools visited Moses Brown for two days. The visiting committee reported that the teaching is good, that the institution is sound, that it is pursuing a progressive course. During the six months preceding this visit, the entire faculty had been occupied in examining their practices and in preparing materials. Subsequently, at the annual meeting of the Association in December, Moses Brown was re-accredited and continued as a member.

Standards

From time to time, parents have expressed some concern that our higher standards, which in general they approve, might in some instances militate against admission of their sons to college. Their assumption has been that a boy from a less demanding school who could supply higher marks might appear to be a stronger candidate than a Moses Brown boy. To allay this concern, the Headmaster wrote to the Directors of Admission of six Ivy League Universitites; namely, Harvard, Princeton, Yale, Cornell, Pennsylvania, and Brown. At this date replies have been received from all but Brown. Without exception the Directors of Admission gave the Headmaster essentially the same assurance which he had earlier given parents; specifically, that the universities are at great pains to establish the standards of the schools and to judge boys accordingly. The following observation by Mr. Glimp of Harvard is a fairly adequate summary of their positions: "I certainly agree with you that the notion that high standards in a secondary school can be an admission handicap to its candidates is totally indefensible....For myself, I much prefer the boy with some zest and love of life and some pure cussedness in him, who knows and does what he _really_ wants to do, to the boy who has carefully and conscientiously met every measure and mark."

Other evidence indicating that our standards are both sound and high, but not unreasonably high, may be found in the report of the National Registration Office and in the performance of our present senior class on tests of the College Entrance Examination Board. The National Registration Office, as I believe I have observed before, correlates the grades that boys make in school with the grades they subsequently make in college. Their most recent report, covering the last five years, indicates that our students who have gone to Ivy League Colleges have performed at these colleges at just about the same level at which they performed at Moses Brown. In one or two instances, marking at Moses Brown has been more severe than at the colleges, and in one or two instances, more severe at the colleges than at Moses Brown. In no instances, however, has the divergence been more than 7½%,

and overall the grades average out about the same. In almost every instance where Moses Brown graduates are attending the less demanding colleges, the grades at Moses Brown were more rigorous than at these colleges.

On the latest Scholastic Aptitude scores of the College Entrance Examination Board our seniors achieved a median of about 550 on the verbal tests and about 600 on the mathematical tests. These medians are well above those of the freshman class entering many colleges and universities. They are somewhat below those of the entering freshman class at most of the Ivy League universities and at a few small colleges with comparable standards. This situation, however, is about what we should expect. If our median were as high as those of the entering classes of the most demanding colleges, we could assume that normally every graduate of Moses Brown could carry on work satisfactorily in those colleges, and that he had a very good chance of being admitted to one of them. On the whole, the aptitude scores appear to us quite satisfactory, though we shall, of course, continually strive for their improvement.

Honors

At this date four of our present senior class are still in the running for National Merit Scholarship Awards, and five other members of the senior class have already received letters of commendation for superior performance on these tests. One senior, Alfred V. Bartlett, III, is one of only two Rhode Island school-boys to win a scholarship award from the National Council of Teachers of English.

Unusual Developments

Two other developments during the autumn deserve mention. A senior from Fall River who had a serious operation during the summer and has as a consequence been an invalid at home during the autumn has kept up with his class-work at Moses Brown through installations put in by the Telephone Company in several of our classrooms and in his bedroom at home. Perhaps the most gratifying evidence of the intellectual curiosity which every school would like to cultivate is that five boys have asked Mr. Odell to give them classes in Russian outside school hours and with no school credit. This _is_ academic Utopia.

Skating

In other areas of student life, I should like to mention that the entire school, from the fourth grade up, is having an opportunity to use the new Meehan Rink at Brown for skating or hockey or both. Since the rink is available to us only at hours when not in use by Brown and Pembroke students or by other groups, it is taking an embarrassing amount of re-scheduling to make this skating available. Another year,

we believe that we can do better in this respect.

Meetings with Seniors

On every other Tuesday the Headmaster has met with the whole senior class. There has been no set program for these meetings. The Headmaster has viewed them as an opportunity to get to know the seniors better, to discuss with them questions uppermost in their minds, particularly about the school, and to encourage the seniors to assume the responsibilities of leadership which are so essential to the highest morale in a school. From the Headmaster's point of view these meetings have been rewarding and gratifying. He hopes that the seniors are finding them equally so. An editorial in the *Quaker* endorsing the value of the meetings is one bit of evidence that they do.

Student Responsibility

Stemming from these meetings, at least, have come vigorous requests on the part of the seniors for greater responsibility for independent study in the library, in operating the snack-bar and in supervising study halls. The desire of the students, particularly the seniors, to assume these duties has enabled the Headmaster and others to discuss with them at length the nature of responsibility, and the difficulties to be overcome, as well as the satisfactions which may be experienced in accepting increased responsibility. In every instance we have acceded to their requests, not, however, without first insisting that they formulate clearly in writing how they propose to carry out their responsibility. We have then reviewed plans with them, suggested improvements, if indicated, and made supervision and consultation available. These efforts seem to us to be genuine education in leadership.

Exchange Student

As an aside I might remark that Christian Mariani, the exchange student from Menton, France, is making a satisfactory adjustment to the school and is bringing to the life of the school the contribution of his personal and national outlook.

Week-end Lodge

The week-end work and play program at Little Compton is off to an excellent start. During the summer the Whittiers had a practical and pleasant lodge erected for the use of faculty on week-ends and vacations. In the course of the eight week-ends available during the autumn, over fifty Moses Brown boarders went down to work and to relax. They were engaged in some outdoor clean-up work, but chiefly in building a bunkhouse for themselves under the direction of a man from the

Walpole Woodworkers. Until its completion they slept in the faculty lodge. On each occasion either a faculty family or a single master has been with the boys to direct the work and the housekeeping, and hopefully to share in the fun and relaxation as well.

On Columbus Day the boarding departments of Lincoln and Moses Brown Schools combined to hold a clambake, by way of introducing boarders and faculty to the new facilities. As soon as the weather moderates, these week-end activities will be resumed, on a basis improved by the completion of the bunkhouse.

FACULTY

In addition to their participation in the accomplishments at the Lodge, we have other activities and accomplishments of the Faculty to report.

Mr. Wang

Mr. Wang, now Head of our Art Department, who has had a number of one-man shows over the last few years, is currently having a one-man show at the Choate School from January 8 to 31. Shortly thereafter he will have another one-man show at the University of Massachusetts from February 11 to 25. He has also recently prepared a magazine cover for International Science and Technology. In his efforts to acquaint students with the variety and richness of the Fine Arts, to give them a working knowledge of design, and to introduce to them the various media of the artist, - all aimed at developing the artistic and aesthetic skill of his students - he seems to have made an excellent start.

Mr. Davis

In addition to his very active work at Moses Brown, Mr. Davis, our Director of Music, gave a recital at the Taft Musuem, Cincinnati, in September, and appeared in two concerts in December, one with the Cincinnati Symphony Chamber Orchestra. Mr. Davis feels that music is alive and in the air at Moses Brown and seems to be a real part of the student's school experience.

Mr. Corbett

Mr. Corbett, who has published six books since coming to Moses Brown, one of which, Tree House Island, appeared in both a Literary Guild and a Dutch language edition, published the Mailbox Trick a few months ago and has a second book, Danger Point, coming out this spring.

Mr. Pezet

Maurice Pezet, recently returned from service with the French Army in Algeria, has been given the honorary post of French Government Consular Assisting Representative in Rhode Island.

Advising

Evidence that our advising is improving and is appreciated comes in from different quarters. One parent, for instance, wrote as follows to Mr. Wang: "I want you to know how much we appreciate the comprehensive, encouraging, and frank report you made on my son as his adviser....At no time have any of my sons' advisers ever written us so understandable and pertinent a report."

From the Choate School Mr. William St. John replied as follows to a communication sent to him by Mr. Ransome: "I cannot recall when I have had a more helpful reply to our request for information about a boy. Your analysis of [X] is an extremely sensitive and perceptive one, and I appreciate it deeply....I am not sure as yet what the answer is for this lad, but I am sure we'll discover it, particularly with help like yours."

Otherwise, work of the Faculty has been more than usually handicapped by illness. Both Mr. Cole and Miss Morrill found themselves forced to leave the School during the autumn because of ill health.

INCIDENTAL MATTERS

Book Fair

The Book Fair, this year, with Mr. Nutt as faculty director, and under the chairmanship of Mrs. Herbert C. Wells, Jr., had the best year yet. The Fair sold approximately 2000 books, with a profit of over $1400, all of which will be devoted to improving the library collections of the School.

Parents' Dinner

The Dinner for New Parents, arranged by the Parents' Council in November, was highly successful. The President of the Trustees and the Headmaster briefly explained some aspects of the School to a capacity audience of two hundred.

Other Meetings

During the autumn the Headmaster attended the Quaker Headmasters

Meeting at Moorestown Friends, and the Educational Records Bureau Meeting in New York City during October. He was also among Princeton Alumni invited back to Princeton for a two-day meeting on "Princeton Today."

PROGRAM FOR PROGRESS

The major concern for many of us during the autumn and at present is, of course, the Program for Progress. Mr. Campanella has virtually completed the grading and drainage of the new football field and track. In the spring there remains the business of completing the track and sowing grass seed. It is thought that with good luck we shall be able to play our home games in the autumn of 1962 on the new field.

The Building Committee and the Development Committee have been meeting regularly, and the architects must have had six to eight meetings with the Faculty to ascertain their views on appropriate types of building and equipment to facilitate their teaching. These meetings have been particularly fruitful, not only with respect to suggestions for the architects but in leading all of us at the School to make a thorough re-examination of our teaching practices. In addition, we held in November a symposium with five faculty members and seven or eight distinguished visitors participating in a discussion of teaching methods and suitable facilities. The Educational Facilities Laboratories of the Ford Foundation financed this symposium. In addition, the Laboratories paid for a trip to Chicago for the architect and the Headmaster to visit two schools there, which incorporate some of the newest thinking in education. More recently the architects and the Headmaster have discussed with an expert on museums ways to utilize a central exhibition area in the new building. Its purpose is to encourage learning and to illuminate the inter-relationship of specialized fields of learning.

In conclusion, at recent meetings the Building Committee and the Development Committee have studied preliminary plans for the new classroom building, and hope to be able to recommend to the Trustees and School Committee that they authorize the architects to proceed at once with final plans. As designed in these preliminary plans, the new building will have classrooms for all Upper School Departments. These will be grouped around a central space combining a new library and exhibition area with carrels for independent study.

On February 7 the School is sponsoring a Convocation on the subject, Educational Excellence: Escape from Mediocrity. Barnaby C. Keeney President of Brown University will serve as Moderator of a panel composed of William H. Cornog, Superintendent and Principal of the New Trier Township High School in Winnetka, Illinois; William L. Pressly, President of the Westminster Schools in Atlanta, Georgia; Dr. Henri Peyre, Sterling Professor of French and Fellow of Timothy Dwight College at Yale University; and the Headmaster. Within the framework of this topic, it is thought that the participants may from their respective backgrounds discuss the role of Moses Brown and its value to Providence and American society.

In a recent publication President Griswold of Yale University deplored the corruption of values in American secondary schools. The foregoing ways are among those which we at Moses Brown are following in our efforts to overcome that corruption and to achieve education of steadily improving quality.

Respectfully submitted,

Robert N. Cunningham,
Headmaster

24 January
1962

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not bound in,
thru some error;
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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF MOSES BROWN SCHOOL - FEBRUARY 5, 1962

A meeting of the Board of Trustees of Moses Brown School was held in Alumni Hall, February 5, 1962, at 4:00 p.m. with the President, W. Chester Cobb, presiding. The meeting was opened with a moment of silence. Present were: Moses Bailey, Thomas S. D. Bassett, Randall W. Bliss, W. Chester Cobb,* Foster B. Davis, Jr., Robert S. Davis, Russell S. Douglas, Edwin F. Drew, Seth K. Gifford, Rudman J. Ham, Edwin B. Krause, Mrs. Katherine E. Locke, Edward A. Manice, Henry C. McDuff, Mrs. Dwight H. Owen, Mrs. Robert Rulon-Miller, Caleb A. Smith, Thomas E. Steere, Jr., Edward A. White, Robert N. Cunningham.

The minutes of the meeting of October 2nd, 1961, and subsequent meetings of the Executive Committee were approved as circulated.

The first order of business was a tour of the Main building and the gymnasium conducted by John Carlson. The purpose of the tour was to acquaint the members of the Board with the various areas of the School buildings which would be referred to in subsequent discussions and to point out some of the more glaring deficiencies.

Mr. Bliss reported for the Alumni Association. Homecoming Day this fall was notably more successful than it has been in the past. It is hoped to continue the same system in the future, with the class secretaries meeting in the morning and specific reunion classes gathering for lunch, the football game and refreshments.

The Alumni Association plans to have the lunch meeting for the Seniors in the Spring, but is passing up the winter dinner meeting this year because of the number of other activities planned.

Mr. Cobb read a letter from Mr. Norton saying that the Trustees might well wish to appoint someone in his place in view of his inability to attend meetings with any regularity. Mr. Cobb will discuss this with Mr. Norton.

Mr. Edwin Krause and Mr. Robert Davis reported for the Development Committee. The new athletic field is reported to be almost completed despite its rather discouraging appearance. It is hoped that some football games can be played on the new field next fall.

* David Curtis

There was much favorable comment on Mr. Campanella's kindness and cooperation and also on the excellent cooperation of his men who have been working on the new fields. Mr. Cobb agreed to write him expressing the gratitude of the Trustees and of the School.

The next step in the Development program is the Upper School Building to be followed in order, as funds permit, by the construction of a new Field House, the shifting of the Dining Room to the present Gymnasium, and subsequent renovation of the Main building. Renovation of the Main building would include: Masters' Suites, Boys' Suites, Headmaster's Suite, Friends' Reading Room and Vault, Common Room, Boys' Recreation Areas, Women Teachers' Area, Faculty, Staff Offices and Administrative Offices.

It was noted that consideration should be given to the desirability of having a librarian available to the Friends' Reading Room and Archives. The sixth step in the program may be the converting of the Lower School Gymnasium to a lecture hall.

The Development Committee has completed screening of prospective donors to the Development Fund, and has arrived at a list of 300 people who it is believed have the capacity, and hopefully the interest, to contribute $3,000 or more. "Leadership Gifts" will be solicited from the 300. Mr. Cobb has agreed to be Chairman of the Leadership Campaign. He has five co-chairmen working with him, and the solicitation team is all but completed. At the present time the schedule is to solicit the Trustees in the month of February, Leadership gifts in the month of March, and the balance of the campaign in the months of April and May. It is anticipated that the actual goal for the Campaign will not be established until the Leadership solicitation has been completed.

Mr. Robert Davis pointed out that the next three months are the 'moment of truth' as far as the School's present development is concerned.

Mr. Carlson spoke briefly reminding us that it is the experience of fund raisers that 1% of the donors give 50% of the total amount raised, and 10% give approximately 80% of the total raised. He is convinced that he can determine within a few thousand dollars, the amount that will be raised after the Leadership solicitation has been completed.

Mr. Harold Brewster reported for the Building Committee. They have labored hard and long and have come up with a

building plan which would include provision for 12 classrooms and a combined library and exhibition area on the second and third floors, as well as two large central areas which would contain individual study carrells (or cubicles) for the day students. The first floor would be devoted to Science Labs and individual study and conference rooms. The possibility was raised of using the area designated for these conference and study rooms for a large lecture room instead. The architects estimate of the cost of the building is $425,000. They have therefore been asked to figure some more to get the cost down to the $300,000 that is available. The architects' estimates were based on the cost of $22.50 per square foot. Schools have been built in Rhode Island for amounts varying between $13.00 to $16.00 per square foot. On the basis of the planned 19,000 square feet, using the figure of $16.00 per square foot, the building would cost approximately $304,000., to which would have to be added the 6% architect's fee, and the cost of the furnishings which might run from 10 to 15% of the total cost. It was VOTED to recommend to the School Committee that the work of the Building Committee and Development Committee to date be approved and that the Building Committee be authorized to obtain final drawings and bids for the new Upper School Building.

The meeting was recessed at 6:00 p.m. for dinner with the Middle School Teachers.

After the meeting was reconvened, the Treasurer's report was discussed. It was pointed out that Lincoln School was able to realize some savings by consolidating insurance. The Treasurer and Mr. Jernquist are to look into this. It was noted that the amount budgeted for travel was exceeded by a considerable amount. It was requested that an explanation for this be presented.

The Headmaster's report was commented on with great favor. At Mr. Cunningham's request, it was VOTED to extend Miss Harriet Wilson's contract one year beyond the current term. Three more faculty families have asked for housing. As yet no member of the faculty that we wish to remain has indicated that he will not be with the School for another year. This is a very heartening improvement.

Mr. Smith reported for the Committee on Organization and Personnel. They have been hard at work and hope to have concrete recommendations for the next meeting. Mr. Cunningham indicated that he felt the Dining Room and Kitchen were not as efficiently run as they should be. As

part of their overall study Mr. Smith's committee will look into this and more immediately the Headmaster was authorized to explore between now and June means of achieving more efficient operations. It was pointed out that he might draw from his Discretionary Fund to cover expenses of such exploration.

The following nominating Committee was appointed: Mr. Seth Gifford, Chairman, Mr. Edwin Krause and Dr. Henry McDuff.

Mr. Drew reported for the Parents' Council. He reports that there will be a Used Book Department in operation this year, and that the response for volunteer help has been good.

There was enthusiastic comment on Mr. Whittier's report on the Indian Hill Project in Little Compton.

There being no further business, the meeting was adjourned at 9:00 p.m.

The next meetings of the Executive Committee will be March 12th, and April 9th.

The next meeting of the Board of Trustees will be April thirtieth. The entire Committee on Schools has been invited to meet with us.

Thomas E. Steere, Jr.
Secretary

Minutes of the Meeting of the Committee on Moses Brown School and Lincoln School held at Lincoln School
Second Month Sixth 1962

The meeting began with greetings from the Acting Clerk, Seth Gifford, and the reading of a quotation from William Penn, "True Godliness does not turn men out of the world, but enables them to live better in it and excites their endeavor to mend it."

After a period of silence the meeting opened with a roll call. Those present were Louisa R. Alger, Eleanor C. Bailey, Moses Bailey, Mary S. Barrett, Thomas Bassett, Gordon M. Browne, Jr., Margaret A. Cates, W. Chester Cobb, C. Russell deBurlo, Russell S. Douglas, Seth K. Gifford, Rudman J. Ham, Frank J. Lepreau, Jr., Katherine E. Locke, Edward A. Manice, Stanley F. Mathes, Thomas Perry, Jr., Florence M. Selleck, Caleb A. Smith, Virginia Townsend, Edward A. White, Ralph N. Williams, Mary L. Schaffner, Robert N. Cunningham and Robert Davis.

Robert Davis spoke for the Development Committee, of which he is a Co-Chairman, and the Building Committee, bringing us up to date on the organization of the Development Committee and the Building Committee's exciting over-all plans for Moses Brown School. The Campanella Memorial Field is well under way. Robert Davis shared with us Architects' Drawings for the Class Room Building and current thinking on this building for which it is hoped ground can be broken this spring.

We concur with the recommendation of the Trustees of Moses Brown School "that the work of the Building Committee and the Development Committee to date be approved, and the Building Committee be authorized to proceed to obtain final drawings and bids for the Upper School Building."

The presidents of the Boards of Trustees of the two Schools invited all members of the School Committee to be present at their Trustee meetings, regardless of membership on the boards. We were assured programming would be such that this would be possible and we are urged to accept their invitations.

The minutes of the meeting of Tenth Month were approved as circulated.

Enthusiastic approval was given of a meeting along the general lines David Holden's committee has been working on with the Science Departments. It is anticipated that this will take place in the fall.

Enlarging on her report Mary Schaffner shared with us some of the questions Mr. Black is asking of her in his survey of the space requirements of Lincoln School.

She also reported on considerations of combining the pre-primary classes of Moses Brown and Lincoln Schools at Lincoln School. We heartily approve this in principal leaving implementation to the discretion of the school heads.

Mr. Cunningham was asked in connection with his report what sort of questions are considered at his meetings with seniors. These sessions appear to be very worthwhile and rewarding. He circulated Whittemore Whittier's report on Indian Hill Project in Little Compton.

Mary Schaffner and Robert Cunningham answered questions on their respective budgets which showed the Schools to be in a satisfactory financial situation.

Seth Gifford read a letter from Willard Ware telling of some of his activity in Kenya.

Caleb Smith gave a progress report for the committee working on Coordinating Office Procedure in the two Schools. They have no recommendations for us at present.

Edward White reported for the Committee on Antiques that they were keeping track of inventoried items. Mention was made of certain paintings which need repair.

We welcome use of the School in connection with New England Yearly Meeting scheduled to meet at Pembroke College, Sixth Month 19 through 24. We wish to assure those attending New England Yearly Meeting a welcome at the Schools.

We request that the Nominating Committee of the New England Yearly Meeting recommend to the Yearly Meeting that Willard Ware be nominated for another term on the Committee on Moses Brown School and Lincoln School in order to have the benefit of his continued clerkship of the Committee through the current Development and Building Committee activity at Moses Brown.

Rudman Ham reported for the Nominating Committee that the other five members of the Committee are eligible for reappointment under the rotation program. The Nominating Committee is authorized to present their names, and, if necessary, additional names approved by the executive committee, to the Yearly Meeting Nominating Committee.

The meeting adjourned at 12:30 purposing to meet again Fifth Month first. The hour of nine o'clock met with favor as a starting time if the clerk anticipates the agenda can be completed in the morning. Otherwise 9:30 or 10:00 a.m. was more convenient for those arriving from out of town.

Respectfully submitted,

Virginia Townsend
Recording Clerk

Seth K. Gifford
Acting Clerk

No Minutes (no meeting ?)
of Executive Committee of
Moses Brown School Trustees
in February 1962.
No Minutes circularized or
recorded for the meeting of
the Executive Committee of
the Trustees held 3/12/62;
evidently no minutes written
up. E.G.W.

Minutes of The Executive Committee
Moses Brown School, April 9, 1962

Those present were: W. Chester Cobb, Robert N. Cunningham, David Curtis, Foster B. Davis, Jr., Seth K. Gifford, Mrs. Dwight H. Owen, Caleb A. Smith, Willard H. Ware.

The Committee examined the Treasurer's reports of Comparative Balance Sheet for Nine Months ended March 31, 1962; for eight Months ended February 28, 1962; and the Income and Expenses for Eight Months ended February 28, 1962.

The Committee requested the Headmaster to ask the Treasurer hereafter to append a short summary, including:

(1) where we stand financially;
(2) immediate problems or things coming up in the near future;
(3) recommendations for coping with these problems.

The Committee requested a breakdown on expenditures for the Development Fund into:

(1) the architects' fees for the new Upper School Classroom Building;
(2) fees for the overall plan for future buildings and grounds;
(3) what, if anything, related to building and maintenance should be charged to current operations.

The Committee recommended that statements be secured from the architects on the division between items 1 and 2.

The Committee urged the Treasurer to use at once any funds from the $300,000 appropriated by the Yearly Meeting of Friends to pay for expenditures in item 1; that is, the new Upper School Classroom Building.

The Committee asked that the Treasurer borrow internally from other available funds for any short-term needs if there were a short-term cash shortage. Only then, if essential, was the Treasurer authorized to borrow from a bank under the general authorization earlier put in for financing the sprinkler system.

As a means of reducing the demands of paper work, the Committee authorized the Headmaster to combine his May report and the one given to the Yearly Meeting in June; and to give an oral report for the October meeting - this to be included in the Minutes.

The Committee voted to limit the total remission of tuitions, including scholarships, grants, faculty allowances, and professional discounts, to a total of $45,000 in the next budget. They authorized that professional discounts be dropped across the board.

The Committee disapproved in principle any faculty members holding a second job during normal school hours; that is from approximately 8:15 - 5 p.m.

The Committee authorized the installation in the Assistant Headmaster's house of a new hot-water heater with a 100-gallon tank at a cost not to exceed $180; and the provision of storm windows at an overall cost not to exceed $40.00.

The Committee authorized in principle the operation of a summer school during the summer of 1962. Before approving it in fact, they asked Mr. Horr, who would undertake to direct such a school, to submit at his earliest convenience, in writing, a statement to all members of the Executive Committee of:

(1) his experience and qualifications;
(2) the conditions under which he would operate the school.

Among details desired under (2) are salary scales, tuition fees, liability and insurance, expense and maintenance, and a budget estimate.

As soon as this statement is received, a committee composed of the Headmaster, as chairman, the Assistant Headmaster, the Treasurer, and Mrs. Dwight Owen, will pass on the proposal with their recommendations to the entire Executive Committee, which will then meet at once in special session to render a decision. It was suggested that Mr. Horr be available to meet personally with each committee to answer any questions which might arise should the Committee wish him to be present.

The Committee approved in principle the use of the school facilities in the summer of 1963 and thereafter for a tennis school. This approval was interpreted to mean a readiness to explore the possibility in detail with Mr. Nick Bolletieri if he comes to Moses Brown in May of this year.

The Committee requested that Mr. Bolletieri put down the proposition in detail in writing, with a clear indication of where responsibilities lie.

Shortly after six o'clock the meeting adjourned.

Robert N. Cunningham,
Secretary

MOSES BROWN SCHOOL

30 April 1962

To the Board of Trustees of Moses Brown School:
To the Committee on Moses Brown School and Lincoln School:
To the New England Yearly Meeting of Friends:

The Program of Progress has, of course, been the dominant concern of all of us close to the School in recent months. May I, however, postpone until later in the report a discussion of this Program, and take up, first, other matters concerned with the operation and performance of the School.

STANDARDS

As you know, the New England Association of Colleges and Secondary Schools reaccredited Moses Brown at its annual meeting last December. The Visiting Committee commended the School for its sound performance and for its liberal outlook. At this time I am glad to be able to give you further reassurance about our standards and performance. The latest report from the National Registration Office, for instance, affords the following comparison between the achievement of boys at Moses Brown and their subsequent achievement at each of the five colleges which over the last five years have accepted the largest number of our graduates: (A plus percentage indicates a student is maintaining a higher average at the college than he maintained at Moses Brown.)

Institution	No. Boys	Performance Rating
Brown University	37	Minus 2%
Harvard	16	Minus 10%
University of Rhode Island	13	Plus 7½%
Cornell University	10	Plus 5%
University of Pennsylvania	9	Plus 5%

Our juniors on their College Entrance Examination Board Scholastic Aptitude Tests came up with a median verbal score of 503, and with a median mathematical score of 580. Although these scores are good, they are not so good as we should like to see. Aptitude scores presumably are not subject to significant change through teaching. We are, nevertheless, reviewing all of our practices from those of admission to our teaching and curriculum throughout the School to insure that our students are, so to speak, mentally fit when they take these Aptitude Tests. It should be remembered that it is commonly assumed that these scores will be from 35 to 50 points higher a year later when these boys are seniors.

In my last report I mentioned that five boys had asked Dr. Odell to give them classes in Russian outside school hours and with no school credit. Recently another group of boys have asked Mr. Ransome to offer them Greek next year on a comparable basis. May I repeat that such spreading intellectual curiosity is the mark of an academic Utopia.

PROGRAM FOR IMPROVEMENT

Recently, at the Headmaster's request, the Assistant Headmaster, the Head of the Middle School, and the Head of the Lower School have been reviewing our curriculum. Their aim is to offer a program entirely sound in itself and one which is essentially integrated from kindergarten through the twelfth grade. At the present time, also, a committee of nine Lower School parents is meeting regularly and visiting the School regularly, with the intent of coming up with constructive suggestions for the further improvement of the Lower School. This is all part of our program for improvement. In February, furthermore, Martha Parsons, recently retired Head of the Lower School at Friends School, Baltimore, visited us for a week and submitted an extremely valuable report; and only last week Miss Virginia Cass, of the South Grove Elementary School, Syosset, Long Island, visited our kindergarten, first, and second grades for several days.

At other levels, also, we are continuing to encourage visiting. Over the weekend of April 20, for instance, three members of the French department, two members of the Latin department, and one member of the history department visited Phillips Exeter Academy to discuss teaching with members of those departments at Exeter and to visit classes. The Headmaster is continuing, as well, to encourage the visiting of classes within the School, followed by conferences involving the teachers concerned. May I add that for the coming year it appears that there will be a very small turnover, indeed, among the faculty.

HONORS

Among honors won by the School I can report that this year we have four finalists among those competing for the National Merit Scholarships, and one winner. The performance of twenty to twenty-five percent of our recent senior classes has been high enough to win commendation from the judges determining these awards. In this competition our performance has, to my best knowledge, consistently been distinctly better than that of any other school in Rhode

Island in proportion to our numbers. Mr. Herman also informs me that in the 1962 annual Mathematics Contest sponsored jointly by The Mathematical Association of America and The Society of Actuaries, Moses Brown School was first in the State of Rhode Island, as it was last year, and ranked seventh among the one hundred eighty-four public, private and parochial schools which participated in the states of Massachusetts and Rhode Island.

Although the national report is not yet available, Moses Brown School was eighth last year in Region I, comprising the New England States and the Maritime Provinces of Canada, and has been in the top ten percent in this region for the last three years.

STUDENT RESPONSIBILITY

In other areas I am gratified to be able to report the assumption of increasing responsibility by our older boys. After appropriate indoctrination and guidance the older boys this year are proctoring study halls effectively. In the few cases which the Judicial Board has considered, the members have exercised their powers with firmness and judgment. I might add that the Board is inclined to be more severe on fellow students than the faculty would be.

Further evidence of student responsibility and good will, which is particularly heartening is the unsolicited contribution of the Student Council to the Program of Progress from funds accumulated over several years from the Snack Bar and other sources. They are giving the School a gift of $1200.

One of the most satisfying developments of the year has been the improvement of the Glee Club under the able direction of Louis Davis. Two years ago we virtually had to shanghai boys in order to have a club numbering about twenty. Once they were together, they spent more time being mischievous and shouting than singing. Currently, Mr. Davis has fifty or sixty boys whose singing becomes better and better at succeeding concerts. The Director of the Museum of Art, Rhode Island School of Design, moreover, invited them to give a concert in the Museum during Holy Week.

BOARDERS

The administration and faculty in turn are continuing theirefforts to make the life of our boarders more agreeable. Mrs. Sulloway has undertaken to arrange and sponsor a number of informal dances on Saturday evenings. For these we draw, of course, from Lincoln, and, on occasion from Wheeler for girls. We have arranged with Miss Young to have a buffet

breakfast for late sleepers on Sundays. This is available from the end of the regular breakfast at 8:30 until shortly before the boys leave for First Day School or Meeting.

This year we have been making strenuous efforts to increase our enrollment of boarders - thus far without conspicuous success. To interest Quakers, we have, for instance, put the Clerk of every Monthly Meeting on this continent on the Bulletin mailing list, and, in addition, have written personally to each of these Clerks. Furthermore, Mr. Gardner has visited the following elementary schools:

The Bement School	Deerfield, Massachusetts
Cardigan Mountain School	Canaan, New Hampshire
The Country School	Madison, Connecticut
Derby Academy	Hingham, Massachusetts
Dexter School	Brookline, Massachusetts
Eaglebrook School	Deerfield, Massachusetts
The Fay School	Southborough, Massachusetts
The Fenn School	Concord, Massachusetts
The Fessenden School	West Newton, Massachusetts
Greenwich Country Day School	Greenwich, Connecticut
Moreland Hill School	Kensington, Connecticut
Shepherd Knapp School	Boylston, Massachusetts

All of these schools have received Mr. Gardner very cordially, but interest waned when they learned that we are located in a city. Headmasters report that most of their parents have distinct prejudices against a city boarding school. We plan, however, to try to point out clearly in future visits, as Mr. Gardner next year undertakes trips to some ten or twelve cities east of the Mississippi, the many advantages which a city location carries with it. If, after several years of such efforts, we find little response, we may, regrettably, have to recognize that our experience is not essentially different from that reported by Messrs. Callard and Scattergood with respect to other city boarding schools when they made their survey of Moses Brown four years ago and recommended dropping our boarding department.

ADMINISTRATIVE RECOMMENDATIONS

A committee composed of Caleb Smith, Seth Gifford, and the Headmaster as chairman, is recommending that the School provide major medical coverage for every member of the staff, with minimal financial participation by the staff members themselves. It will be up to each member of the faculty and staff whether he wishes to take out coverage for dependents, at his own expense. It is estimated that such coverage will cost the School a little over $2500 a year.

Another committee, with Caleb Smith as chairman, has made a thorough study, with the advice and help of Russell deBurlo, vice-president and business manager of Tufts University, of the business and office set-up of the School. At this point they have come forward with what appear to be extremely valuable recommendations recently endorsed, in principle, by the Executive Committee of the trustees. In addition, Richard W. Ballou, who is in charge of the dining halls at Tufts, has made a very thorough survey of our operations in the kitchen and dining room. At present we are awaiting his written report.

At a time when we are asking our friends for sizeable contributions to a Program of Progress, it is doubly important that we set our house in order internally and externally. In a world with many worthy causes asking for support- many more than there are contributors enough to support - each of our friends who contributes to Moses Brown should do so with the assurance that we have eliminated every waste that we can possibly eliminate within the School and that we have as efficient an organization as we know how to set up within both the administration and the governing bodies.

THE CAMPAIGN

In the midst of a campaign in which totals contributed change daily, it is better to report orally on the amount pledged at the time of the meetings, than to include in this statement a report which will be out of date within a few days.

WHERE ARE WE HEADED?

Where are we headed? What is our goal? In a sentence - our goal is to nurture a boy's development to his complete fulfillment as a man.

A Sound Mind

Our hopes for Moses Brown in the years ahead lie, first, in developing every boy's intellect to the full from ages five through eighteen. We want to replace explicit teaching with helping boys actively to find out things essential to learning in this world.

The new Upper School building is an example of how we hope to create facilities that will promote this type of learning. Hence, a fundamental service which we want the new building to perform is to stimulate an excitement for learning. We hope to provoke purposeful curiosity by establishing

a central gallery adjacent to a library and individual study areas, all surrounded by classrooms in which different subjects will be taught. In the gallery, for instance, we might persuade a boat-building company to lend us a model-testing tank. Through this exhibition we could take into a mathematics classroom the mathematical principles involved, into a science laboratory some of the relevant principles of physics, and into the art courses an introduction to the aesthetic values of the models. Thus we hope to overcome the fatal disconnection of subjects and emphasize that education is essentially concerned with life in all its manifestations. In the process we hope also to have teachers in different subjects collaborate and thus come to understand each other's approaches. Furthermore, through the numerous individual study carrels, we plan not only to encourage individual and group research and study, but at the same time to develop still further individual responsibility. Currently, as I said before, we are occupied with revising our curricula at all levels and correlating those of Lower, Middle, and Upper Schools to this end.

A Sound Body

These plans lead naturally to a second area of endeavor, developing every boy's body from age five to eighteen to the full. We are aware that one out of every two young Americans today is being rejected by Selective Service for physical unfitness. Recently 57.9% of all the American children who took six tests for muscular strength and flexibility failed one or more of the tests, while only 8.7% of the European youngsters who took the same tests failed. An even more graphic illustration lies in the consistent decline in physical fitness shown by freshmen at Yale University on these same tests. Fifty-one per cent of the class of 1951 passed the tests; 43% of the class of 1956 passed; and only 38%, a little more than a third, of the class of 1960 passed. This is the record at Yale despite championship teams in swimming, football, and other sports during the same period.

Moses Brown is facing up to this situation. Recently, for instance, Bonnie Prudden visited the School for a day. She put every class in the Lower School through a series of exercises. She held conferences with our athletic director, with our football coach, with our school physician, and with our dietitian. In the evening she gave a lecture-demonstration to fathers and sons. In addition, the Headmaster earlier saw George Munger, a former football coach at the University of Pennsylvania and at present a professor of physical education there. Over the 24th and 25th of April,

Nicholas Kounovsky, of New York, visited the School for conferences comparable to those of Bonnie Prudden. In May we are having Dr. Charles F. Mand from Ohio State University visit the School to give us his advice; and finally while the Headmaster and his wife were in Puerto Rico, they spent eight or nine hours with Fred Lanoue of the Peace Corps, learning how simple it is to enable every boy to survive in water for periods of 24 to 48 hours if elements such as excessive cold, serious injury, or attack by large fish are not present.

At this stage we are planning for next year as an integral part of the curriculum an all-age program in physical fitness. With this program as a core we shall, in addition, enable every boy to play games according to his liking. Through an understanding of anatomy we shall attempt to develop the endurance, the suppleness, the equilibrium, the strength, the speed, and the coordination of every boy. The program will also include training in water survival.

Such a training will, we believe, greatly increase the skill and enjoyment of all boys who like sports, as well as develop and support those who care less for them. We are further confident that the program will have a relieving effect upon some boys with unconscious anxieties and hostilities, both through the process itself and through the enhanced assurance resulting from improved physique. "Let us build up physical fitness for the sake of the soul," Plato urged over two thousand years ago. The benefits to the intellect and therefore to scholastic accomplishment which come from being in prime physical condition are well known, and I have even just been hearing from our director of music how immediately the tone of his glee club depends upon physical development and condition.

This program must be begun in the early years, otherwise boys do not reach their most complete fulfillment.

At this moment, therefore, we are planning a new athletic building to enable us to carry out such a course of training in Lower,Middle, and Upper Schools, and to provide also a multi-purpose large covered area for a variety of different games, according to the season.

A Sense of Values

These efforts to improve mind and body lead naturally to developing every boy's sense of values from the ages of five to eighteen.

Values, of course, are not taught so much as caught. We live in an affluent society in which materially privileged boys are in some respects actually under-privileged. Few are faced with the hard issues that lead to strong moral convictions. For few, also, are the conditions of life such as to make them feel themselves to be needed and answerable members of society. By the standards of other times and places our children are old, indeed, before they truly take part in the world's work. We need to help these boys develop a sense of their own place and worth through involvement in something they clearly feel matters, not just to themselves, but to the community. Many silly pranks and even real delinquency spring from the emptiness of being always an understudy and never a performer.

To help overcome this emptiness, we have, as you know, had a work week at Moses Brown between the autumn and winter sport seasons and again between the winter and spring sport seasons. At these times all boys of the upper six years turn to and give their time for approximately two hours every afternoon for a week to getting the school grounds in shape, to erecting bleachers, to painting fences, and to performing other jobs essential to making the school fit to live in. In addition to this activity the boys themselves are erecting a lodge at Little Compton, where they are also enjoying simple outdoor recreation. We hope increasingly to encourage boys to attend Quaker summer work camps or engage in comparable activities.

Furthermore, we hope to establish at the school what might be thought of as a Peace Corps at home. We plan to visit under-developed areas in the world, to become acquainted with schools and officials in those areas, and to encourage boys to come to Moses Brown for a year or two between their school and college careers. A school affords at least one inestimable value in that it provides a young foreigner with a home in America where he should be much less at loose ends than in a larger, more impersonal university environment. We want these boys to know America, and here an urban boarding school has a real advantage; but equally we want our boys to know the under-developed areas through these boys. Such an experience, it seems to us, is highly important not only in developing individual values but in educating the kind of leaders which our world will so desperately need in the years ahead.

These are among the ways which we envisage as part of our efforts to create in every boy from kindergarten through the twelfth grade a sound mind in a sound body.

A Symbol and a Way

Finally, let me turn to your and my crucial rôle if this dream is to become a reality. We are a conservative society called upon to lead a revolutionary world. This is quite an order. If we are to fulfill our destiny, we must incorporate in our living values which are found in times of crisis, as suggested by William James a good many years ago. The quality of Moses Brown, the redevelopment of Providence, and the revitalization of America, as well as of the world, depend on just such a spiritual transformation.

The opportunity is ours today; tomorrow it may be gone:

"There is a tide in the affairs of men,
Which, taken at the flood, leads on to fortune.
Omitted, all the voyage of their life
Is bound in shallows and in miseries."

May we take it at this flood! By doing all in our power to nurture every boy's development to his complete fulfillment as a man, we can make Moses Brown a truly great school - a symbol and a way toward revitalizing Providence and our society.

Robert N. Cunningham

Headmaster

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF MOSES BROWN SCHOOL - APRIL 30, 1962

A meeting of the Board of Trustees of Moses Brown School held in Alumni Hall, April 30, 1962, at 7:40 p.m., with the President, W. Chester Cobb, presiding. The meeting was opened with a moment of silence, after which Moses Bailey led us in prayer. Present were: Moses Bailey, Randall W. Bliss, W. Chester Cobb, David Curtis,*Russell S. Douglas, Edwin F. Drew, Seth K. Gifford, Edwin B. Krause, Mrs. Katherine E. Locke, Edward A. Manice, Mrs. Robert Rulon-Miller, Caleb A. Smith, Thomas E. Steere, Jr., Willard H. Ware, Kenneth B. Webb, Robert N. Cunningham, E. Harold Jernquist.

Also present were members of the Committee on Schools. Among those present in the course of the meeting were: Mary Barrett, Melita Fisher, David Holden, Thomas Perry, Mary Schaffner, Virginia Townsend, Ralph Williams.

Mr. Bliss reported for the Alumni Association. The Alumni Luncheon, to which seniors and local alumni are invited, will be held this year on June 7th, at the University Club. These luncheons have been most successful in years past. Plans for Homecoming in the fall are underway with Chairmen of the 10, 15, 20 and 25 year classes, Messrs. Mackinney, Waterman, Elder and Blount, having already held organizational meetings.

Mr. Jernquist presented the Treasurer's Report. It was agreed that the decision as to whether to include a Major Medical program in the budget next year would be referred to the Executive Committee.

It was pointed out that it might be possible to reduce the School's contributions to the old pension plan from operating expenses from $10,000 to $5,000 per year. This is going to be studied further to be sure it is sound actuarily.

It was agreed that Mr. White, Mr. Jernquist and the Headmaster would work out arrangements for a pension for Mr. Cole in line with the School's pension policy. He has not as yet requested that he be placed on pension, but it is understood that he will not be able to work in the future.

It was suggested that the two Travel items in the recommended budget for 1962-1963 be combined.

Pending approval of the Zoning Board, it is planned to create a third apartment in the house on Lloyd Avenue.

*Robert S. Davis

Mr. Foster Davis has suggested the need of looking at the School's finances with the idea of paying for some of the current undertakings on a capitalization basis rather than out of current income, and also projecting the financial needs of the School over the next five years.

Accordingly, a Committee consisting of Mr. White, Mr. Foster Davis and one other to be appointed by the two with Mr. White as Chairman, was appointed.

It was noted that this Committee would need to coordinate their efforts with those of Caleb Smith's Committee on Organization and Personnel.

Mr. Gifford presented the report of the Nominating Committee.

Nominated for Trustees for a term of three years were: David Curtis and Allyn J. Suttell.

Nominated for Officers were: President, W. Chester Cobb, Vice President, David Curtis, Treasurer, Foster B. Davis, Jr., Secretary, Mrs. Robert Rulon-Miller.

Nominated for the Executive Committee were: Mr. Cobb, Mr. Curtis, Mr. Foster B. Davis, Jr., and Mr. Edwin B. Krause.

It was VOTED that the Secretary be directed to cast one vote for the persons nominated. The vote was duly cast and they were elected.

The following resolution was spread on the minutes:

RESOLUTION OF THE MOSES BROWN SCHOOL BOARD OF TRUSTEES

The present meeting of the Moses Brown School Board of Trustees will be the last regular meeting for three members, who have served their full terms of office and have served them well. These members are: Mrs. Dwight H. Owen, Mr. Robert S. Davis and Mr. Thomas E. Steere, Jr.

It goes without saying that we will feel their absence from the Board. Their individual contributions have been great; their combined effectiveness formidable. Tom Steere has been our quiet and efficient secretary. To him go our thanks for keeping the official records so clear. "Spink" Davis has provided leadership in whatever he undertook--in initiating annual giving and as co-chairman of the development program. Throughout all his

activities he has kept the Board informed with succint and rapid-fire reporting. And to Kay Owen, who has graced our Executive Committee with ability and charm, must go much credit for renovations and refurbishings around the school.

So it is, therefore, resolved that this Board of Trustees extends its most hearty thanks to Tom, Spink and Kay for their devotion and dedication to Moses Brown School. We know their concern and endeavors on behalf of the school will continue undiminished through the coming years.

Approved April 30, 1962.

Mr. Robert Davis reported for the Development Committee. The plans for the Upper School Classroom Building are still being worked on. At this point the changes from the original drawings are additions to the roof line to bring the new building more in harmony with the present buildings, and the addition of wood facing to replace some of the concrete. In addition, the basement floor is to have increased flexibility so that the central area can be one large classroom or four smaller classrooms.

Staking out the location of the new building will be done Father and Son Day, May 19th, 1962.

Mr. Krause reported further for the Development Committee. He mentioned most enthusiastically what a tremendous boost the $300,000 contribution from the Yearly Meeting had been to the entire Development undertaking. Of the $450,000 goal, approximately $251,000 was in hand.

Mr. Krause outlined the very able preparation for the Campaign that had been supplied by Mr. Cobb and Mr. Sherman. Dinners will be held for Alumni in New York City, Hartford and Boston on May 15th, 21st, and 28th respectively.

Mr. Drew reported for the Parents' Council. A written report of the year's activities will be out in about three weeks. Unfortunately, Father and Son Day this year will conflict with College Boards, so that there will be only limited afternoon sports activities for the Upper School. Middle and Lower School events will be as usual, in the morning.

The Parents' Council, while it leaves no unfinished business, leaves some rather strong recommendations for next year's Committee to consider.

It is felt that the By-Laws and Constitution should be revised with the thought in mind of effecting a more vital Council.

It is also strongly recommended that some means be found to encourage parents to communicate with the Council.

Mr. Smith reported for the Committee on Organization and Personnel. He promises a complete report for the October meeting and mentioned the necessity of employing extra personnel in view of all the projects being undertaken and also the necessity of looking ahead financially.

It was VOTED to commend Mr. Louis Davis for his most splendid work in connection with the various Glee Clubs at the School.

The Headmaster's Report was next discussed. Mr. Cunningham pointed out that his remarks about the Boarding Department were not intended to be any indication that there was any consideration being given to abandoning the Boarding Department. Extra money has been spent in the past year on the Department and the same efforts will be put into improving the Department in years to come.

It was agreed that the increasingly good reputation of the Department and the School would probably build slowly.

Mr. Cunningham reported that the survey of the Dining Room had been made and that nothing wrong of a major nature had been found.

It was agreed that the question of permitting Mr. Horr to operate a Summer School at Moses Brown would be referred to the Executive Committee with the understanding that the Executive Committee would have the same concern toward the quality of the Summer School that was expressed at this meeting.

Mr. Smith reported briefly on the use that the Yearly Meeting would make of School facilities in June.

There being no further business, the meeting was adjourned at 9:40 p.m.

Thomas E. Steere, Jr.
Secretary

P.S. The next meeting of the Executive Committee will be held Monday, June 4, 1962, in the Headmaster's Office at 4:30 p.m.

MINUTES OF THE MEETING OF THE COMMITTEE FOR MOSES BROWN SCHOOL AND LINCOLN SCHOOL HELD AT MOSES BROWN, FIFTH MONTH 1ST, 1962

The meeting was opened at 9:30 a.m. with a period of worship. The members present were: Louisa R. Alger, Moses Bailey, Mary S. Barrett, Samuel B. Burgess, Margaret A. Cates, C. Russell deBurlo, Russell S. Douglas, Melita B. Fisher, Rudman J. Ham, Katherine E. Locke, Edward A. Manice, Thomas Perry, Jr., Florence M. Selleck, Caleb A. Smith, Virginia Townsend, Willard H. Ware, Kenneth B. Webb, and Ralph M. Williams. Excuses were received from Eleanor Bailey, Winnifred A. Barrett, Thomas Bassett, Gordon M. Browne, W. Chester Cobb, Seth K. Gifford, David Holden, Frank J. Lepreau, Jr., Ernest Stabler, and Leota Wadleigh. Others in attendance were: Robert N. Cunningham, Mary L. Schaffner, Robert Whitaker, Edwin Krause, and Helen Bliss.

The minutes of the session held in second month were accepted as distributed with minor corrections.

Mary Schaffner was asked to comment on her report which had already been distributed to the Committee members. She spoke more particularly on the report of a Study of Lincoln School Building Needs prepared by William B. Black, consultant. This study covers two ranges of recommendations: those which can be put into effect in the near future to make better and more effective use of present facilities, and those of a longer range nature which would require new buildings. Both areas of suggestion and recommendation will prove most helpful for the better operation of the School at present, and in preparing plans for future development.

In answer to a question in regard to school morale, she spoke of meetings with Juniors and Seniors, in which they discuss together challenges, responsibilities, and goals, and the need for using fully their capacities.

Robert Cunningham's report on Moses Brown School had also been sent to members, and comments were made in answer to questions from the floor. Favorable mention was made of the increased sense of responsibility shown by the boys, and both heads of the Schools expressed concern over the difficulties of planning week ends for boarding students.

Edwin Krause, co-chairman of the Development Committee, brought us up to date on the "good things happening" at Moses Brown. Architects' drawings of the proposed upper

school class room building were shown. The impact on the community of the Yearly Meeting action freeing funds for this building has proven to be greater than previously realized, and has been an important factor in the present progress of the financial campaign in the community. As of today, $270,000 of the $450,000 goal has been assured, and pledges in hand. The original group of 70 workers has grown to 320. The Symposium on Educational Excellence held in February was attended by 700 people, and Advanced Gift and Workers dinners have been well attended and enthusiastically supported. A "Stake Out" is planned for Father and Son Day on the fifteenth of this month. We wish to minute our appreciation for the imagination and courage of the Moses Brown Trustees and Development Committee, and for the impressive progress and accomplishments.

Helen Bliss, chairman of the Yearly Meeting Committee on Arrangements, met with us to discuss plans for the coming sessions. It is expected that Young Friends will be housed at Moses Brown, and will conduct their discussions and meetings there, making use of facilities and area for recreation. Visiting of both Schools by Friends attending Yearly Meeting is encouraged, and arrangements will be made to make visits possible during the days. Special tours will be arranged following the tea, to be given by the Providence Meeting, on Wednesday afternoon; and also on Saturday afternoon following the report of the School Committee.

Preliminary budgets for both Schools had been distributed, and discussed at meetings of the Trustees. They were approved by the School Committee, as presented, with the realization that they might be modified or changed for presentation in final form at the fall meeting.

Rudman Ham gave a progress report for the Nominating Committee. Most suggestions for appointment await action of the Yearly Meeting in June. Robert Whitaker was nominated to replace Stanley F. Mathes (retiring President of Lincoln School Board of Trustees). His appointment was approved.

The next meeting of the School Committee is scheduled for Friday (sixth day) evening, June 22nd, following the meeting for worship - place to be announced later. The report on the Schools will be made to the Yearly Meeting seventh day morning at 10 o'clock.

Lincoln School Commencement exercises are to be on Friday, June 8th at 3:30 p.m. and those for Moses Brown School on Saturday, June 9th, at 10:00 a.m. Cordial invitations are issued by the heads of both Schools to members of the School Committee to attend.

Authorization was granted Moses Brown and Lincoln Schools to borrow up to $25,000 each to provide for operating contingencies during the summer months as needs arise.

The Committee on Antiquities was congratulated on the good start made on restoring portraits. We viewed with appreciation the restored portrait of Seth Gifford, now hanging in Alumni Hall. We encourage the Committee to continue a program of repair and restoration.

There was discussion concerning bringing an African student to either or both of the Schools. In view of the many problems to be considered, it was approved that individual decisions should be left to the School administrations.

The business of the meeting was completed at 12:30. The meeting was adjourned for an excellent lunch served in the Library by the School. The next meeting is scheduled during Yearly Meeting, as mentioned.

Willard Ware, Clerk

Virginia Townsend
Recording Clerk

MINUTES OF MEETING OF EXECUTIVE COMMITTEE
MOSES BROWN SCHOOL BOARD OF TRUSTEES
June 4, 1962

Those present were: W. Chester Cobb, David Curtis, Foster B. Davis, Seth K. Gifford, Edwin B. Krause, Willard H. Ware, Edward A. White, Robert N. Cunningham.

The Committee approved installing, at school expense, a major medical coverage through T.I.A.A. for all employees, provided the great majority also participate in Physicians' Service and Blue Cross. Employees will themselves be responsible for coverage for dependents if taken out, or for any additional charge for those not participating in Physicians' Service and Blue Cross. The Committee urges all employees to participate in Physicians' Service and Blue Cross. The plan as presented is based on participation by virtually all. If this condition is not met, the Committee will have to review the whole idea.

The Committee voted to require all participants in the T.I.A.A. Pension Plan to contribute $2\frac{1}{2}\%$ from their earnings in addition to the 10% contributed by the School. This amount will be withheld by the Treasurer for payment to T.I.A.A.

The Headmaster was instructed to confer with Mr. Jernquist on Mr. Leo Cole's pension; and to take the necessary action to initiate this pension at the end of the current salary year for Mr. Cole.

The Committee asked that this year the auditors, in conjunction with Foster Davis and Edward White, make a more thorough audit than in the past of the School's financial situation. This is of particular importance in view of the Development Program, the wide variety of capital expenditures, and of the probable changes in office personnel.

The Committee again went on record as favoring the operation of a Tennis Camp at Moses Brown in the summer of 1963, but did not find the financial plan as suggested by Mr. Bollettieri acceptable. They asked the Headmaster to check further with Westtown to try to get a more complete picture of their arrangement with the Chase Tennis Camp. They asked the Headmaster then to consult with Mr. Bollettieri to see whether he was interested in further negotiation. If so,

the details of the financial plan are to be worked out by Mr. Edwin Krause, Mr. Foster Davis, and the Headmaster.

The Headmaster was asked to approve Development Committee bills to the extent that they should be properly assigned as expenses of the Program of Progress.

Robert N. Cunningham
Secretary

MINUTES OF THE MEETING OF THE COMMITTEE ON MOSES BROWN AND LINCOLN SCHOOLS

Met at Pembroke College 6th month 22, 1962.

Members present: Edward Manice, Katherine Locke, Moses Bailey, Warren Howe, Margaret Cates, Seth Gifford, Florence Selleck, Rudman Ham, Willard Ware, Louisa Alger, Melita B. Fisher, Mary Barrett, Samuel Burgess, and Mary Schaffner.

Warren Howe is asked to serve on the Moses Brown Board of Trustees. Samuel Burgess will become a member of the Lincoln School Trustees in place of serving on the Moses Brown Board.

Willard Ware informs us that the program concerning the Schools, to be held on 7th day morning, will include reports by Mary Schaffner and Robert Cunningham. Edwin Krause will outline developments since the 1961 Yearly Meeting Sessions and the Program for Progress. Dorothy Gifford will comment on the value of training received by Lincoln School pupils compared to that received in other types of schools.

Visitation to the schools is scheduled for 7th day afternoon. Members of the School Committee are urged to be present at either Moses Brown or Lincoln School to assist in interpreting to visitors the programs and philosophies of the Schools. Teachers will act as hostesses and guides.

David Holden has written regarding the discussion at the February Board meeting concerning a special science discussion program in the fall. He suggests that this meeting be held on the evening of tenth month first. The science faculties of the two schools will have charge of the program. It is hoped that some of the newer aspects of science can be discussed, also aspects of science relating to religion. The possibility of asking a qualified person from a college or other institution will be investigated. Faculties from Moses Brown and Lincoln School will be invited.

Willard Ware will speak with Chester Cobb requesting that the Moses Brown Trustees meet at a time other than the evening of tenth month first.

David Holden will be notified regarding plans being made.

The present Executive Committee is asked to serve again. Moses Bailey requests that his name be withdrawn as he will be unable to attend during the next year. Members of this committee are: Russell deBurlo, Thomas Perry, Rudman Ham, Edward White, Seth Gifford, Virginia Townsend, Willard Ware, and Frank Lepreau.

Rudman Ham is asked to meet with the Nominating Committee to select names for additional appointments to the Executive Committee. He is also asked to notify members of the Executive Committee regarding their appointments for the new term.

The Clerk is asked to write to Elisabeth Weeks thanking her, on behalf of the Committee, for many years of faithful service as Executive Secretary at Moses Brown School.

There being no further business, we close purposing to meet tenth month second, at Lincoln School.

Willard Ware, Clerk

Margaret A. Cates,
Recording Clerk
(for Virginia Townsend)